



**49-99 COOPERATIVE LIBRARY SYSTEM
ADMINISTRATIVE COUNCIL MEETING**

**Thursday, December 5, 2024
10:30 am - 12:00 PM**

Virtual Meeting

Join Zoom Meeting:

<https://us06web.zoom.us/j/86266722293?pwd=rRfhx7tbwpauHY5RcjD9lj6iF95xJo.1>

Meeting ID: 862 6672 2293

Passcode: 172584

Alternate Meeting Locations:

Amador County Library, 530 Sutter St., Jackson, CA 95642
Calaveras County Library, 1299 Gold Hunter Rd., San Andreas, CA 95249
Cesar Chavez Central Library, 605 N. El Dorado St., Stockton, CA 95202
Lodi Public Library, 201 W. Locust St., Lodi, CA 95240
Stanislaus County Library, 1500 I St., Modesto, CA 95354
Tuolumne County Library, 480 Greenley Rd., Sonora, CA 95370

Agenda

All items may be considered for action.

1. Opening
 - a. Chairperson's Welcome Sarah Dentan
Chair introduces any guests or new members.
 - b. Roll Call

2. Public Forum Sarah Dentan
Opportunity for any guest or member of the public to address the Council on any item of 49-99 business that is not on the current agenda.

- | | |
|---|----------------------------|
| 3. Consent Calendar | Sarah Dentan |
| <i>All items on the consent calendar may be approved with a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.</i> | |
| a. Minutes of the September 5, 2024, Regular Meeting | |
| 4. Adoption of the Agenda | Sarah Dentan |
| 5. Budget Status Report FY 2024/25
(DISCUSSION) | Andy Beck |
| 6. CLSA FY 2024/25 Update
(DISCUSSION) | Wayne Walker |
| 7. LINK+ Delivery Update
(DISCUSSION) | Wayne Walker |
| 8. Discussion of Future Membership Dues
(ACTION) | Wayne Walker/
Andy Beck |
| 9. PLSEP FY 2024/25 Update
(DISCUSSION) | Wayne Walker |
| 10. Other | Sarah Dentan |
| 11. Chair Report | Sarah Dentan |
| 12. State Library Report | Rachel Tucker |
| 13. Roundtable | |
| 14. Adjournment | |



ACTION ITEMS

Meeting: 49-99 Administrative Council Meeting

Date: December 5, 2024

Library: _____

Name: _____

Signature: _____

Date: _____

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain



**49-99 COOPERATIVE LIBRARY SYSTEM
ADMINISTRATIVE COUNCIL MEETING**

Thursday, September 5, 2024

10:30 am - 12:00 PM

Hybrid Meeting

Lodi Public Library

201 W. Locust Street, Lodi, CA 95240

Minutes draft

Attendance

Aitken, Eric – Tuolumne
Fontanilla, Jenni - Stockton-SJ
Dentan, Sarah – Stanislaus
Runyan, Elle – Calaveras
Alyssa Ramirez - Amador

Other

Beck, Andy – SCLC
Tucker, Rachel – CSL
Walker, Wayne – SCLC

Absent

Martin, Andriana – Lodi

1. Opening
 - a. Chairperson's Welcome Sarah Dentan
Chair introduces any guests or new members.
 - b. Roll Call
Meeting called to order at 10:31 am.

2. Public Forum Sarah Dentan
Opportunity for any guest or member of the public to address the Council on any item of 49-99 business that is not on the current agenda.

3. Consent Calendar Sarah Dentan
All items on the consent calendar may be approved with a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Minutes of the May 2, 2024, Regular Meeting
 - b. Minutes of the July 10, 2024, Special Meeting
MSP (Aitken/Fontanilla) to pass the Consent Calendar, as presented.
4 yes, 0 no, 1 abstain

4. Adoption of the Agenda Sarah Dentan
Chair adopted the agenda, without objection.

5. Budget Status Report FY 2023/24 Andy Beck
(DISCUSSION)
Controller, Andy Beck, presented the Budget Status Report for fiscal year 2023/24, reflecting the reconciled bank statement through June 30, 2024.

6. Banking Status Update and Reconsideration of Wayne Walker
Financial Authority
(ACTION)
MSP (Dentan/Fontanilla) to approve removing the requirement for directors to be signers on the System's bank account.
5 yes, 0 no, 0 abstain

7. CLSA FY 2023/24 System Program Annual Report Wayne Walker
(ACTION)
MSP (Aitken/Dentan) to authorize the Deputy Director to work with the Chair to finalize the CLSA FY 2023/24 System Program Annual Report for submission to the State Library by the September deadline.
4 yes, 0 no, 1 abstain

8. LINK+/Delivery Update Wayne Walker
(DISCUSSION)
Deputy Director, Wayne Walker, provided an update. No issues to report on courier service.

9. FPPC Conflict of Interest Code Biennial Review Wayne Walker
(ACTION)
MSP (Fontanilla/Aitken) to approve no changes needed to the Conflict-of-Interest code.
5 yes, 0 no, 0 abstain

10. Discussion of Future Membership Dues Wayne Walker/
Andy Beck
(DISCUSSION)
Controller, Andy Beck, led the discussion on the increase in membership dues. The Council asked to carry the discussion over to the next meeting.

11. Other Sarah Dentan
None

12. Chair Report
None

Sarah Dentan

13. State Library Report

Rachel Tucker

CSL staff member, Rachel Tucker, provided information on State Library news, current open opportunities, current projects and services, and networking and training opportunities, as described in the report.

14. Roundtable

Stanislaus County will soon go out to bid for construction projects. The library is expected to close in early December.

Stockton-San Joaquin is still in the design phase for the Chavez branch. The Summer Reading program saw a 40% increase in both books read and participation. However, the Northeast branch remains on hold due to ongoing litigation.

Amador County has a new library director, Alyssa Ramirez, who is currently acclimating to her new role. The facility is undergoing construction for a new water line, which has impacted the parking lot. This construction has contributed to lower Summer Reading participation numbers. The library is also looking to hire a full-time employee.

Tuolumne County experienced a very successful Summer Reading program, returning to pre-COVID participation levels. The county has a sales tax measure on the ballot this year, which is hoped to help fund fire services.

Calaveras County also had a very successful Summer Reading program.

15. Adjournment

MSP (Aitken/Fontanilla) to adjourn the meeting at 12:00 pm.



Agenda Item 5

DATE: December 5, 2024
TO: 49-99 Administrative Council
FROM: Andy Beck, Controller, SCLC/49-99

SUBJECT: Budget Status Report for FY 2024/25 (DISCUSSION)

BACKGROUND: The Budget Status Report for fiscal year 2024/25 reflects the reconciled bank statement through October 31, 2024.

For revenues, membership dues of \$38,220 were recorded as financial resources available for use. Other revenues include communication and delivery of \$27,693 and system administration of \$10,016, which were recorded as respective expenses were recognized.

Expenses include communications and delivery of \$46,173 and administrative expenses of \$12,193. These expenses do not reflect what was paid but amounts that were incurred.

As of October 31, 2024, the System has a surplus of \$17,563 and cash balance of \$300,116.

FISCAL IMPACT: None

RECOMMENDATION: Informational

EXHIBITS:

- a. Budget Status Report
- b. Bank Statements September – October 2024

49-99 Cooperative Library System
Budget Status Report
October 31, 2024

Agenda Item 5a

	Actual <u>FY 2324</u>	Budget <u>FY 24/25</u>	Actual <u>FY 24/25</u>	<u>Balance</u>	%	%	<u>Notes</u>
					<u>Unrealized</u>	<u>Realized</u>	
REVENUE							
CLSA Communications & Delivery	\$ 117,024	\$ 62,248	\$ 27,693	\$ 34,555	56%		44% Expected to be received in Dec 2024
CLSA System Administration	30,025	15,562	10,016	5,546	36%		64% Expected to be received in Dec 2024
Membership Dues	38,220	38,220	38,220	-	0%		100%
Total revenues	<u>\$ 185,269</u>	<u>\$ 116,030</u>	<u>\$ 75,929</u>	<u>\$ 40,101</u>	<u>35%</u>		<u>65%</u>
EXPENDITURES							
Communications and delivery							
Delivery	\$ 52,707	\$ 59,000	\$ 17,354	\$ 41,646	71%		29% Unity
Resource sharing	80,503	83,321	27,693	55,628	67%		33% Innovative
Audit Fees	6,300	6,625	283	6,342	96%		4% CJ Brown
Office supplies	739	880	293	587	67%		33%
Telecommunications	2,321	1,850	550	1,300	70%		30%
Total communication and delivery	<u>142,570</u>	<u>151,676</u>	<u>46,173</u>	<u>105,503</u>	<u>70%</u>		<u>30%</u>
Administration							
Administration expense	30,025	30,048	10,016	20,032	67%		33% SCLC
Memberships	1,800	1,800	1,800	-	0%		100% Califa
Meetings/conferences/travel	159	1,100	357	743	68%		32%
Other	90	125	20	105	84%		16% Bank fees
Total administration	<u>32,074</u>	<u>33,073</u>	<u>12,193</u>	<u>20,880</u>	<u>63%</u>		<u>37%</u>
Total expenditures	<u>\$ 174,644</u>	<u>\$ 184,749</u>	<u>\$ 58,366</u>	<u>\$ 126,383</u>	<u>68%</u>		<u>32%</u>
SURPLUS (DEFICIT)	<u>\$ 10,625</u>	<u>\$ (68,719)</u>	<u>\$ 17,563</u>	<u>\$ (86,282)</u>	<u>126%</u>		<u>-26%</u>
Banks Balance							
Bank Balance	<u>\$ 300,116</u>						



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

7060 IMG S Y ST01

Account Number:

Statement Period:

Sep 3, 2024
through
Sep 30, 2024

000638810585015 P 2



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49-99 COOPERATIVE LIBRARY SYSTEM
222 E HARVARD ST
GLENDALE CA 91205-1017



To Contact U.S. Bank

24-Hour Business

Solutions: 800-673-3555

U.S. Bank accepts Relay Calls

Internet: usbank.com

PLATINUM BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Number 1-657-1804-8557

Account Summary

	# Items		
Beginning Balance on Sep 3		\$	303,037.77
Other Withdrawals	1		5.00-
Checks Paid	4		254,521.68-
Ending Balance on Sep 30, 2024		\$	48,511.09

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Sep 16	Analysis Service Charge	1600000000	\$ 5.00-
Total Other Withdrawals			\$ 5.00-

Checks Presented Conventionally

Check	Date	Ref Number	Amount	Check	Date	Ref Number	Amount
20223	Sep 13	9212788189	43.84	20225	Sep 16	8013192558	146.72
20224	Sep 13	9212706286	4,331.12	20226	Sep 24	8314788465	250,000.00
Conventional Checks Paid (4)							\$ 254,521.68-

Balance Summary

Date	Ending Balance	Date	Ending Balance	Date	Ending Balance
Sep 13	298,662.81	Sep 16	298,511.09	Sep 24	48,511.09

Balances only appear for days reflecting change.

ANALYSIS SERVICE CHARGE DETAIL

Account Analysis Activity for: August 2024

Account Number:	1-657-1804-8557	\$	5.00
Analysis Service Charge assessed to	1-657-1804-8557	\$	5.00

¹ Financial institutions are required by the State of Iowa to charge sales taxes on certain service charges related to checking accounts. Any assessed tax has been itemized on your statement.

Service Activity Detail for Account Number 1-657-1804-8557

Service	Volume	Avg Unit Price	Total Charge
Depository Services			
Combined Transactions/Items	2		No Charge
Image Paper DDA Statement	1		No Charge
Subtotal: Depository Services			0.00
Electronic Deposit Services			
Mobile Maint - per Device	1	5.00000	5.00

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.



BALANCE YOUR ACCOUNT

To keep track of all your transactions, you should balance your account every month. Please examine this statement immediately. We will assume that the balance and transactions shown are correct unless you notify us of an error.

Outstanding Deposits

DATE	AMOUNT
TOTAL	\$

1. List any deposits that do not appear on your statement in the Outstanding Deposits section at the left. Record the total.
2. Check off in your checkbook register all checks, withdrawals (including Debit Card and ATM) and automatic payments that appear on your statement. Withdrawals that are NOT checked off should be recorded in the Outstanding Withdrawals section at the left. Record the total.
3. Enter the ending balance shown on this statement. \$ _____
4. Enter the total deposits recorded in the Outstanding Deposits section. \$ _____
5. Total lines 3 and 4. \$ _____
6. Enter the total withdrawals recorded in the Outstanding Withdrawals section. \$ _____
7. Subtract line 6 from line 5. This is your balance. \$ _____
8. Enter in your register and subtract from your register balance any checks, withdrawals or other debits (including fees, if any) that appear on your statement but have not been recorded in your register.
9. Enter in your register and add to your register balance any deposits or other credits (including interest, if any) that appear in your statement but have not been recorded in your register.
10. The balance in your register should be the same as the balance shown in #7. If it does not match, review and check all figures used, and check the addition and subtraction in your register. If necessary, review and balance your statement from the previous month.

Outstanding Withdrawals

DATE	AMOUNT
TOTAL	\$

IMPORTANT DISCLOSURES TO OUR CONSUMER CUSTOMERS

In Case of Errors or Questions About Your Checking, Savings, ATM, Debit Card, ACH, Bill Pay and Other Electronic Transfers

If you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt, we must hear from you no later than 60 days* after we sent you the FIRST statement on which the error or problem appeared. Telephone us at the number listed on the front of this statement or write to us at U.S. Bank, EP-MN-WS5D, 60 Livingston Ave., St. Paul, MN 55107.

- Tell us your name and account number.
- Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

We will determine whether an error occurred within 10 business days after we hear from you and will correct any error promptly. If we need more time, we may take up to 45 days to investigate your complaint. For errors involving new accounts, point-of-sale, or foreign-initiated transactions, we may take up to 90 days to investigate your complaint. If we decide to do this, we will credit your account within 10 business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account.

*Please note: Paper draft and paper check claims must be disputed within 30 days per Your Deposit Account Agreement.

IMPORTANT DISCLOSURES TO OUR BUSINESS CUSTOMERS

Errors related to any transaction on a business account will be governed by any agreement between us and/or all applicable rules and regulations governing such transactions, including the rules of the National Automated Clearing House Association (NACHA Rules) as may be amended from time to time. If you think this statement is wrong, please telephone us at the number listed on the front of this statement immediately.

CONSUMER BILLING RIGHTS SUMMARY REGARDING YOUR RESERVE LINE

What To Do If You Think You Find A Mistake on Your Statement

If you think there is an error on your statement, write to us at:

U.S. Bank, P.O. Box 3528, Oshkosh, WI 54903-3528.

In your letter, give us the following information:

- **Account information:** Your name and account number.
- **Dollar Amount:** The dollar amount of the suspected error.
- **Description of problem:** If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors *in writing*. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Reserve Line Balance Computation Method: To determine your **Balance Subject to Interest Rate**, use the dates and balances provided in the Reserve Line Balance Summary section.

The date next to the first Balance Subject to Interest is day one for that balance and is applicable up to (but not including) the date of the next balance (if there is one). We multiply the Balance Subject to Interest by the number of days it is applicable and add them up to get the same number of days in the billing cycle. We then divide the result by the number of billing days in the cycle. This is your **Balance Subject to Interest Rate**. Any unpaid interest charges and unpaid fees are not included in the Balance Subject to Interest. The ***INTEREST CHARGE*** begins from the date of each advance.

REPORTS TO AND FROM CREDIT BUREAUS FOR RESERVE LINES

We may report information about your account to credit bureaus. Late payments, missed payments or other defaults on your account may be reflected in your credit report.

CONSUMER REPORT DISPUTES

We may report information about account activity on consumer and small business deposit accounts and consumer reserve lines to Consumer Reporting Agencies (CRA). As a result, this may prevent you from obtaining services at other financial institutions. If you believe we have inaccurately reported information to a CRA, you may submit a dispute by calling 844.624.8230 or by writing to: U.S. Bank Attn: Consumer Bureau Dispute Handling (CBDH), P.O. Box 3447, Oshkosh, WI 54903-3447. In order for us to assist you with your dispute, you must provide: your name, address and phone number; the account number; the specific information you are disputing; the explanation of why it is incorrect; and any supporting documentation (e.g., affidavit of identity theft), if applicable.



49-99 COOPERATIVE LIBRARY SYSTEM
 222 E HARVARD ST
 GLENDALE CA 91205-1017

Business Statement

Account Number:



Statement Period:

Sep 3, 2024

through

Sep 30, 2024

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ANALYSIS SERVICE CHARGE DETAIL (CONTINUED)

Service Activity Detail for Account Number 1-657-1804-8557 (continued)

<i>Service</i>	<i>Volume</i>	<i>Avg Unit Price</i>	<i>Total Charge</i>
Subtotal: Electronic Deposit Services			5.00
Fee Based Service Charges for Account Number 1-657-1804-8557		\$	5.00



49-99 COOPERATIVE LIBRARY SYSTEM
222 E HARVARD ST
GLENDALE CA 91205-1017

Business Statement

Account Number: [REDACTED]

Statement Period:

Sep 3, 2024

through

Sep 30, 2024

Page 3 of 3

IMAGES FOR YOUR PLATINUM BUSINESS CHECKING ACCOUNT

Member FDIC

Account Number 1-657-1804-8557

49-99 COOPERATIVE LIBRARY SYSTEM
C/O SCLC
249 E FOOTHILL BLVD, SUITE 101
MENLO PARK, CA 94028

US BANK
99-2001222

20223

DATE 9/10/2024

PAY TO THE ORDER OF Jazmin Duffy \$ **43.84

Forty-Three and 84/100***** DOLLARS

Jazmin Duffy
201 W. Locust St.
Lodi, CA 95240

VOID AFTER 90 DAYS
Mervin Snodgrass

MEMO

020223 11222358214 [REDACTED]

20223 Sep 13 43.84

THE SIGNATURE IS GUARANTEED BY EXCEED INDUSTRY STANDARDS

Signature: *Mervin Snodgrass*

49-99 COOPERATIVE LIBRARY SYSTEM
C/O SCLC
249 E FOOTHILL BLVD, SUITE 101
MENLO PARK, CA 94028

US BANK
99-2001222

20224

DATE 9/10/2024

PAY TO THE ORDER OF Unity Courier Service, Inc. \$ **4,331.12

Four Thousand Three Hundred Thirty-One and 12/100***** DOLLARS

Unity Courier Service, Inc.
PO Box 10909
Burbank, CA 91505

VOID AFTER 90 DAYS
Mervin Snodgrass

MEMO C29869

020224 11222358214 [REDACTED]

20224 Sep 13 4,331.12

Seq: 3
Dep: 033169
Date: 09/13/24

For Deposit Only to
Unity Courier Service, Inc.
Unity Courier Service
Deposited by:

49-99 COOPERATIVE LIBRARY SYSTEM
C/O SCLC
249 E FOOTHILL BLVD, SUITE 101
MENLO PARK, CA 94028

US BANK
99-2001222

20225

DATE 9/10/2024

PAY TO THE ORDER OF Wayne Walker \$ **146.72

One Hundred Forty-Six and 72/100***** DOLLARS

Wayne Walker
377 Mandarin Dr. #115
Daly City, CA 94015

VOID AFTER 90 DAYS
Mervin Snodgrass

MEMO

020225 11222358214 [REDACTED]

20225 Sep 16 146.72

Signature: *Wayne Walker*

49-99 COOPERATIVE LIBRARY SYSTEM
C/O SCLC
249 E FOOTHILL BLVD, SUITE 101
MENLO PARK, CA 94028

US BANK
99-2001222

20226

DATE 9/24/2024

PAY TO THE ORDER OF 49-99 Cooperative Library System \$ **250,000.00

Two Hundred Fifty Thousand and 00/100***** DOLLARS

49-99 Cooperative Library System (AP+)
222 E. Harvard St.
Glendale, CA 91206

VOID AFTER 90 DAYS
Mervin Snodgrass

MEMO

020226 11222358214 [REDACTED]

20226 Sep 24 250,000.00

9142 953880086657

JP Morgan Chase Bank N.A.

CREDITED TO ACCOUNT OF
WITHIN NAMED FANBE
FOR DEPOSIT ONLY



P.O. Box 1800
Saint Paul, Minnesota 55101-0800

7060 IMG S Y ST01

000638831793712 P



49-99 COOPERATIVE LIBRARY SYSTEM
222 E HARVARD ST
GLENDALE CA 91205-1017

Business Statement

Account Number:

Statement Period:

Oct 1, 2024

through

Oct 31, 2024

Page 1 of 2



To Contact U.S. Bank

24-Hour Business

Solutions:

800-673-3555

U.S. Bank accepts Relay Calls

Internet:

usbank.com

NEWS FOR YOU

Scan here with your phone's camera to download the U.S. Bank Mobile App.



INFORMATION YOU SHOULD KNOW

As U.S. Bank prepares for the Wire payment industry changing to the ISO 20022 standardized format, additional information will be required to be sent with your wire payments.

Starting **November 2025**, wire initiation will include a requirement to provide beneficiary/creditor address when the payment is sent. This requirement will apply to all outgoing wires, including templates, repetitive wires and automated standing transfers.

Action:

To prepare for this change, please start obtaining and including this information on all outgoing wire payments, whenever possible.

To learn more, please visit <https://www.usbank.com/splash/corporate-commercial/iso-20022.html>.

PLATINUM BUSINESS CHECKING

Member FDIC

U.S. Bank National Association

Account Number 1-657-1804-8557

Account Summary

	# Items		
Beginning Balance on Oct 1		\$	48,511.09
Other Withdrawals	1		5.00-
Ending Balance on Oct 31, 2024		\$	48,506.09

Other Withdrawals

Date	Description of Transaction	Ref Number	Amount
Oct 15	Analysis Service Charge	1500000000	\$ 5.00-
Total Other Withdrawals			\$ 5.00-

Balance Summary

Date	Ending Balance
Oct 15	48,506.09

Balances only appear for days reflecting change.

ANALYSIS SERVICE CHARGE DETAIL

Account Analysis Activity for: September 2024

Products and services available in U.S. only. Eligibility requirements and restrictions apply. For additional information, contact a U.S. Bank branch or call 800-872-2657.



BALANCE YOUR ACCOUNT

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Outstanding Deposits

DATE	AMOUNT
TOTAL	\$

Outstanding Withdrawals

DATE	AMOUNT
TOTAL	\$

- List any deposits that do not appear on your statement in the Outstanding Deposits section at the left. Record the total.
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- Enter in your register and add to your register balance any deposits or other credits (including interest, if any) that appear in your statement but have not been recorded in your register.
- The balance in your register should be the same as the balance shown in #7. If it does not match, review and check all figures used, and check the addition and subtraction in your register. If necessary, review and balance your statement from the previous month.

IMPORTANT DISCLOSURES TO OUR CONSUMER CUSTOMERS

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- Tell us your name and account number.
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- Description of problem:** If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors *in writing*. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

Reserve Line Balance Computation Method: To determine your **Balance Subject to Interest Rate**, use the dates and balances provided in the Reserve Line Balance Summary section. The date next to the first Balance Subject to Interest is day one for that balance and is applicable up to (but not including) the date of the next balance (if there is one). We multiply the Balance Subject to Interest by the number of days it is applicable and add them up to get the same number of days in the billing cycle. We then divide the result by the number of billing days in the cycle. This is your **Balance Subject to Interest Rate**. Any unpaid interest charges and unpaid fees are not included in the Balance Subject to Interest. The *****INTEREST CHARGE***** begins from the date of each advance.

REPORTS TO AND FROM CREDIT BUREAUS FOR RESERVE LINES

We may report information about your account to credit bureaus. Late payments, missed payments or other defaults on your account may be reflected in your credit report.

CONSUMER REPORT DISPUTES

We may report information about account activity on consumer and small business deposit accounts and consumer reserve lines to Consumer Reporting Agencies (CRA). As a result, this may prevent you from obtaining services at other financial institutions. If you believe we have inaccurately reported information to a CRA, you may submit a dispute by calling 844.624.8230 or by writing to: U.S. Bank Attn: Consumer Bureau Dispute Handling (CBDH), P.O. Box 3447, Oshkosh, WI 54903-3447. In order for us to assist you with your dispute, you must provide: your name, address and phone number; the account number; the specific information you are disputing; the explanation of why it is incorrect; and any supporting documentation (e.g., affidavit of identity theft), if applicable.





49-99 COOPERATIVE LIBRARY SYSTEM
 222 E HARVARD ST
 GLENDALE CA 91205-1017

Business Statement

Account Number:



Statement Period:

Oct 1, 2024

through

Oct 31, 2024

Page 2 of 2

ANALYSIS SERVICE CHARGE DETAIL

(CONTINUED)

Account Number:	1-657-1804-8557	\$	5.00
Analysis Service Charge assessed to	1-657-1804-8557	\$	5.00

¹ Financial institutions are required by the State of Iowa to charge sales taxes on certain service charges related to checking accounts. Any assessed tax has been itemized on your statement.

Service Activity Detail for Account Number 1-657-1804-8557

<i>Service</i>	<i>Volume</i>	<i>Avg Unit Price</i>	<i>Total Charge</i>
Depository Services			
Combined Transactions/Items	4		No Charge
Image Paper DDA Statement	1		No Charge
Subtotal: Depository Services			0.00
Electronic Deposit Services			
Mobile Maint - per Device	1	5.00000	5.00
Subtotal: Electronic Deposit Services			5.00
Fee Based Service Charges for Account Number 1-657-1804-8557		\$	5.00

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JPMorgan Chase Bank, N.A.
 P O Box 182051
 Columbus, OH 43218 - 2051

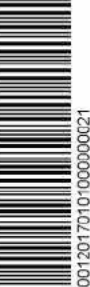
August 31, 2024 through September 30, 2024

Account Number: [REDACTED]

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
 Service Center: **1-877-425-8100**
 Para Espanol: 1-888-622-4273
 International Calls: 1-713-262-1679
 We accept operator relay calls

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 49-99 COOPERATIVE LIBRARY SYSTEM
 222 E. HARVARD ST
 GLENDALE CA 91205



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CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$0.00
Deposits and Additions	1	250,000.00
Ending Balance	1	\$250,000.00

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
09/24	Deposit 2088067350	\$250,000.00
Total Deposits and Additions		\$250,000.00

DAILY ENDING BALANCE

DATE	AMOUNT
09/24	\$250,000.00

SERVICE CHARGE SUMMARY

Monthly Service Fee	\$0.00
Other Service Charges	\$0.00
Total Service Charges	\$0.00



August 31, 2024 through September 30, 2024

Account Number: [REDACTED]

SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			\$95.00	\$0.00
Other Service Charges:					
Credits					
Non-Electronic Transactions	2	500	0	\$0.40	\$0.00
Cash Management Services					
Debit Block Maintenance	1	0	1	\$0.00	<u>\$0.00</u>
Subtotal Other Service Charges					\$0.00

ACCOUNT 000000653283385

Other Service Charges:

Credits

Non-Electronic Transactions 2

Cash Management Services

Debit Block Maintenance 1

Reminder: Fees associated with ACH Payments, Real Time Payments, Same Day ACH, ACH Collections and Chase QuickDepositSM are based on previous month activity.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

For business accounts, see your deposit account agreement or other applicable agreements that govern your account for details.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC FUNDS TRANSFERS: Contact us immediately if your statement is incorrect or if you need more information about any non-electronic funds transfers on this statement. For more details, see your deposit account agreement or other applicable agreements that govern your account.

JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

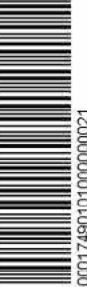
October 01, 2024 through October 31, 2024

Account Number: [REDACTED]

CUSTOMER SERVICE INFORMATION

Web site: www.Chase.com
Service Center: 1-877-425-8100
Para Espanol: 1-888-622-4273
International Calls: 1-713-262-1679
We accept operator relay calls

00001749 DRE 703 252 31024 NNNNNNNNNN T 1 000000000 Z9 0000
49-99 COOPERATIVE LIBRARY SYSTEM
222 E. HARVARD ST
GLENDALE CA 91205



00017490101000000021

CHECKING SUMMARY

Chase Platinum Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$250,000.00
Deposits and Additions	1	5,970.00
Electronic Withdrawals	1	-4,360.37
Ending Balance	2	\$251,609.63

Your Chase Platinum Business Checking account provides:

- No transaction fees for unlimited electronic deposits (including ACH, ATM, wire, Chase Quick Deposit)
- 500 debits and non-electronic deposits (those made via check or cash in branches) per statement cycle
- \$25,000 in cash deposits per statement cycle
- Unlimited return deposited items with no fee

There are additional fee waivers and benefits associated with your account – please refer to your Deposit Account Agreement for more information.

DEPOSITS AND ADDITIONS

DATE	DESCRIPTION	AMOUNT
10/15	Remote Online Deposit	5
		\$5,970.00
Total Deposits and Additions		\$5,970.00

ELECTRONIC WITHDRAWALS

DATE	DESCRIPTION	AMOUNT
10/08	10/08 Online Payment 22315837810 To Unity Courier Services, Inc.	
		\$4,360.37
Total Electronic Withdrawals		\$4,360.37

DAILY ENDING BALANCE

DATE	AMOUNT
10/08	\$245,639.63
10/15	251,609.63



October 01, 2024 through October 31, 2024

Account Number: [REDACTED]

SERVICE CHARGE SUMMARY

Monthly Service Fee	\$0.00
Other Service Charges	\$0.00
Total Service Charges	\$0.00

SERVICE CHARGE DETAIL

DESCRIPTION	VOLUME	ALLOWED	CHARGED	PRICE/UNIT	TOTAL
Monthly Service Fee					
Monthly Service Fee Waived	0			\$95.00	\$0.00
Other Service Charges:					
Electronic Credits					
Electronic Items Deposited	1	Unlimited	0	\$0.40	\$0.00
Cash Management Services					
Debit Block Maintenance	1	0	1	\$0.00	\$0.00
Subtotal Other Service Charges					\$0.00

ACCOUNT 000000653283385

Other Service Charges:	
Electronic Credits	
Electronic Items Deposited	1
Cash Management Services	
Debit Block Maintenance	1

Reminder: Fees associated with ACH Payments, Real Time Payments, Same Day ACH, ACH Collections and Chase QuickDepositSM are based on previous month activity.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

For business accounts, see your deposit account agreement or other applicable agreements that govern your account for details.

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Agenda Item 6

DATE: December 5, 2024
TO: 49-99 Administrative Council
FROM: Wayne Walker, Deputy Director, 49-99/SCLC

SUBJECT: CLSA FY 2024/25 Plan of Service Update (DISCUSSION)

BACKGROUND: Each year, the 49-99 Cooperative Library System (49-99) receives California Library Services Act (CLSA) funds from the state to promote resource sharing within the system. To receive these funds, 49-99 must complete and submit a Plan of Service to be approved by the California Library Services Board (CLSB). The Plan outlines how the system intends to expend funds and how those expenditures will benefit the communities served by 49-99 libraries.

On October 2, 2024, the CLSB held its fall meeting, during which it approved 49-99's Plan of Service, as submitted.

FISCAL IMPACT: None

RECOMMENDATION: Informational item

EXHIBITS: None



Agenda Item 7

DATE: December 5, 2024
TO: 49-99 Administrative Council
FROM: Wayne Walker, Deputy Director, 49-99/SCLC

SUBJECT: LINK+/Delivery Update (DISCUSSION)

BACKGROUND: Overall monthly Unity Delivery charges have remained lower, on average, as of late compared to the previous fiscal years. No issues to report on overall courier delivery service.

No other issues have been noted or reported concerning the service.

At its September 5th meeting, the Administrative Council requested staff to research other cooperative systems' contracts for the LINK+ service and how those compared 49-99's current contract. This data would help 49-99 with future contract negotiations with Innovative/Clarivate for the LINK+ software. Staff were able to obtain basic terms and pricing for the 2 other cooperative library systems in California who are participating in LINK+. While there are differences in the format of the payments for each system, the data shows that all 3 systems' expenses were assessed comparably along with terms and annual cost increases.

FISCAL IMPACT: None

RECOMMENDATION: None

EXHIBITS: None



DATE: December 5, 2024
TO: 49-99 Administrative Council
FROM: Andy Beck, Controller, 49-99/SCLC

SUBJECT: Discussion of Future Membership Dues (ACTION)

BACKGROUND: The 49-99 Cooperative Library System does not currently have a schedule in place to address annual membership dues increases. The last membership dues increase was approved in December of 2021 for FY 2022/23 as a one-time assessment at a rate of 20% over the previous year. This was the first membership dues increase in well over a decade, which was approved to address a budget shortfall at the time, primarily due to LINK+ expenses. No membership dues increases were proposed for either FY 2023/24 or FY 2024/25.

During the March 7, 2024, Administrative Council meeting, members of the 49-99 Cooperative Library System suggested increasing dues by a small and consistent rate on an annual basis to keep up with the rising cost of LINK+. The LINK+ service was implemented by 49-99 in FY 2017/2018 and has seen a gradual increase in annual cost. 49-99 members would be more likely to accommodate a smaller scheduled and consistent annual membership dues increase due to limited local budgets compared to a larger unscheduled increase at any point should the Cooperative face another budget shortfall.

Over the past couple of years, expenses for Innovative Interfaces, Inc. increased on average 3.50% per year and expenses for Unity Courier Services, Inc. increased on average 3.00% per year. CLSA funding levels have not increased in the past 15 years. Without increases to CLSA funding based on cost-of-living and/or a negotiated reduction in LINK+ expenses, membership dues would have to increase between 10% to 15% to cover the rising costs. If expenses for Innovative Interfaces, Inc. and Unity Courier Services, Inc. continue to increase annually by 3.50% and 3.00%, respectively, expenses are projected for the next five years, as follows:

Fiscal Year	Unity	Innovative	Total
FY 2025/26	\$ 57,740	\$ 86,237	\$ 143,977
FY 2026/27	59,472	89,256	148,727
FY 2027/28	61,256	92,379	153,636
FY 2028/29	63,094	95,613	158,707
FY 2029/30	64,987	98,959	163,946

FISCAL IMPACT: A 1% increase in membership dues would increase total membership dues by \$384 with four members' dues increasing by \$60 each and two-members' dues increasing by \$72 each.

A 5% increase in membership dues would increase total membership dues by \$1,914 with four members' dues increasing by \$299 each and two-members' dues increasing by \$359 each.

A 10% increase in membership dues would increase total membership dues by \$3,822 with four members' dues increasing by \$597 each and two-members' dues increasing by \$717 each.

A 12.5% increase in membership dues would increase total membership dues by \$4,776 with four members' dues increasing by \$746 each and two-members' dues increasing by \$896 each.

Dues rate increases by member library of 1%, 5%, 10%, and 12.5% are included as exhibits to this report.

RECOMMENDATION: Staff recommend a 10% increase for FY 2025/26, then annual increases of up to 3%, to address the ongoing increases to LINK+ expenses.

EXHIBITS:

- a. Proposed Member Dues Schedule with 1%, 5%, 10%, and 12.5% Increases

49-99 MEMBERSHIP DUES									
Member	FY2425 Dues	1% Increase	Change	5% Increase	Change	10% Increase	Change	12.5% Increase	Change
Amador - ACL	\$ 5,970.00	\$ 6,030.00	\$ 60.00	\$ 6,269.00	\$ 299.00	\$ 6,567.00	\$ 597.00	\$ 6,716.00	\$ 746.00
Calaveras - CCL	\$ 5,970.00	\$ 6,030.00	\$ 60.00	\$ 6,269.00	\$ 299.00	\$ 6,567.00	\$ 597.00	\$ 6,716.00	\$ 746.00
Lodi - LPL	\$ 5,970.00	\$ 6,030.00	\$ 60.00	\$ 6,269.00	\$ 299.00	\$ 6,567.00	\$ 597.00	\$ 6,716.00	\$ 746.00
Stanislaus - SCL	\$ 7,170.00	\$ 7,242.00	\$ 72.00	\$ 7,529.00	\$ 359.00	\$ 7,887.00	\$ 717.00	\$ 8,066.00	\$ 896.00
Stockton/SJ - SJCL	\$ 7,170.00	\$ 7,242.00	\$ 72.00	\$ 7,529.00	\$ 359.00	\$ 7,887.00	\$ 717.00	\$ 8,066.00	\$ 896.00
Tuolumne - TCL	\$ 5,970.00	\$ 6,030.00	\$ 60.00	\$ 6,269.00	\$ 299.00	\$ 6,567.00	\$ 597.00	\$ 6,716.00	\$ 746.00
Totals	\$ 38,220.00	\$ 38,604.00	\$ 384.00	\$ 40,134.00	\$ 1,914.00	\$ 42,042.00	\$ 3,822.00	\$ 42,996.00	\$ 4,776.00

FY 2025-26									
LINK+ Expense	LINK+ Increase	1% Dues Increase	Difference	5% Dues Increase	Difference	10% Dues Increase	Difference	12.5% Dues Increase	Difference
\$ 143,976.98	\$ 4,598.00	\$ 384.00	\$ (4,214.00)	\$ 1,914.00	\$ (2,684.00)	\$ 3,822.00	\$ (776.00)	\$ 4,776.00	\$ 178.00



Agenda Item 9

DATE: December 5, 2024
TO: 49-99 Administrative Council
FROM: Wayne Walker, Deputy Director, 49-99/SCLC

SUBJECT: PLSEP 2024/25 Update (DISCUSSION)

BACKGROUND: The Public Library Staff Education Program (PLSEP) is an annual tuition reimbursement program. The program supports the improvement of library services to California's diverse communities. The program reimburses California public and county law library staff who are both pursuing a master's degree in library and information science and who also show a commitment to serving California's diverse communities.

The FY2024/25 PLSEP is managed statewide by the Southern California Library Cooperative. The PLSEP application period for public library employees/students closed on October 31st. The student applications are currently under review and awards will be determined and announced to students in December.

Overall, 214 students applied for PLSEP 2024/25, with 5 of those from 49-99 Cooperative Library System member libraries.

FISCAL IMPACT: None

RECOMMENDATION: Informational item

EXHIBITS: None

California State Library, Library Development Services
 Cooperative Library System Liaison Report
Updated November 21, 2024

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State Library News

LDS Newsletter

Sign up today for our new [newsletter!](#) Please share this with your teams.

New Rural and Tribal Library Programs Consultant

Lisa Lindsay is the newest Library Programs Consultant with the California State Library. She has over fifteen years of experience working in public libraries, including six years as a principal librarian for Fresno County, and most recently, she worked as the grants monitor for the State Library's Lunch at the Library project. In her new role she will be focused on providing support specifically for tribal and rural libraries. In the new year, watch for a monthly Community of Practice specific for staff working in rural libraries. Please also help spread the word about the IMLS [Native American Library Services: Basic Grant](#), which is now open.

LSTA News

This is a reminder about the federal government's transition from the use of the D-U-N-S Number to the use of the Unique Entity Identifier (UEI). D-U-N-S numbers are no longer in use. Current federal award recipients and all future applicants/recipients will need to have an active UEI to be eligible to receive or continue to receive federal award funds. To register and/or for more information, please visit [SAM.gov | Entity Registrations](#). If you have questions regarding this, please contact LSTAGrants@library.ca.gov.

2023-2024 California Public Libraries Survey

California's 2023-2024 Public Libraries Survey opened for data input on September 3, 2024. The deadline for submission was October 31, 2024. **If you have not locked your survey, contact LibraryStatistics@library.ca.gov as soon as possible to discuss next steps.**

- [California Public Libraries Survey 23-24 Blank Form \(Excel\)](#): Includes all questions, for use in gathering data for reporting. Includes information about changes for this fiscal year.
- [2023-2024 Survey Instructions](#): Definitions for each data element.
- [Monthly Stats Workbook \(Excel\)](#): An excel sheet to aid in tracking monthly stats and programming
- [FAQ](#): Frequently asked questions about the survey.
- [View the August 29, 2024 Information Session Recording](#)

2022-2023 California Public Libraries Survey

The California Public Libraries Survey data for FY22-23 are now available. Access the entire dataset, five- and ten-year trend data, summary key ratios, and subject-specific tables in the public Ready Reports pages; more reports, including comparative data and an infographic, are available when directors and data submitters log in to their LibPAS accounts.

- [Ready Reports page available to the public](#)
- [Log in to LibPAS to access additional Ready Reports available to libraries](#)
- [LibPAS Video Tutorials Page](#)

Contact LibraryStatistics@library.ca.gov for help accessing your account or pulling reports from the portal. The Ready Reports were created in response to feedback from library directors. We welcome your thoughts and feedback; our intent is to organize and make the data accessible to you and your stakeholders to support equity-based, data-driven planning and decision-making.

2024 Library Service Area Populations

The 2024 report of the unduplicated population served by each California public library jurisdiction is available:

- [Population Certification Memo from the State Librarian \(pdf\)](#)
- [Persons Served by California Public Libraries \(Excel\)](#)
- [Data Source: E-1 Cities, Counties, and the State Population and Housing Estimates with Annual Percent Change — January 1, 2023 and 2024](#)

Marketing Toolkits

The [California State Library's marketing toolkits](#) are designed to help California libraries deliver consistent messaging about the services and resources you provide to your communities. This is part of an effort to help coordinate statewide messaging about the many great things libraries do every day. We encourage you to use the messages, graphics, and other resources to raise awareness and reinforce the value and impact libraries provide to their communities.

We look forward to your suggestions and feedback as we continue to develop more materials for your use in the weeks and months ahead.

California Revealed

California Revealed is a statewide initiative that helps public libraries, archives, museums, historical societies, and other heritage groups digitize, preserve, and provide online access to archival materials documenting the state's histories, arts, and cultures. The kaleidoscopic view of California cultures and histories represented by California Revealed collections offers countless opportunities for individuals and communities looking to integrate sources into their course of study as well as into their daily lives.

The accomplishments of this program dramatically increased access to, and use, of primary source materials related to California histories, arts, and cultures. The greatest impact is the ever-expansive reference resource available at [California Revealed](#). If you visit or have recently visited the CA Revealed website, please take a moment to fill out the [website user survey](#). User feedback is critical in helping the project improve website experience and better understand its benefits to the community. For any comments or questions, please contact CARevealed@library.ca.gov or team@californiarevealed.org.

California Freedom To Read Act

The California Freedom to Read Act requires every public library jurisdiction that directly receives any state funding to establish, adopt, and maintain a written and publicly accessible collection development policy for its libraries by January 1, 2026. The State Library has set up [this webpage](#) to help libraries in complying with the law.

At the State Library, we would like to see the language in the bill in your collection development policies as is. We cannot provide any legal interpretation or advice on the language submitted.

We understand that some libraries might experience a challenge with this request, so we urge you reach out very soon if this is the case to collectiondevelopmentpolicy@library.ca.gov. Please keep in mind you have until January 1, 2026, to have your policy on file with the State Library.

We will offer libraries the opportunity to demonstrate how their policy complies with the language in the new law. This information would come in the form of an attachment to your policy, from the library director, that clearly explains how your policy's language maps to the language in the law. As a reminder, we at the State Library are consultants and administrators and we cannot provide a legal interpretation of your policy.

State Library staff are available to provide technical assistance to libraries who need help with their policies. If you would like to speak with a State Library staff member about your policy or the bill, please email collectiondevelopmentpolicy@library.ca.gov with your request.

Open Opportunities

Career Online High School

The [Career Online High School](#) (COHS) program is open to all public libraries in the state and **no longer requires libraries to provide a local cash match commitment to participate**. Libraries may opt into the COHS program at any time using the [COHS Interest Form](#), and will receive training and implementation support, have access to the California State Library's universal

scholarship supply, and complete a short mid-year and end-of-year report. COHS questions can be sent to cohs@library.ca.gov

[Student Success Cards for All Working Group](#)

The California State Library is seeking volunteer members for a Student Success Cards for All Working Group. Time as a member of the working group will allow library staff to share their experiences and expertise with Student Success Card partnerships.

Members will support libraries working on Student Success Card partnerships by helping develop the following:

- Toolkits.
- Networking calls.
- Training opportunities.

Working group members should have:

- Experience in developing, promoting, and implementing a Student Success Card program in their library.
- Skills in establishing and continuing partnerships with school districts.
- Time to commit to working group virtual meetings and assignments.

[Interest forms](#) are due on Wednesday January 8th, 2025 at 12:00 pm noon.

For more information visit the [Student Success Cards for All Working Group](#) webpage or email the State Library at studentsuccess@library.ca.gov with any questions.

Current Projects and Services

[Alexander Street Now available for Public Libraries](#)

Last year [COMPASS from the State Library](#) (formerly known as the K-12 Online Resources program) made a suite of performing-arts video and audio perpetual-licensed content available for all public schools and local libraries, no cost to any local entity. The audio and video collections include library performing rights too (with the exception of the National Theatre collection) – a great addition for local programming for all ages.

Now there's more! COMPASS has now added to the Alexander Street perpetual-licensed content starting in August 2024. The State Library plans to announce the additions formally in mid-August, but local libraries can [add these items to their collections through MARC records](#) and include links on their websites immediately.

The additions include **over 10,000 drama scripts** from 10 different Alexander Street/ProQuest collections, as well as new video collections – **American History in Video**, and the **CNN video documentary collection**. There are also expansions to current collections like the video

collection of Black music from **Qwest TV** and the **Dance In Video** collection, which now includes hundreds of instructional videos.

COMPASS and ProQuest have provided a recording of a [previous training for set up in July](#) that can be reviewed ([slide deck](#) available too), and will be announcing additional content-based overviews in the press announcement. You can learn more through [a recent COMPASS newsletter](#), and can [sign up for new announcements](#) too. Questions? Contact compass@library.ca.gov.

California Library Literacy Services – Ongoing

For information on ongoing training, visit the CLLS training and meeting [calendar](#). Training on Digital BRIDGES and monthly networking calls for general CLLS topics, family literacy, and ESL are scheduled for December. The Adult Learner Leadership Institute project has announced four cohort dates for 2025. The CLLS website has migrated to the California State Library: <https://www.library.ca.gov/services/to-libraries/cls/> For more information on any of these programs, contact cls@library.ca.gov. CLLS is State funded, and Literacy Initiatives projects are LSTA funded.

California Libraries Learn (CALL) – NEW Local CALL opportunity and ongoing CALL

NEW Local CALL - Do you have a training topic to bring to your region? Would you like to network and learn with library colleagues near you? CALL has been listening and we know you want more in-person events, but it's hard to take time away from your library. [Local CALL](#) provides a chance for your library, or library cooperative, to host a learning event and invite your colleagues. CALL will provide financial support up to \$5,000. For more details and guidelines see the [CALL Blog](#) and the [Local CALL Interest Form](#). Now you can learn, network, stay local and support your staff and colleagues with Local CALL!

Ongoing CALL - Access professional development for *all* members of your staff by visiting www.callacademy.org and the CALL [calendar](#). [Subscribe to the CALL Letters newsletter](#) for weekly updates. Have a good training idea? Anyone can complete the [CALL for Presentations](#). Encourage all levels of your staff to [create a login](#) to access the many online, self-paced learning opportunities available through [CALL Academy](#). LSTA funded.

Community-Centered Libraries

The second year of [Community-Centered Libraries](#), a training initiative presented by the State Library and Pacific Library Partnership, focuses on building the skills of public library workers in two areas:

- Creating data visualizations (such as infographics report materials) using an equity lens
- Conducting culturally relevant needs assessments

Upcoming webinars and recordings of previous sessions are available on the [Community-Centered Libraries webpage](#) and in [CALL Academy](#).

eBooks for all - Ongoing

The eBooks for All project is going strong in California. Checkouts continue to grow at about 10 percent per month!

Califa recently announced that California now has access to an 'always available' collection of approximately 3000 eAudiobooks from Blackstone Audio. If you are on Palace, those titles are automatically available to your users!

If you are interested in joining the project, you can email ebooksforall@library.ca.gov for onboarding steps. Presently, there are grant funds available to cover any onboarding costs.

Online Tutoring Project – Sunsetting August 25, 2024

Since September 2022, the California State Library has provided free online tutoring for California K-12 students, available through public libraries.

To confirm previous messages from the State Library, this service concluded on Sunday, August 25, 2024.

Should your library be interested in continuing local access after August 25, reach out to info@brainfuse.com. Reach out to our general email, catutoring@library.ca.gov, if you have any additional questions.

Parks Pass Program – Ongoing

As a result of budget legislation signed by the Governor in late June, Parks Passes will be accepted by State Parks until December 31, 2025.

A [toolkit](#) is available to support marketing, circulation, programming, and more. It has been updated to make the information cleaner and more accessible. The public can access information on the State Parks Pass at checkoutcastateparks.com

If you need more parks passes, bookmarks, or survey flyers, [please fill out the new order form from State Parks](#). For any questions, email parkspass@library.ca.gov. State of CA funded.

PolicyMap Statewide Subscription for all public library workers

The [Community-Centered Libraries initiative](#) includes [free PolicyMap accounts](#) for all California public library staff. The online mapping tool, which includes library jurisdiction boundaries, enables users to view rich data about the communities in your service areas. [View a recording of the initial training session](#) and [request an account today!](#) LSTA funded.

[Public Library Staff Education Program \(PLSEP\) 2024-2025 Applications Under Review](#)

The call for student applications for the 2024-2025 Public Library Staff Education Program (PLSEP) is closed, as of October 31, 2024. In December 2024, all applicants will be notified about the status of their requests, whether funded, not funded, or placed on a waiting list. PLSEP is a partnership of the California State Library and the Southern California Library Cooperative. View the [PLSEP timeline](#). Contact the PLSEP team at wwalker@socallibraries.org with any questions.

[Ready – Or Not: Cultural Heritage Disaster Preparedness Project](#)

The [Cultural Heritage Disaster Preparedness Project](#) is a California State Library initiative, in partnership with the Northeast Document Conservation Center and Myriad Consulting & Training, to support local assistance grants and support the creation of disaster preparedness plans to protect at-risk art, historically and culturally significant collections that are publicly and privately held among California's underserved and underrepresented communities. To see some of the diverse places the Ready – Or Not team has assessed for disaster preparedness, browse the [Ready – Or Not Participant Showcase](#). State of CA funded.

California organizations that care for cultural and historic resources (e.g., archives, libraries, museums, and tribal nations) can schedule a free emergency preparedness assessment at ["Ready – Or Not": Cultural Heritage Disaster Preparedness Project – NEDCC](#). The webpage also provides information sessions tailored to organizations just getting started on their disaster plan, community archives, organizations with limited resources, remote and rural museums, tribal cultural heritage organizations, and public libraries. These half-hour online information sessions summarize the state-funded project and explore ways to engage in emergency preparedness consultations. California heritage institutions can request a free emergency preparedness assessment by filling out an [online form](#), emailing CAready@nedcc.org, or calling 855-501-3020.

Networking and Training

[Career Pathways Workforce & Upskilling Resources: Sunsetting September 2024](#)

Access to the Career Pathways resources has ended, View the [August 2024 Sunsetting Career Pathways webinar](#). If your library is interested in continuing any of these resources, we encourage you to reach out to the vendors directly. Thank you for your help in making our program a success these last two years!

[Next Directors Networking Call](#)

There will be no Public Library Directors Networking Call call in December. The January call will be on Wednesday, January 15, 2025 at 3:30 p.m.

Projects marked "LSTA funded" are supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

Projects marked "State of CA funded" are supported in whole or in part by funding provided by the State of California, administered by the California State Library.



**49-99 Meeting Calendar
FY 2024/25**

Approved May 2, 2024

Thursday, September 5, 2024

10:30am

Lodi Public Library

Thursday, December 5, 2024

10:30am

Virtual

Thursday, March 6, 2025

10:30am

Virtual

Thursday, May 1, 2025

10:30am

TBD