EXECUTIVE COMMITTEE MEETING
Thursday, March 16, 2023
9:00am
Hybrid meeting

On Site:
Riverside Public Library
3900 Mission Inn Ave. Riverside, CA 92507

Minutes
Approved May 11, 2023

Attendance
Caines, Kathye – Hemet
Christmas, Erin – Riverside Public
Espinosa, Aaron – Rancho Mirage
Thrasher, Shawn – Ontario

Other
Beck, Andy – SCLC
Graver, Lori – SCLC
Powers, Christine – SCLC
Snodgrass, Nerissa – SCLC

Absent
Orosco, Melanie – San Bernardino County

1. Call to Order and Roll Call
   Meeting called to order at 9:02am.

2. Public Comment
   Opportunity for any guest or member of the public to address the committee on any item of Administrative Council business.
   None.

3. Consent Calendar
   All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
   a. Draft Minutes from the December 15, 2022 Executive Committee meeting.
      MSP (Trasher/Espinosa) to pass the Consent Calendar, without changes.
      3 yes, 0 no, 0 abstain

4. Adoption of the Agenda
   Chair adopted the Agenda, as presented, without objection.
5. SCLC Personnel Update
Christine Powers
Powers introduced herself as SCLC’s new Executive Director, and Beck introduced himself as SCLC’s new Controller. Both Powers and Beck spoke on their backgrounds and eagerness to work with Inland.

6. Brown Act Teleconferencing Requirements:
Christine Powers
End of COVID-19 Emergency Order
Powers presented information on the end of AB 361, and the introduction of AB 2449. Going forward, meetings must be hosted at a site accessible to the public, and members who chose to teleconference into meetings must list their location on the agenda, and the site must be open and accessible to the public. Under AB 2449, if a member has an emergency and must teleconference without their location published on the agenda, this triggers a requirement for meeting quorum at the host site.

7. Designation of San Bernardino County Account Funds
Christine Powers
MSP (Caines/Thrasher) to recommend to the Administrative Council to place the San Bernardino County Account Funds in a reserve account, marked for unrestricted funds.
4 yes, 0 no, 0 abstain

8. Budget Status Report FY2022/23
Andy Beck
CLSA funding for FY2022/2023 was received in December 2022. Membership dues for the fiscal year are 60 percent collected. The Public Library Staff Education Program (PLSEP) has been approved and is being run through SCLC. Expenditures include payments of $52,473 for E-Resources and $17,330 for delivery services. The unrestricted cash balance totals $124,332 as of February 28, 2023.

9. CLSA Planning FY2023/24
Christine Powers
Powers reviewed current CLSA fund allocations, and members agreed to continue with current allocations.
1. eResources (87%)
   a. Cloudlibrary
   b. Overdrive
   c. Hoopla
   d. Truflix
   e. Palace Project
2. Contract Services (11%)
   a. Courier delivery
   b. Audit services
3. Telecommunications (2%)
   a. Zoom license
   b. Website hosting
   c. Internet service
10. Other
   None.

11. Adjournment
   MSP (Espinosa/Caines) to adjourn meeting at 9:38 am.

   Respectfully submitted by Lori Graver on June 8, 2023.