



EXECUTIVE COMMITTEE MEETING

Thursday, March 16, 2023

9:00am

Hybrid meeting

On Site:

Riverside Public Library

3900 Mission Inn Ave. Riverside, CA 92507

Minutes

Approved May 11, 2023

Attendance

Caines, Kathye – Hemet
Christmas, Erin – Riverside Public
Espinosa, Aaron – Rancho Mirage
Thrasher, Shawn – Ontario

Other

Beck, Andy – SCLC
Graver, Lori – SCLC
Powers, Christine – SCLC
Snodgrass, Nerissa – SCLC

Absent

Orosco, Melanie – San Bernardino County

1. Call to Order and Roll Call Erin Christmas
Meeting called to order at 9:02am.

2. Public Comment Erin Christmas
Opportunity for any guest or member of the public to address the committee on any item of Administrative Council business.
None.

3. Consent Calendar Erin Christmas
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Draft Minutes from the December 15, 2022 Executive Committee meeting.
MSP (Thrasher/Espinosa) to pass the Consent Calendar, without changes.
3 yes, 0 no, 0 abstain

4. Adoption of the Agenda Erin Christmas
Chair adopted the Agenda, as presented, without objection.

5. SCLC Personnel Update Christine Powers
 Powers introduced herself as SCLC's new Executive Director, and Beck introduced himself as SCLC's new Controller. Both Powers and Beck spoke on their backgrounds and eagerness to work with Inland.

6. Brown Act Teleconferencing Requirements: Christine Powers
 End of COVID-19 Emergency Order
 Powers presented information on the end of AB 361, and the introduction of AB 2449. Going forward, meetings must be hosted at a site accessible to the public, and members who chose to teleconference into meetings must list their location on the agenda, and the site must be open and accessible to the public. Under AB 2449, if a member has an emergency and must teleconference without their location published on the agenda, this triggers a requirement for meeting quorum at the host site.

7. Designation of San Bernardino County Account Funds Christine Powers
 MSP (Caines/Thrasher) to recommend to the Administrative Council to place the San Bernardino County Account Funds in a reserve account, marked for unrestricted funds.
 4 yes, 0 no, 0 abstain

8. Budget Status Report FY2022/23 Andy Beck
 CLSA funding for FY2022/2023 was received in December 2022. Membership dues for the fiscal year are 60 percent collected. The Public Library Staff Education Program (PLSEP) has been approved and is being run through SCLC. Expenditures include payments of \$52,473 for E-Resources and \$17,330 for delivery services. The unrestricted cash balance totals \$124,332 as of February 28, 2023.

9. CLSA Planning FY2023/24 Christine Powers
 Powers reviewed current CLSA fund allocations, and members agreed to continue with current allocations.
 1. eResources (87%)
 - a. Cloudlibrary
 - b. Overdrive
 - c. Hoopla
 - d. Truflux
 - e. Palace Project
 2. Contract Services (11%)
 - a. Courier delivery
 - b. Audit services
 3. Telecommunications (2%)
 - a. Zoom license
 - b. Website hosting
 - c. Internet service



10. Other
None.

Erin Christmas

11. Adjournment
MSP (Espinosa/Caines) to adjourn meeting at 9:38 am.

Erin Christmas

Respectfully submitted by Lori Graver on June 8, 2023.