



Serra Cooperative Library System
c/o SCLC ▪ 222 E. Harvard St. ▪ Glendale, CA 91205
Phone: 626-359-6111
www.serralib.org

EXECUTIVE COMMITTEE MEETING
Thursday, May 16, 2024
9:30 – 10:30 am

Meeting Location:
National City Public Library
1401 National City Blvd., National City, CA 91950

Alternate Meeting Locations:
Camarena Memorial Library, 850 Encinas Ave., Calexico, CA 92331
Carlsbad City Library, 1775 Dove Lane, Carlsbad, CA 92011

Minutes

Attendance

Briley, Shaun – Coronado
Cronk, Robert – San Diego Public
Isicson, Robin – San Diego County
Legaspi, Lizeth – Camarena
Smithson, Suzanne – Carlsbad

Other

Beck, Andy – SCLC
Powers, Christine – SCLC
Snodgrass, Nerissa – SCLC
Walker, Wayne - SCLC

1. Call to Order and Roll Call Lizeth Legaspi
Meeting called to order at 9:34 AM.

2. Public Comment Lizeth Legaspi
Opportunity for any guest or member of the public to address the Executive Committee on any item of Serra business not represented on the current agenda.

3. Consent Calendar Lizeth Legaspi
 - a. Minutes of the February 15, 2024, Executive Committee meeting.
(ACTION)
MSP (Briley/Cronk) to pass the Consent Calendar, without changes.
4 yes, 0 no, 0 abstain

4. Adoption of the Agenda Lizeth Legaspi

5. Budget Status Report for FY 2023/24
(DISCUSSION) Andy Beck

6. Agreement with SCLC for Administrative and Fiscal Services Christine Powers
for FY 2024/25.
(ACTION)
MSP (Cronk/Briley) recommend to the Administrative Council to authorize the Administrative Council Chair to sign the agreement between Serra Cooperative Library System and SCLC, for administrative and fiscal services for FY 2024/25.
5 yes, 0 no, 0 abstain

7. Discover & Go Update Christine Powers
(ACTION)
MSP (Cronk/Briley) recommend to the Administrative Council to Approve the renewal of the Discover & Go subscription through Califa for FY 2024/25 for the cooperative system as a whole.
5 yes, 0 no, 0 abstain

8. Proposed Budget for FY 2024/25 Andy Beck
(ACTION)
MSP (Briley/Smithson) recommend to the Administrative Council to approve the Proposed Budget pending final approvals of CLSB and Governor's budget.
5 yes, 0 no, 0 abstain

9. Banking Status Update and Reconsideration of Christine Powers
Financial Authority
(ACTION)
MSP (Legaspi/Isicson) recommend to the Administrative Council to approve discontinuing the practice of having Council Members on the accounts. Authorized signers on the account would remain with the Executive Director and Project Manager, and add the Deputy Director as backup. Staff will also make bank statements available in future system meetings.
3 yes, 0 no, 2 abstain

10. Executive Committee Appointments for FY 2024/25 Christine Powers
(ACTION)
No Vote

11. Other
None

12. Adjournment Lizeth Legaspi
MSP(Legaspi/Cronk) to adjourn meeting at 10:22 AM.

