



## **EXECUTIVE COMMITTEE MEETING**

Thursday, December 14, 2023

9:00 am – 10:00 am

Hybrid meeting

### **On Site:**

Riverside Main Library Community Room

3900 Mission Inn, Riverside, CA 92501

### **Alternate Meeting Locations:**

Hemet Public Library, 300 E. Latham Ave., Hemet, CA 92543

Palm Springs Public Library, 300 S. Sunrise Way, Palm Springs, CA 92262

### **Minutes**

*Approved March 14, 2024*

#### **Attendance**

Caines, Kathye – Hemet

Christmas, Erin – Riverside Public

Kays, Jeannie – Palm Springs

#### **Other**

Beck, Andy - SCLC

Espinosa, Aaron – Rancho Mirage (guest)

Graver, Lori – SCLC

Powers, Christine – SCLC

Walker, Wayne – SCLC

#### **Absent**

Orosco, Melanie – San Bernardino County

1. Call to Order and Roll Call Erin Christmas
  - a. Welcome/Introductions  
Meeting called to order at 9:00 am.
  
2. Public Comment Erin Christmas

*Opportunity for any guest or member of the public to address the committee on any item of Administrative Council business.*

None.



3. Consent Calendar Erin Christmas  
*All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.*
  - a. Draft Minutes from the September 14, 2023, Executive Committee meeting MSP (Caines/Keys) to approve the Consent Calendar, without changes.  
3 yes, 0 no, 0 abstain
  
4. Adoption of the Agenda Erin Christmas  
Chair adopted the Agenda as presented, without objection.
  
5. Budget Status Report for FY 2023/24 Andy Beck  
The Budget Status Report for FY 2023/24 reflects reconciled bank statement through October 31, 2023. Financial highlights for revenues include the receipt of membership dues of 41%.
  
6. Banking Status and Reconsideration of Financial Authority Christine Powers/  
Andy Beck  
MSP (Kays/Caines) to recommend to the Administrative Council to discontinue Council Members as authorized signers on Inland's bank account, and authorized signers on the account will remain with the SCLC Executive Director and Project Manager, adding the Deputy Director as backup.
  
7. Consideration of New System Member: Palm Desert Public Library Christine Powers  
MSP (Caines/Kays) to approve Palm Desert to become a member of Inland Library System beginning July 1, 2024, pending no objection from the Administrative Council and pending California Library State Board (CLSB) approval.  
3 yes, 0 no, 0 abstain
  
8. Inland Library System Delivery Services Christine Powers  
As part of its cooperative activities, the Inland Library System maintains delivery services amongst its members. For the past several years, Kergyl Books has served as Inland's courier. Kergyl Books ceased operations on November 17, 2023. MSP (Kays/Caines) to issue a Request for Proposals (RFP) to gauge cost of new delivery service, and to recommend to the Administrative Council that library and SCLC staff track internal delivery costs, during the interim.  
3 yes, 0 no, 0 abstain



9. Other  
None.

Erin Christmas

10. Adjournment  
MSP (Caines/Kays) to adjourn the meeting at 9:43 am.

Erin Christmas

*Respectfully submitted by Lori Graver on March 14, 2024.*