



**Southern California Library Cooperative
Executive Committee Meeting**

Thursday, October 24, 2024

Via Zoom

Alternative Meeting Locations:

Alhambra Library, 101 S 1st St, Alhambra, CA 91801
Azusa City Library, 729 North Dalton Ave., Azusa, CA 91702
Camarillo Public Library, 4101 Las Posas Rd, Camarillo, CA 93010
Commerce Public Library, 5655 Jillson St., Commerce, CA 90040
Long Beach Public Library, 200 W Broadway, Long Beach, CA 90802
Santa Monica Main Library, 601 Santa Monica Blvd., Santa Monica, CA 90401
Simi Valley Public Library, 2969 Tapo Cyn Rd., Simi Valley, CA 93063
Temple City Library, 5939 Golden West Ave, Temple City, CA 91780.

Attendance

Bautista, Sonia – CMM
Behle, Kelly – SVPL
Cuyugan, Erica – SAM
DeLeon, Cathy – LBPL
Hassen, Leila – AZU
LohGuan, Hilda, Chair – AHM
Nasr, Mandy – CAM
Walker-Lanz, Jesse – LACo

Other

Beck, Andy – SCLC
Powers, Christine – SCLC
Snodgrass, Nerissa – SCLC
Walker, Wayne – SCLC
Winslow, Nikki – ALT

1. Opening Hilda LohGuan
Meeting called to order at 1:02 pm.

2. Public Comment
Opportunity for any guest or member of the public to address the Committee on any item of SCLC business.
None

3. Consent Calendar Hilda LohGuan
(ACTION)
All items on the consent calendar may be approved by a single motion. Any Committee member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Minutes of the August 22, 2024, Executive Committee regular meeting

MSP (Cuyugan/ Hassen) to pass the Consent Calendar, as presented.
7 yes, 0 no, 1 abstain

4. Adoption of the Agenda Hilda LohGuan
The Chair adopted the agenda as presented, without objection.
5. Budget Status Report for FY 2024/25 Andy Beck
(DISCUSSION)
Controller, Andy Beck, presented the Budget Status Report for fiscal year 2024/25, reflecting reconciled bank statements through August 31, 2024.
6. CLSA FY 2024/25 Plan of Service Update Christine Powers
(DISCUSSION)
Executive Director, Christine Powers, presented an update for the SCLC 2024/25 Plan of Service.
7. Member Requested Discussion Regarding Hilda LohGuan
Employee Compensation and Budget
(ACTION)
Council Member Nikki Winslow presented her report to the Executive Committee.
 - a. MSP (Walker-Lanz/Bautista) to change the description of the current budget line item of "Health Insurance – Current Employees" to "Health Insurance Allotment", keep it as one line item, and have details and breakdown included in the notes of the budget.
8 yes, 0 no, 0 abstain
 - b. MSP (Nasr/ Walker-Lanz) to create an ad hoc committee to review and revise the Employee Handbook. The group will consist of Jesse Walker-Lanz and Many Nasr; Leila Hassen will be added to the group if staff confirms that three members will not trigger quorum for the committee.
8 yes, 0 no, 0 abstain
 - c. MSP (Nasr/Behle) to not have a closed session to review and discuss current employee contracts and benefit packages.
8 yes, 0 no, 0 abstain
8. Other Hilda LohGuan
"...that is, matters initiated in the present meeting." Robert's Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.
None
9. Adjournment Hilda LohGuan
MSP (Walker-Lanz/Nasr) to adjourn the meeting at 2:10 pm.