



Southern California Library Cooperative
Executive Committee Meeting
Wednesday, August 23, 2023
1:00-2:00pm
Hybrid Meeting
Burbank Buena Vista Library
300 N. Buena Vista St., Burbank, CA 91502

Alternate locations:
El Segundo Public Library 111 W Mariposa Ave., El Segundo, CA 90245

Join Zoom Meeting
<https://us02web.zoom.us/j/89857733583?pwd=Ti9JU2RtK0tYc2M0MHRrNHIRZi9vQT09>
Meeting ID: 898 5773 3583
Passcode: 915135

AGENDA

All items may be considered for action.

1. Opening Jesse Walker-Lanz
 - a. Chairperson's Welcome
 - b. Roll Call

2. Public Comment Jesse Walker-Lanz

Opportunity for any guest or member of the public to address the Council on any item of SCLC business.

3. Consent Calendar Jesse Walker-Lanz

(ACTION)

All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.

 - a. Minutes from the May 24, 2023 Executive Committee meeting.

4. Adoption of the Agenda Jesse Walker-Lanz

5. Budget Status Report FY2022/23 and FY2023/24 Andy Beck
(DISCUSSION)
6. Review of 2024 Health Premiums Andy Beck
(ACTION)
7. SCLC Banking Status Andy Beck
(DISCUSSION)
8. Leadership and Professional Development Committee Purpose,
Duties and Composition Nikki Winslow/Christine Powers
(ACTION)
9. SCLC Member Orientation Christine Powers
(DISCUSSION)
10. Other Jesse Walker-Lanz
*"...that is, matters initiated in the present meeting." Robert's Rules of
Order, Revised, III, p.21. Limited by Brown Act to discussion only.*
11. Adjournment Jesse Walker-Lanz



ACTION ITEMS

Meeting: _____ SCLC Executive Committee Meeting _____

Date: _____ August 23, 2023 _____

Library: _____

Name: _____

Signature: _____

Date: _____

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye _____ Motion

_____ Nay _____ Second

_____ Abstain



Southern California Library Cooperative
Executive Committee Meeting
Wednesday, May 24, 2023
1:00-2:00pm
Hybrid Meeting
Glendale Central Library
222 E. Harvard St., Glendale, CA 91205

Alternate locations:
El Segundo Public Library 111 W Mariposa Ave., El Segundo, CA 90245

Minutes draft

Attendance

Addington, Jennifer – Palos Verdes
Broman, Susan – Los Angeles Public
Goldman, Elizabeth – Burbank
Herbert, Mark – El Segundo
Shaffer, Gary – Glendale
Torres, Anita – Pomona
Walker-Lanz, Jesse – Los Angeles County

Other

Beck, Andy – SCLC
Graver, Lori – SCLC
Powers, Christine – SCLC
Snodgrass, Nerissa – SCLC
Walker, Wayne - SCLC

Absent

Billings, Cathy – South Pasadena

1. Opening
Meeting called to order at 1:14pm.

Gary Shaffer

Southern California Library Cooperative
254 North Lake Avenue #874 • Pasadena, California 91101
(626) 283-5949 • Fax (626) 283-5949
Website: <http://www.socallibraries.org> • E-mail: sclcadmin@socallibraries.org

2. Public Comment Gary Shaffer
Opportunity for any guest or member of the public to address the Council on any item of SCLC business.
None.

3. Consent Calendar Gary Shaffer
(ACTION)
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
a. Minutes from the March 22, 2023 Executive Committee meeting.
b. Proposed SCLC Holidays FY2023/24
MSP (Goldman/Torres) to pass the Consent Calendar, as presented.
6 yes, 0 no, 0 abstain

4. Adoption of the Agenda Gary Shaffer
Chair adopts agenda, as presented, without objections.

5. Budget Status Report Andy Beck
The Budget Status Report for Fiscal Year 2022/23 reflects reconciled bank statements through March 31, 2023. Membership dues are 91% received. Fiscal and administrative fees totaling \$151,926 (75%) were billed and received.

6. CLSA DigiLab Funds FY2021/22 Wayne Walker
MSP (Broman/Herbert) to recommend to the Administrative Council to approve plan to spend the remaining/final FY 2021/22 CLSA funds approved for DigiLab on additional replacement equipment and related software.
6 yes, 0 no, 0 abstain

7. Executive Committee Membership Process Christine Powers
and Selection FY2023/24

MSP (Goldman/Torres) to recommend to the Administrative Council to appoint LohGuan (Group 2, Alhambra), Garcia (Group 3, Monterey Park) and Hassen (Group 4 Azusa) to the Executive Committee, and to appoint a bylaws committee to update statistical group population parameters so that systems are more evenly distributed among all groups.
6 yes, 0 no, 0 abstain

8. Proposed Membership Dues FY2023/24 Christine Powers/Andy Beck
SCLC's membership dues rate has not changed for more than a decade. Currently, the dues rate is based on a base rate of \$1,500 and a factor of 0.0280 (2.8%) of the population, except for a flat rate that is applied for the following members with the highest populations: Los Angeles City, Los Angeles County, and Long Beach. With the decreasing population in California and the current rate of inflation, SCLC is requesting an increase in the dues rate. Staff recommends that Council Members consider an increase of 10% to 15% in the overall rate. Additionally, in an effort to avoid having to revisit this issue periodically, staff recommend that the Administrative Council consider for FY 2024/25 and thereafter, an increase of 2% per year, should the annual increase due to population be less than 2%. The Executive Committee declined a vote, and opted for further discussion at the Administrative Council.
9. CLSA Plan of Service and Budget FY2023/24 Christine Powers
MSP (Goldmand/Broman) to recommend to the Administrative Council to authorize the Chair of SCLC to work with the Executive Director to complete and sign the FY 2023/24 CLSA Plan of Service and Budget for submission to the State Library by June 16, 2023.
6 yes, 0 no, 0 abstain
10. Proposed Budget FY2023/24 Christine Powers/Andy Beck
The Proposed Budget has been calculated based preliminary allocations of the California Library Services Act (CLSA), funding grants, and the assumption of an increase of 10% or 15% in membership dues. Projected expenses were calculated based on approved future increases, contracts, expenses from prior years, and historical trends. Depending on the subjectivity of the estimate, each item of expense has been rounded up.
Points to review:
- Spending of CLSA funds must be approved by the Council.
 - SCLC will be managing three grants in FY 2023/24.
 - A deficit between \$27,920 and \$38,444 is projected based on the approved increase in membership dues.
- The Executive Committee declined to make a recommendation to the Administrative Council, pending approval of membership dues FY2023/34.
11. Other Gary Shaffer
"...that is, matters initiated in the present meeting." Robert's Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.
None.
12. Adjournment Gary Shaffer
MSP (Torres/Walker-Lanz) to adjourn meeting at 2:14pm.



REPORT TO THE EXECUTIVE COMMITTEE
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

DATE: August 23, 2023
FROM: Andy Beck, Controller

SUBJECT: **Budget Status Report FY 2022/23 & FY 2023/24 (DISCUSSION)**

BACKGROUND: The Budget Status Report for FY 2022/23 is attached for review and reflects reconciled bank statements through June 30, 2023. For FY 2022/23, all revenues and expenses were recorded. There is a deficit of \$121,602 compared to a deficit of \$183,084, as budgeted.

The Preliminary Budget Status Report for FY 2023/24 is also attached for review and reflects reconciled bank statements through July 31, 2023.

CLSA rollover funds from FYs 2020/21 through 2022/23, totaling \$861,942, were rolled to FY 2023/24. Rolled over CLSA funds are anticipated to be spent, with the exception of \$428,686 of e-Resources. Funds can be allocated as recommended by the Administrative Council.

For FY 2023/24, all revenues and expenses have not been recorded, as the month of July 2023 has not been closed. No unexpected expenditures have been noted.

FISCAL IMPACT: None

RECOMMENDATION: Information

EXHIBITS:

- a. Budget to Actual Report FY 2022/23
- b. Budget to Actual Report FY 2023/24

REVENUES/EXPENSES	Approved Budget FY 22/23	Prior Year	Current Year to Date Actuals	Balance	%	Notes
REVENUE						
				Unrealized		
CLSA Communications & Delivery	\$ 563,338	\$ 853,533	\$ 141,323	\$ 422,015	25%	Received
CLSA System Administration	\$ 343,401	\$ 372,007	\$ 352,535	\$ (9,134)	103%	Received (SCLC portion \$140,833)
System Supplements to CLSA	\$ -	\$ -	\$ -	\$ -	0%	N/A
Grant Project Revenue	\$ 3,364,024	\$ 3,659,072	\$ 2,377,231	\$ 986,793	71%	Actual grants awarded
Grant Indirect (All Systems)	\$ 286,970	\$ 170,364	\$ 161,330	\$ 125,640	56%	Actual grants awarded
Grant Staffing (All Systems)	\$ 94,078	\$ 86,472	\$ 84,781	\$ 9,297	90%	Actual grants awarded
SCLC Member Dues	\$ 210,681	\$ 211,552	\$ 210,681	\$ -	100%	Approved 03/15/2022
SCLC Califa Memberships	\$ 13,590	\$ 13,590	\$ 13,590	\$ -	100%	Approved 03/15/2022
Investment Income	\$ 18,750	\$ (29,290)	\$ 41,058	\$ (22,308)	219%	Increase in interest rate
Other revenues	\$ -	\$ 3,495	\$ 2,485	\$ (2,485)	0%	Rebates; Canceled checks (duplicates)
TOTAL REVENUE	\$ 4,894,832	\$ 5,340,795	\$ 3,385,014	\$ 1,509,818	69%	
Unrestricted	\$ 967,470	\$ 828,190	\$ 866,460	\$ 101,010	90%	Used toward Personnel/Overhead
Restricted	\$ 3,927,362	\$ 4,512,605	\$ 2,518,554	\$ 1,408,808	64%	CLSA and Grant Passthrough Funds
EXPENDITURES						
Personnel Services						
Salaries & Wages	\$ 652,945	\$ 609,635	\$ 517,555	\$ 135,390	79%	SCLC Staff
Retirement Benefits	\$ 71,453	\$ 73,764	\$ 46,628	\$ 24,825	65%	CalPERS
Health Insurance - Current Employees	\$ 50,280	\$ 37,020	\$ 46,491	\$ 3,789	92%	Health Stipend
Health Insurance - Retirees	\$ 80,448	\$ 41,632	\$ 47,102	\$ 33,346	59%	Actuals
Dental/Vision	\$ 6,552	\$ 6,951	\$ 5,063	\$ 1,489	77%	Ameritas
Life Insurance	\$ 1,224	\$ 1,520	\$ 1,214	\$ 10	99%	Dearborn/Lincoln
CalPERS Unfunded Accrued Liability	\$ 154,223	\$ 133,737	\$ 152,775	\$ 1,448	99%	CalPERS - Annual Prepayment
Other Personnel Expenses	\$ 3,101	\$ 13,781	\$ 14,394	\$ (11,293)	464%	Worker's Comp / Payroll taxes
Personnel Service Subtotal	\$ 1,020,225	\$ 918,040	\$ 831,222	\$ 189,003	81%	
Operating Expenses						
Office space Lease	\$ 32,000	\$ 25,716	\$ 25,716	\$ 6,284	80%	Lease TBD (unrestricted)
Professional & Contract Services	\$ 65,000	\$ 28,888	\$ 98,409	\$ (33,409)	151%	Legal, Payroll/HR, Consulting, etc. (Unrestricted)
Telecommunications	\$ 30,000	\$ 21,391	\$ 16,681	\$ 13,319	56%	IT Support, Software, Internet, Phone, Website (CLSA*) and Communications Allowance
Delivery	\$ 66,500	\$ 64,050	\$ 66,659	\$ (159)	100%	Reliant (CLSA)
Audit Fees	\$ 12,200	\$ 9,605	\$ 15,869	\$ (3,669)	130%	Fedak & Brown (CLSA)
Software Licenses	\$ 3,479	\$ 3,791	\$ 3,969	\$ (490)	114%	Keeper, Intuit (paid biennially)
Office Supplies & Printing	\$ 8,500	\$ 13,783	\$ 5,143	\$ 3,357	61%	Office Supplies, Printing, etc. (Unrestricted)
eResources	\$ 445,338	\$ 697,736	\$ 1,212	\$ 444,126	0%	\$368,435 PressReader; \$1,272
Resource Sharing	\$ -	\$ -	\$ 34,995	\$ (34,995)	0%	Scanners
Memberships	\$ 14,500	\$ 14,537	\$ 13,848	\$ 652	96%	Califa, CLA, etc. (Unrestricted)
Travel & Conferences	\$ 15,000	\$ 10,179	\$ 9,028	\$ 5,972	60%	Travel for meetings and conference
Postage	\$ 800	\$ 1,067	\$ 764	\$ 36	96%	
Other	\$ 350	\$ 6,467	\$ 5,870	\$ (5,520)	1677%	Bank Analysis Fees; other expense; insurance
Operating Expenses Subtotal	\$ 693,667	\$ 897,210	\$ 298,163	\$ 395,504	43%	
Grant Expenses						
Grant Projected Expenses	\$ 3,364,024	\$ 3,681,465	\$ 2,377,231	\$ 986,793	71%	Passthrough Funds Projected FY22/23 - Actual grants pending
Grant Expenses Subtotal	\$ 3,364,024	\$ 3,681,465	\$ 2,377,231	\$ 986,793		
TOTAL EXPENDITURES	\$ 5,077,916	\$ 5,496,715	\$ 3,506,616	\$ 1,571,300	69%	
Surplus (Deficit)	\$ (183,084)	\$ (155,920)	\$ (121,602)	\$ (61,482)		

SCLC FY2022/23
Budget Status Report
June 30, 2023

SCLC ACCOUNT BALANCES

As of June 30, 2023	\$ 1,767,320	Pacific Western Bank
As of June 30, 2023	\$ 1,861,139	Local Agency Investment Fund (LAIF)
As of June 30, 2023	\$ 89,059	California Employer's Pension Prefunding Trust (CEPPT)

SCLC MEMBER DEPOSIT ACCOUNT

As of June 30, 2023	\$ 66,806	Pacific Western Bank
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CARRY OVER CLSA FUNDS

FY2022/23 CLSA Communications & Delivery - Projected (Restricted)

	FISCAL YEAR 2022-23				
	FY2021-22	Addition	Deletions	FY2022-23	
E-Resources	\$ -	\$ 445,338	\$ -	\$ 445,338	Press Reader (\$16,652); Rolled over (\$428,686)
Delivery	-	66,500	(44,646)	21,854	Rolled over
Contracted services	-	12,200	(8,964)	3,236	Rolled over
Telecommunications	-	30,000	-	30,000	Rolled over
Office supplies	-	9,300	(5,907)	3,393	Rolled over
	<u>\$ -</u>	<u>\$ 563,338</u>	<u>\$ (59,517)</u>	<u>\$ 503,821</u>	

FY2021/22 CLSA Communications & Delivery - Projected (Restricted)

	FISCAL YEAR 2021-22				
	FY2021-22	Addition	Deletions	FY2022-23	
E-Resources	\$ 288,419	\$ -	\$ -	\$ 288,419	Press Reader (\$288,419)
Delivery	22,013	-	(22,013)	-	
Contracted services	6,905	-	(6,905)	-	
Telecommunications	21,742	-	(16,681)	5,061	Rolled over
Resource sharing	35,000	-	(34,995)	5	Rolled over
	<u>\$ 374,079</u>	<u>\$ -</u>	<u>\$ (80,594)</u>	<u>\$ 293,485</u>	

FY2020/21 CLSA Communications & Delivery - Projected (Restricted)

	FISCAL YEAR 2020-21				
	FY2021-22	Addition	Deletions	FY2022-23	
E-Resources	\$ 65,848	\$ -	\$ (1,212)	\$ 64,636	Press Reader (\$63,364) and Gale Archives (\$1,272)

	Proposed Budget FY 23/24	FY22/23 Actual	FY2324 Actual	Amount Unrealized	Percent Unrealized	Percent Realized	Note
Revenues:							
CLSA baseline revenue (communications and delivery)	\$ 599,447	\$ 141,323	\$ 9,131	\$ 590,316	98%	2%	Rollover = 39,843; CLSA = 559,604
CLSA system administration	139,900	140,833	11,658	128,242	92%	8%	Expected to be received in December 2023
Fiscal and administration revenues	223,784	211,702	16,851	206,933	92%	8%	CLSA = 202,209; Shared expense = 21,575
Grant project revenues	1,226,432	2,377,231	88,124	1,138,308	93%	7%	
Grant indirect revenues	131,523	161,330	4,036	127,487	97%	3%	
Grant staffing revenues	142,045	84,781	8,177	133,868	94%	6%	
Membership dues	237,064	210,681	237,066	(2)	0%	100%	
Califa membership dues	13,590	13,590	13,590	-	0%	100%	
Investment income	100,000	41,058	-	100,000	100%	0%	
Other	1,000	2,485	-	1,000	100%	0%	
Total revenues	2,814,785	3,385,014	388,633	2,426,152	86%	14%	
Expenditures:							
CLSA baseline expenditures:							
Office supplies	13,000	4,852	-	13,000	100%	0%	Pending
Duplication and photocopies	1,500	1,055	-	1,500	100%	0%	Pending
E-Resources	369,647	1,212	1,273	368,374	100%	0%	
Contract services for delivery	172,500	66,659	5,172	167,328	97%	3%	Reliant
Contract services	19,000	15,869	1,440	17,560	92%	8%	Audit; GASB 75
Telecommunications	21,800	16,681	1,246	20,554	94%	6%	Internet; website; IT; Phone; VOIP; Zoom
Resource sharing	-	34,995	-	-	-	-	PY - Scanners; CY - No allocation
Capital Outlay	2,000	-	-	2,000	100%	0%	
Total CLSA baseline expenditures	599,447	141,323	9,131	590,316	98%	2%	
CLSA administration expenditures:							
Personnel							
Salary and wages	603,693	517,555	46,025	557,668	92%	8%	
Retirement benefits	62,700	46,628	4,775	57,925	92%	8%	
Unfunded pension liability	151,107	152,775	146,217	4,890	3%	97%	Discount with one time payment
Health insurance - current employees	56,000	46,491	4,268	51,732	92%	8%	
Health insurance - retired employees	46,300	47,102	3,809	42,491	92%	8%	
Dental and vision	5,400	5,063	446	4,954	92%	8%	Ameritas
Life insurance	2,300	1,214	183	2,117	92%	8%	Lincoln; Dearborn
Other personnel expenses	15,500	14,394	4,850	10,650	69%	31%	Payroll tax; Workers comp
Total personnel expenditures	943,000	831,222	210,573	732,427	78%	22%	
Other							
Payroll processing	7,000	7,766	725	6,275	90%	10%	Paychex; Paychex HR; Time/Attendance
Accounting software	4,000	3,969	-	4,000	100%	0%	Pending
Office space rent	25,800	25,716	2,143	23,657	92%	8%	
Insurance	2,400	2,280	197	2,203	92%	8%	General liability
Travel/conference/meeting	10,000	9,028	-	10,000	100%	0%	No monthly expense
Membership dues	14,600	13,848	13,590	1,010	7%	93%	Payment to Califa
Legal	12,000	11,220	-	12,000	100%	0%	Pending
Professional Other	-	79,423	-	-	-	-	PY Accountant; Consultant
Other	3,000	3,590	79	2,921	97%	3%	
Total other expenditures	78,800	156,840	16,734	62,066	79%	21%	
Total CLSA administration expenditures	1,021,800	988,062	227,307	856,559	84%	22%	
Grant project expenditure	1,226,432	2,377,231	88,124	1,138,308	93%	7%	
Total expenditure	2,847,679	3,506,616	324,562	2,585,183	91%	11%	
Deficit of revenues over expenditures	\$ (32,894)	\$ (121,602)	\$ 64,071	\$ (159,031)	483%	-195%	



REPORT TO THE EXECUTIVE COMMITTEE
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

DATE: August 23, 2023
FROM: Andy Beck, Controller

SUBJECT: **Review of 2024 Health Premiums (ACTION)**

BACKGROUND: Southern California Library Cooperative (SCLC) employees eligible for medical insurance receive a monthly allowance to be used toward medical insurance premiums. Currently, two out of the five SCLC employees are enrolled in the CalPERS Health Plan. CalPERS increases health premiums annually effective January 1st. The last health premium allowance increase from \$838.00/month to \$896.33/month was approved on March 22, 2023, by the Administrative Council for the 2023 calendar year.

The exhibit included with this report reflects calendar year 2024 health premium increases for CalPERS Health Plans. For SCLC's active employees, the average premium increase totaled 12.77%. The financial impact on an SCLC employee would be an additional \$50 per pay period. To negate this financial impact in proportion to the increase in health premiums, the health premium allowance would need to increase \$48.75 per pay period to \$462.44 per pay period, or \$1,001.95 per month. Alternatively, the financial impact can be split equally between the employee and SCLC, resulting in an increase of \$24.38 per pay period to \$438.07, or \$949.15 per month.

Per CalPERS regulations, any increase to the health premium allowance would apply to SCLC's current staff of five personnel, along with its eight retirees.

At the last Audit and Finance Committee meeting on August 2, the Committee made a recommendation to the Administrative Council to split the financial impact equally between the employee and SCLC, which increases the health premium allowance to \$949.15 per month.

FISCAL IMPACT: For retirees, health premiums increased \$3,500 annually. Since retiree premiums are below the current health premium allowance, any increases in the health allowance premium will not have a financial impact on SCLC.

For active employees, increasing the current health premium allowance by \$105.62/month or 11.78% would increase SCLC's cost by \$6,337 for the 2024 calendar year (5 actives x \$105.62/month = \$528 month). Alternatively, increasing the current health premium allowance by \$52.81/month or 5.89% would increase SCLC's cost by \$3,169 for the 2024 calendar year (5 actives x \$52.81/month = \$264/month).

RECOMMENDATION: Recommend to increase the health premium allowance by 5.89% (\$3,169 increase in cost annually) effective January 1, 2024, to address increasing health care premiums.

EXHIBITS: CalPERS Health Premium Increase Analysis

July Board of Administration Offsite

**Proposed Statewide 2024 Premiums Per Subscriber Per Month (PSPM)
One Risk Pool Three-Year Phase In with PPO Benefit Design Changes**

Basic Plans	2023			2024			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
Anthem Blue Cross Select HMO	\$903.85	\$1,807.70	\$2,350.01	\$925.57	\$1,851.14	\$2,406.48	2.40%
Anthem Blue Cross Traditional HMO	1,116.65	2,233.30	2,903.29	1,197.94	2,395.88	3,114.64	7.28%
Blue Shield Access+ HMO	842.61	1,685.22	2,190.79	892.49	1,784.98	2,320.47	5.92%
Blue Shield Trio HMO	760.71	1,521.42	1,977.85	810.24	1,620.48	2,106.62	6.51%
Health Net Salud y Más	631.89	1,263.78	1,642.91	656.96	1,313.92	1,708.10	3.97%
Kaiser Permanente	852.68	1,705.36	2,216.97	964.15	1,928.30	2,506.79	13.07%
Kaiser Permanente Out of State	1,155.43	2,310.86	3,004.12	1,312.45	2,624.90	3,412.37	13.59%
Sharp Performance Plus	764.96	1,529.92	1,988.90	833.24	1,666.48	2,166.42	8.93%
UnitedHealthcare SignatureValue Alliance	841.72	1,683.44	2,188.47	882.98	1,765.96	2,295.75	4.90%
UnitedHealthcare SignatureValue Harmony	722.28	1,444.56	1,877.93	763.70	1,527.40	1,985.62	5.73%
Western Health Advantage HMO	760.17	1,520.34	1,976.44	807.23	1,614.46	2,098.80	6.19%
Basic HMO Weighted Average							10.50%
Anthem EPO Del Norte	\$1,083.89	\$2,167.78	\$2,818.11	\$1,215.87	\$2,431.74	\$3,161.26	12.18%
PERS Gold	766.11	1,532.22	1,991.89	859.31	1,718.62	2,234.21	12.17%
PERS Platinum	1,083.89	2,167.78	2,818.11	1,215.87	2,431.74	3,161.26	12.18%
Basic PPO Weighted Average							12.17%

Total Basic Percent Change

10.95%

Medicare Plans	2023			2024			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
Anthem Medicare Preferred PPO	\$413.59	\$827.18	\$1,240.77	\$405.83	\$811.66	\$1,217.49	(1.88%)
Blue Shield Medicare PPO	361.90	723.80	1,085.70	392.68	785.36	1,178.04	8.51%
Kaiser Permanente Senior Advantage	283.25	566.50	849.75	324.79	649.58	974.37	14.67%
Kaiser Permanente Senior Advantage Summit	336.29	672.58	1,008.87	386.55	773.10	1,159.65	14.95%
Kaiser Permanente Senior Advantage Out of State	274.03	548.06	822.09	318.43	636.86	955.29	16.20%
Kaiser Permanente Senior Advantage Summit Out of State	N/A	N/A	N/A	380.21	760.42	1,140.63	N/A
Sharp Direct Advantage HMO	249.79	499.58	749.37	256.53	513.06	769.59	2.70%
UnitedHealthcare Group Medicare Advantage PPO	299.68	599.36	899.04	341.72	683.44	1,025.16	14.03%
UnitedHealthcare Group Medicare Advantage Edge PPO	357.70	715.40	1,073.10	366.01	732.02	1,098.03	2.32%
Western Health Advantage MyCare Select HMO	331.11	662.22	993.33	268.62	537.24	805.86	(18.87%)
Medicare Advantage Weighted Average							13.17%
PERS Gold	\$392.71	\$785.42	\$1,178.13	\$406.60	\$813.20	\$1,219.80	3.54%
PERS Platinum	420.02	840.04	1,260.06	448.15	896.30	1,344.45	6.70%
Medicare Supplement Weighted Average							6.62%

Total Medicare Percentage Change

9.55%

Combination Plans	2024					
	Subscriber in M & 1 Dependent in B	Subscriber in M & 2+ Dependents in B	Subscriber in M, 1 Dependent in B & 1 Dependent in M	Subscriber in B & 1 Dependent in M	Subscriber in B & 2+ Dependents in M	Subscriber in B, 1 Dependent in B & 1 Dependent in M
Anthem Blue Cross Select and Medicare Supplement	\$1,331.40	\$1,886.74	\$1,367.00	\$1,331.40	\$1,737.23	\$1,886.74
Anthem Blue Cross Traditional and Medicare Supplement	1,603.77	2,322.53	1,530.42	1,603.77	2,009.60	2,322.53
Blue Shield Access+ and Medicare	1,285.17	1,820.66	1,320.85	1,285.17	1,677.85	1,820.66
Blue Shield Trio and Medicare	1,202.92	1,689.06	1,271.50	1,202.92	1,595.60	1,689.06
Kaiser Permanente and Senior Advantage	1,288.94	1,867.43	1,228.07	1,288.94	1,613.73	1,867.43
Kaiser Permanente and Senior Advantage Summit	1,350.70	1,929.19	1,351.59	1,350.70	1,737.25	1,929.19
Kaiser Permanente and Senior Advantage Out of State	1,630.88	2,418.35	1,424.33	1,630.88	1,949.31	2,418.35
Kaiser Permanente and Senior Advantage Summit Out of State	1,692.66	2,480.13	1,547.89	1,692.66	2,072.87	2,480.13
PERS Gold and Medicare Supplement	1,265.91	1,781.50	1,328.79	1,265.91	1,672.51	1,781.50
PERS Platinum and Medicare Supplement	1,664.02	2,393.54	1,625.82	1,664.02	2,112.17	2,393.54
Sharp Direct Advantage	1,089.77	1,589.71	1,013.00	1,089.77	1,346.30	1,589.71
UnitedHealthcare Alliance and Medicare Advantage	1,224.70	1,754.49	1,213.23	1,224.70	1,566.42	1,754.49
UnitedHealthcare Alliance and Medicare Advantage Edge	1,248.99	1,778.78	1,261.81	1,248.99	1,615.00	1,778.78
UnitedHealthcare Harmony and Medicare Advantage	1,105.42	1,563.64	1,141.66	1,105.42	1,447.14	1,563.64
UnitedHealthcare Harmony and Medicare Advantage Edge	1,129.71	1,587.93	1,190.24	1,129.71	1,495.72	1,587.93
Western Health Advantage and Medicare Advantage	1,075.85	1,560.19	1,021.58	1,075.85	1,344.47	1,560.19

July Board of Administration Offsite

Proposed Regional 2024 Premiums Per Subscriber Per Month (PSPM)

One Risk Pool Three-Year Phase In with PPO Benefit Design Changes

Basic Plans	2023			2024			Percent Change
	Single	2-Party	Family	Single	2-Party	Family	
Basic Premiums - Region 1							
Alameda, Alpine, Amador, Butte, Calaveras, Colusa, Contra Costa, Del Norte, El Dorado, Glenn, Humboldt, Lake, Lassen, Marin, Mariposa, Mendocino, Merced, Modoc, Mono, Monterey, Napa, Nevada, Placer, Plumas, Sacramento, San Benito, San Francisco, San Joaquin, San Mateo, Santa Clara, Santa Cruz, Shasta, Sierra, Siskiyou, Solano, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne, Yolo and Yuba							
Anthem Blue Cross Select HMO	\$1,128.83	\$2,257.66	\$2,934.96	\$1,138.86	\$2,277.72	\$2,961.04	0.89%
Anthem Blue Cross Traditional HMO	1,210.71	2,421.42	3,147.85	1,339.70	2,679.40	3,483.22	10.65%
Anthem EPO Del Norte	1,200.12	2,400.24	3,120.31	1,314.27	2,628.54	3,417.10	9.51%
Blue Shield Access+ HMO	1,035.21	2,070.42	2,691.55	1,076.84	2,153.68	2,799.78	4.02%
Blue Shield Trio HMO	888.94	1,777.88	2,311.24	946.84	1,893.68	2,461.78	6.51%
Kaiser Permanente	913.74	1,827.48	2,375.72	1,021.41	2,042.82	2,655.67	11.78%
PERS Gold	825.61	1,651.22	2,146.59	914.82	1,829.64	2,378.53	10.81%
PERS Platinum	1,200.12	2,400.24	3,120.31	1,314.27	2,628.54	3,417.10	9.51%
UnitedHealthcare SignatureValue Alliance	1,044.07	2,088.14	2,714.58	1,091.13	2,182.26	2,836.94	4.51%
UnitedHealthcare SignatureValue Harmony	N/A	N/A	N/A	937.39	1,874.78	2,437.21	N/A
Western Health Advantage HMO	760.17	1,520.34	1,976.44	807.23	1,614.46	2,098.80	6.19%
Basic Premiums - Region 2							
Fresno, Imperial, Inyo, Kern, Kings, Madera, Orange, San Diego, San Luis Obispo, Santa Barbara, Tulare and Ventura							
Anthem Blue Cross Select HMO	\$765.37	\$1,530.74	\$1,989.96	\$807.71	\$1,615.42	\$2,100.05	5.53%
Anthem Blue Cross Traditional HMO	935.12	1,870.24	2,431.31	1,034.38	2,068.76	2,689.39	10.61%
Blue Shield Access+ HMO	842.61	1,685.22	2,190.79	869.14	1,738.28	2,259.76	3.15%
Blue Shield Trio HMO	760.71	1,521.42	1,977.85	810.24	1,620.48	2,106.62	6.51%
Health Net Salud y Más	698.91	1,397.82	1,817.17	684.77	1,369.54	1,780.40	(2.02%)
Kaiser Permanente	756.21	1,512.42	1,966.15	904.95	1,809.90	2,352.87	19.67%
PERS Gold	695.93	1,391.86	1,809.42	799.44	1,598.88	2,078.54	14.87%
PERS Platinum	1,014.80	2,029.60	2,638.48	1,151.50	2,303.00	2,993.90	13.47%
Sharp Performance Plus	764.96	1,529.92	1,988.90	833.24	1,666.48	2,166.42	8.93%
UnitedHealthcare SignatureValue Alliance	793.63	1,587.26	2,063.44	837.88	1,675.76	2,178.49	5.58%
UnitedHealthcare SignatureValue Harmony	781.58	1,563.16	2,032.11	792.65	1,585.30	2,060.89	1.42%
Basic Premiums - Region 3							
Los Angeles, Riverside and San Bernardino							
Anthem Blue Cross Select HMO	\$737.91	\$1,475.82	\$1,918.57	\$841.13	\$1,682.26	\$2,186.94	13.99%
Anthem Blue Cross Traditional HMO	942.73	1,885.46	2,451.10	1,012.67	2,025.34	2,632.94	7.42%
Blue Shield Access+ HMO	738.29	1,476.58	1,919.55	756.65	1,513.30	1,967.29	2.49%
Blue Shield Trio HMO	661.49	1,322.98	1,719.87	704.69	1,409.38	1,832.19	6.53%
Health Net Salud y Más	606.34	1,212.68	1,576.48	630.13	1,260.26	1,638.34	3.92%
Kaiser Permanente	754.64	1,509.28	1,962.06	865.41	1,730.82	2,250.07	14.68%
PERS Gold	680.37	1,360.74	1,768.96	785.28	1,570.56	2,041.73	15.42%
PERS Platinum	992.59	1,985.18	2,580.73	1,131.47	2,262.94	2,941.82	13.99%
UnitedHealthcare SignatureValue Alliance	790.46	1,580.92	2,055.20	826.44	1,652.88	2,148.74	4.55%
UnitedHealthcare SignatureValue Harmony	713.55	1,427.10	1,855.23	734.76	1,469.52	1,910.38	2.97%
Basic Premiums - Out of State							
Kaiser Permanente Out of State	\$1,155.43	\$2,310.86	\$3,004.12	\$1,312.45	\$2,624.90	\$3,412.37	13.59%
PERS Platinum	1,003.90	2,007.80	2,610.14	1,146.86	2,293.72	2,981.84	14.24%



REPORT TO THE EXECUTIVE COMMITTEE
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

DATE: August 23, 2023
FROM: Christine Powers, Executive Director
Andy Beck, Controller

SUBJECT: **SCLC Banking Status (DISCUSSION)**

BACKGROUND: With the recommendation of the Audit & Finance Committee, the Administrative Council approved to switch Southern California Library Cooperative's (SCLC's) banking institution from Pacific Western Bank to a "larger bank" earlier this calendar year.

Initially, SCLC staff decided to switch to Bank of America, as two of the other five cooperatives utilized this bank; however, staff discovered that Bank of America does not accommodate governmental organizations and funds over FDIC coverage (\$250,000) would not be collateralized. As a result, SCLC staff has selected an alternative "larger bank" JP Morgan Chase, which does support governmental organizations and will be able to provide coverage over the FDIC limit to SCLC's account. The application process was started in July 2023 and staff anticipates being able to transfer funds to the new account and close SCLC's Pacific Western Bank in the coming weeks.

FISCAL IMPACT: None

RECOMMENDATION: Informational item

EXHIBITS: None



REPORT TO THE EXECUTIVE COMMITTEE
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

DATE: August 23, 2023
FROM: Nikki Winslow, Council Member, Altadena Library District
Christine Powers, Executive Director

SUBJECT: **Leadership and Professional Development
Committee Purpose, Duties, and Composition (ACTION)**

BACKGROUND: At the last meeting of the Southern California Library Cooperative (SCLC) in May 2023, the Administrative Council voted to establish a new standing committee – the Leadership and Professional Development Committee. This item is returning to the Council to approve the logistics of this newly established committee, such as its purpose, duties, and composition.

Purpose/Description

The Leadership and Professional Development Committee emphasizes building future library leaders, creating professional development opportunities for the member library systems, and facilitating networking and relationship building between members of the 40 library systems.

One initiative of this committee would include implementation of a mentorship program. The SCLC Mentorship Program would provide training and mentoring to SCLC library staff members by offering opportunities for librarians and other library personnel to work together, network, and build leadership and other developmental skills. Other efforts of this committee would include the development of an annual regional training program, where members can send their staff to learn about regional library resources, best practices, and innovative programs.

This Committee will establish programs that will offer experienced library staff the opportunity to assist mentees in their library career aspirations, while strengthening their own leadership skills. It will foster mutually beneficial opportunities for leadership and staff, while creating meaningful relationships between different library cultures. Training programs will offer staff of member libraries the opportunity to learn from one another and receive training in a cost-effective manner. The activities of this Committee will support and strengthen SCLC's initiatives and objectives, as laid out in its Strategic Plan.

Duties of the Committee

- Create and maintain the operation of SCLC's Mentorship Program.
- Develop an annual regional training program, to be considered and approved by the Administrative Council.
- Suggest and help implement any new programs that support members in their professional growth.

Committee Composition

- The Committee will consist of up to six Administrative Council members, appointed by the Chair. They will be appointed to a two-year term.
- Two members will serve as officers, specifically: Chair and Vice-Chair. Each officer will serve a one-year term; nominations and voting will occur at an annual meeting to be held annually.
- Additional appointments at the discretion of the Committee Chair.

FISCAL IMPACT: There is no fiscal impact associated with this report. Future activities implemented by this Committee may have a fiscal impact, and can be considered by the Administrative Council, as needed.

RECOMMENDATION: Recommend feedback and direction on the purpose, duties, and composition of SCLC's Leadership and Professional Development Committee.

EXHIBITS: None



REPORT TO THE EXECUTIVE COMMITTEE
SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

DATE: August 23, 2023
FROM: Christine Powers, Executive Director

SUBJECT: **SCLC Member Orientation (DISCUSSION)**

BACKGROUND: One of the goals laid out in Southern California Library Cooperative's (SCLC's) Strategic Plan is to increase the transparency of SCLC endeavors. To accomplish this goal, an objective was set to create "Intro to SCLC" that provides an overview and introduction of SCLC that can be provided to library staff members.

Included with this report is the requested membership orientation for the Executive Committee's review and feedback, which is presented in PowerPoint format. Upon receiving feedback during the Executive Committee meeting, staff will update the presentation and schedule online sessions for members to attend, as well as share the document with all members.

FISCAL IMPACT: None

RECOMMENDATION: Informational item

EXHIBIT: SCLC Member Orientation: FY 2023/24



Member Orientation

SOUTHERN CALIFORNIA LIBRARY COOPERATIVE

FY 2023/24



Agenda

Establishment of library cooperatives

About Southern California Library Cooperative (SCLC)

Responsibilities of SCLC

Benefits of Cooperative Membership

SCLC Funding

Staff

California Library Services Act



California Public Library Services Act enacted in 1963



Establishes cooperative system

Communication and delivery

Second level reference

Concept of sharing across jurisdictions

Emphasis on service to underserved populations



Southern California Library Cooperative

About

A joint powers authority

Made up of 40 independent city, county, and special district public libraries located in Los Angeles and Ventura counties

Provides a resource-sharing network

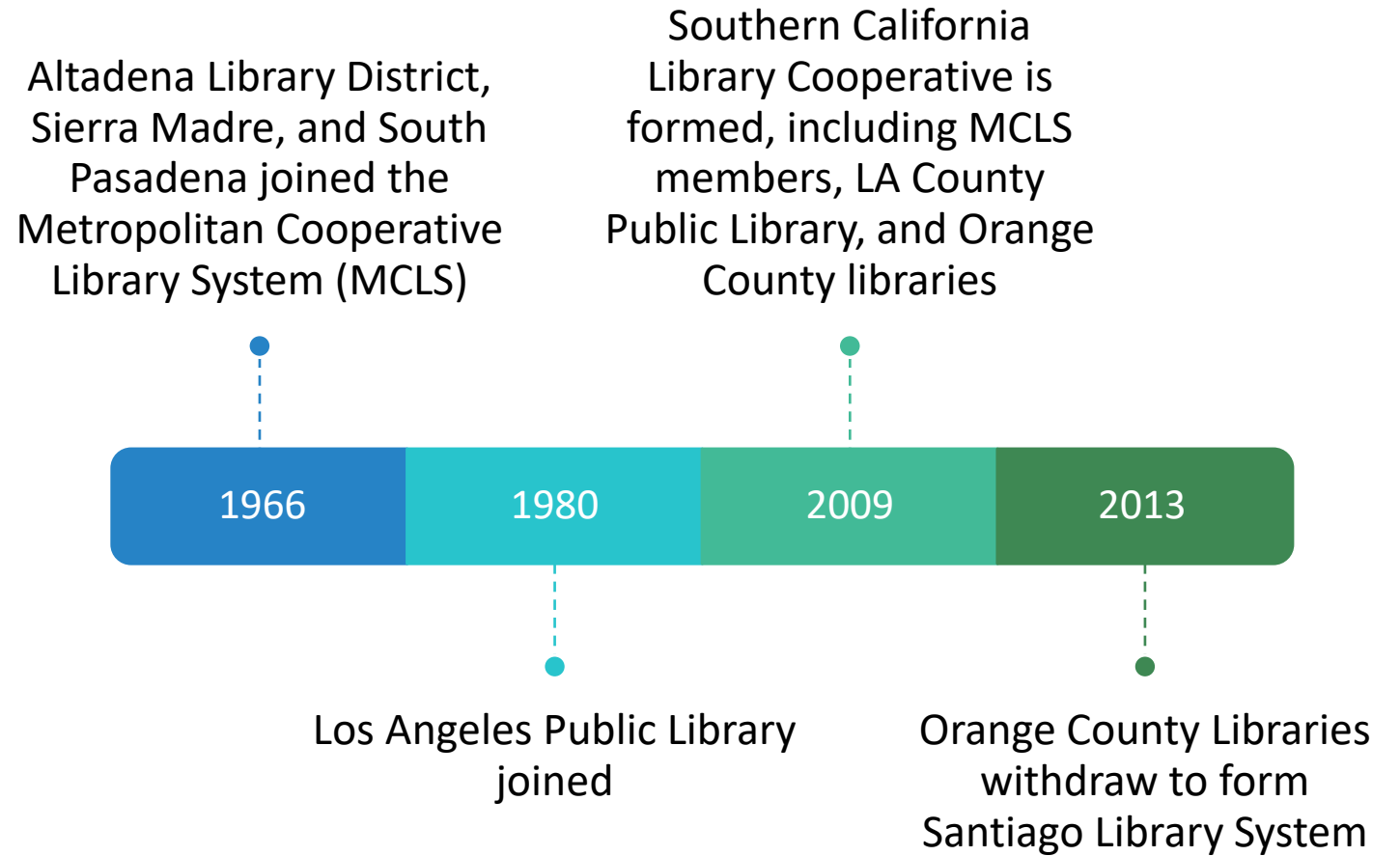
Mission

SCLC enhances the resources of independent libraries through cooperative services to better serve their local library users.

Vision

SCLC is a dynamic and expanding consortium of information and service providers with a shared mission and resources which benefit members' clientele.

History



Primary Responsibilities of SCLC



Provide for the needs of the member libraries and the public they serve



Oversee CLSA fund requirements received annually



Ensure all state reports are filed accurately and on time



Facilitate quarterly meetings, subject to the Brown Act

Benefits of Cooperative Membership



CLSA FUNDS



ADVOCACY
SUPPORT



GRANTS



BEST
PRACTICES



CALIFA
MEMBERSHIP



CLSA Funds

Nine library cooperative systems in the state

California State Library distributes funds to each cooperative using a population-based formula

Funding is split into two categories:

- Communication & Delivery (80% of funds)
- System Administration (20% of funds)

Shared delivery

Annual audits

System	Baseline Budget	System Administration	Total
Black Gold	\$ 111,082	\$ 27,770	\$ 138,852
49-99	\$ 120,101	\$ 30,025	\$ 150,126
Inland	\$ 299,065	\$ 74,767	\$ 373,832
NorthNet	\$ 663,910	\$ 165,977	\$ 829,887
PLP	\$ 569,046	\$ 142,261	\$ 711,307
SJVLS	\$ 191,525	\$ 47,881	\$ 239,407
Santiago	\$ 177,074	\$ 44,268	\$ 221,342
Serra	\$ 212,595	\$ 53,149	\$ 265,743
SCLC	\$ 559,604	\$ 139,900	\$ 699,504
Total funding	\$ 2,904,000	\$ 726,000	\$ 3,630,000

CLSA Funds

CLSA Funds: Communication & Delivery

Delivery between member libraries

Shared E-Resources

- Subscription to PressReader
- Subscription to Gale Archive of Gender and Sexuality

Annual audit

Telecommunication costs (i.e. phone, internet, equipment for SCLC staff)

Office supplies

Advocacy Support



Advocate for changes in CLSA regulatory language



Expand the definition of CLSA acceptable use of funds for resource sharing



Identify and support regional priorities related to CLSA and non-CLSA work

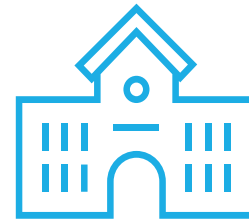


ED serves on CLA Legislative Committee

Grant Oversight & Management



Grant oversight and management in collaboration with the State Library



Former and current grants

Public Library Staff Education Program (PLSEP)

Home Connectivity Kits

California Library Collection Initiatives

Digital Navigators Program

Backpack Program

Shared Best Practices



Members engage at quarterly meetings and offline (listserv) to share best practices and provide resources

Standing committees, ad hoc committees, and interest groups allow staff from member libraries to collaborate and learn from one another, and provide resources to the community

Standing committees:

- Executive Committee
- Nominating Committee
- Audit and Finance Committee
- Technology Committee
- Leadership and Professional Development Committee (newly-formed)

Califa Cooperative Membership



Califa is a nonprofit library membership consortium



Services

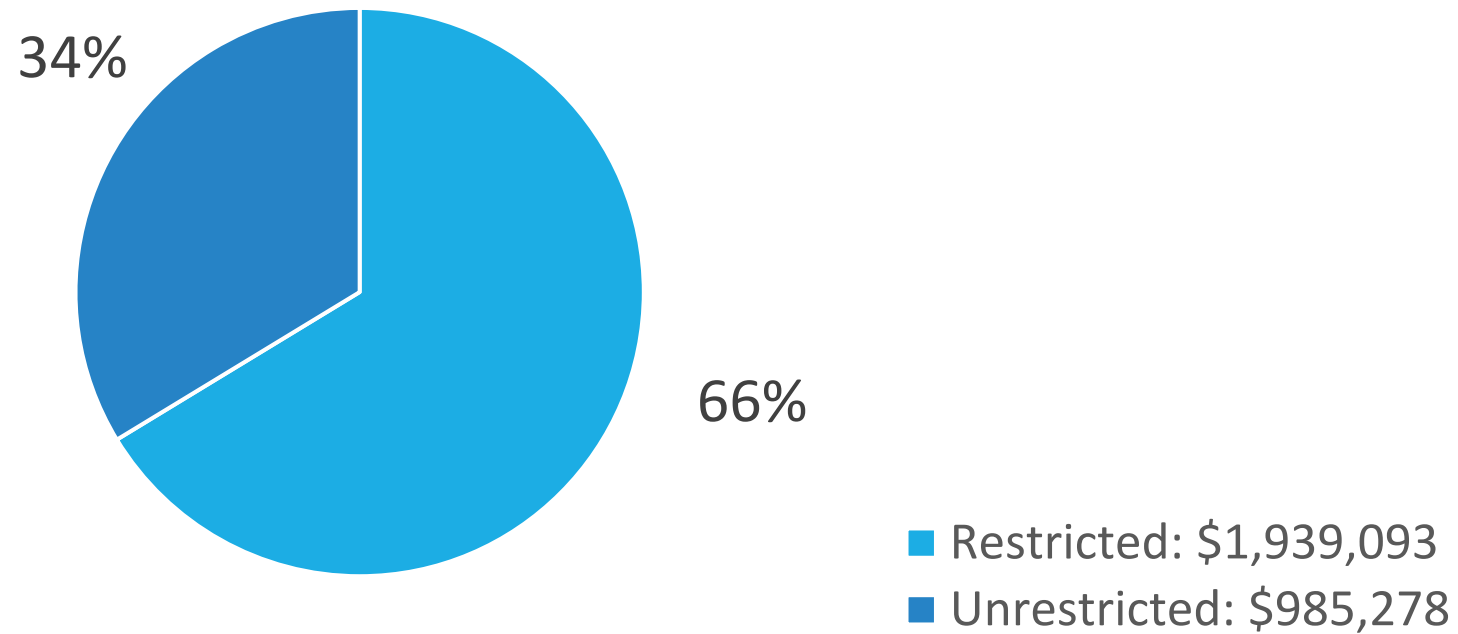
Digital resources broker
Library procurement
Vendor prototyping



Libraries receive a 10% discount on Califa membership when they join as a cooperative

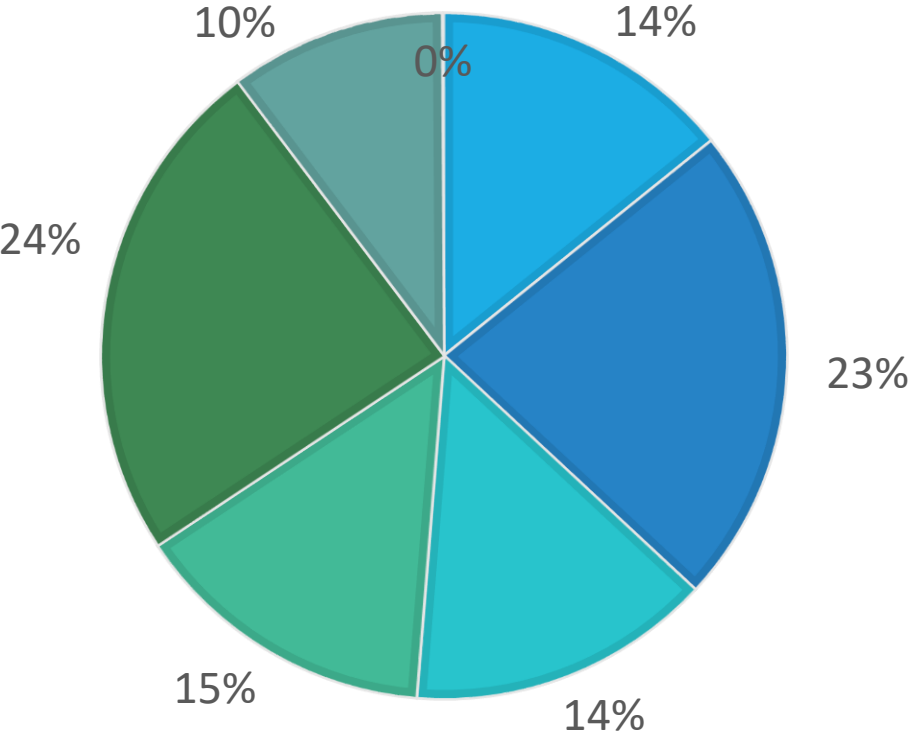
SCLC Revenue Sources

FY 2023/24 Revenues: \$2,924,371



Unrestricted Revenue Sources

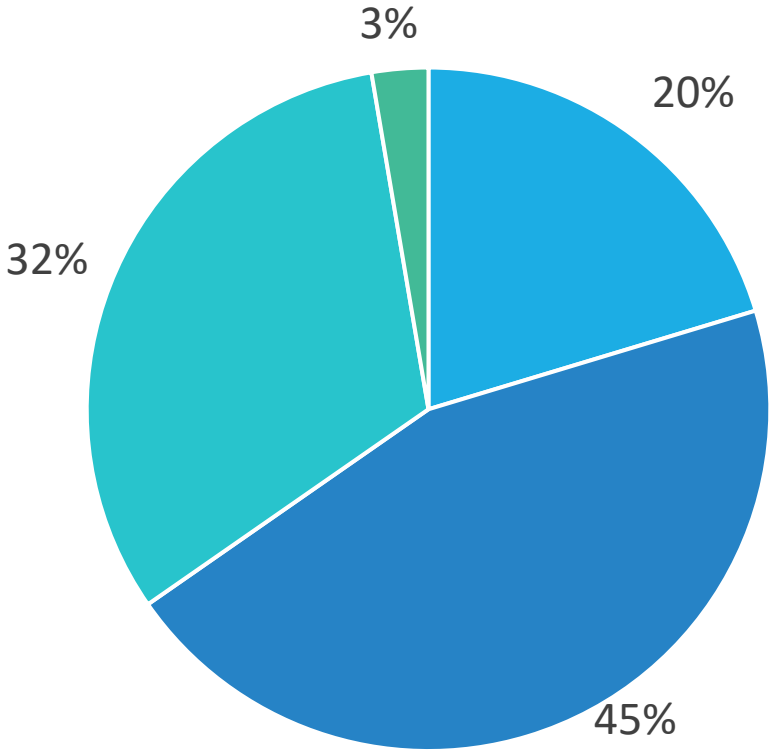
FY 2023/24: \$985,278



- CLSA system administration: \$139,900
- Fiscal and administration revenues: \$223,784
- Grant indirect revenues: \$141,485
- Grant staffing revenues: \$142,045
- Membership dues: \$237,064
- Investment income: \$100,000
- Other: \$1,000

Expenditures

FY 2023/24: \$2,947,303



- CLSA Baseline: \$599,447
- Grant Project: \$1,326,056
- CLSA Administration/Personnel: \$943,000
- CLSA Administration/Other: \$78,800

Executive
Director

Controller

Deputy
Director

Project
Manager

Administrative
Assistant

SCLC Staff



Thank you!

Christine Powers
Executive Director

cpowers@socallibraries.org

626.283.5949



SCLC Meeting Dates

2023/24

Approved 05242023

Updated 07142023

Wednesday, August 23, 2023

1:00pm Executive Committee

2:15pm Administrative Council

~~Whittier~~

Burbank, Buena Vista branch

Wednesday, October 25, 2023

1:00pm Executive Committee, only

Via Zoom

Wednesday, November 29, 2023

1:00pm Executive Committee

2:15pm Administrative Council

~~Burbank~~

Whittier

Wednesday, January 24, 2024

1:00pm Executive Committee, only

Via Zoom

Wednesday, March 27, 2024

1:00pm Executive Committee

2:15pm Administrative Council

Los Angeles County, East Los Angeles branch

Wednesday, May 22, 2024

1:00pm Executive Committee

2:15pm Administrative Council

Santa Clarita

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