



Southern California Library Cooperative
Executive Committee Meeting
Wednesday, October 26, 2022
1:00-2:30pm
Hybrid Meeting
Glendale Central Library
222 E. Harvard St. Glendale, CA 91205

Minutes

Approved November 30, 2022

Attendance

Addington, Jennifer – Palos Verdes
Broman, Susan – LAPL
Goldman, Elizabeth – Burbank
Herbert, Mark – El Segundo
Shaffer, Gary – Glendale
Walker-Lanz, Jesse - LACo

Other

Graver, Lori – SCLC
Shapiro, Caryn – SCLC
Snodgrass, Nerissa – SCLC
Walker, Wayne - SCLC

Absent

Billings, Cathy – South Pasadena
Torres, Anita - Pomona

1. Opening Gary Shaffer
 - a. Chairperson's Welcome
 - b. Roll CallMeeting called to order at 1:03pm.

2. Public Comment Gary Shaffer

Opportunity for any guest or member of the public to address the Council on any item of SCLC business.

None.

3. Consent Calendar Gary Shaffer
(ACTION)
All items on the consent calendar may be approved by a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
a. Minutes from the August 24, 2022 Executive Committee meeting.
MSP (Addington/Walker-Lanz) to pass the Consent Calendar.
5 yes, 0 no, 0 abstain
4. Adoption of the Agenda Gary Shaffer
Chair adopted the Agenda as presented, without objection.
5. SCLC Controller update Wayne Walker
(DISCUSSION)
Walker introduced Interim Controller Shapiro, and shared that several promising applications have been received for the permanent Controller position.
6. Budget Status Report FY2022/23 Caryn Shapiro
(DISCUSSION)
All approved CLSA allocations and current grant awarded amounts have been approved. Membership Dues are being collected. Rollover CLSA Funds are being expended. Grant Funds have been received. Most expenditures have been personnel related along with a few operational costs.
7. CLSA FY2022/23 Update Wayne Walker
(DISCUSSION)
The California Library Services Board (CLSB) met on October 5th. SCLC's Plan of Service and Budget for FY2022/23 was approved. The CLSA funds will be distributed to SCLC by the end of the calendar year - \$563,338 in baseline funds and \$140,833 in System Administration funds.

8. Strategic Plan Update Elizabeth Goldman
(DISCUSSION)
Goldman reviewed the Year One objectives, including: developing interest groups; increased transparency of budget and revenue sources; create an "Intro to SCLC" for all library staff members; identify and articulate SCLC mission; hire an executive director; hold an annual planning session for the Administrative Council. To this end, Goldman suggests that the Administrative Council appoint an ad hoc planning committee to develop a survey to gather input on the mission statement, planning session, and interest groups. Also to be decided is whether the Annual Planning Session is to be part of the regular meeting schedule, or a special meeting. Goldman suggested an ad hoc committee to explore the future of interest groups could be comprised of library staff representatives. Request that new directors be paired with a seasoned director for mentoring on function and purpose of SCLC and the Administrative Council.
9. PressReader and Los Angeles Times Gary Shaffer
(DISCUSSION)
Beginning in September 2021, SCLC entered a two-year contract with Baker and Taylor for PressReader access to all SCLC jurisdictions. As of July 1, 2022, the LA Times no longer participates in PressReader. Shaffer is collecting survey responses from each jurisdiction on the dollar amount spent annually on Los Angeles Times subscriptions, to be included in a letter advising the LA Times management of the negative impact of LA Times removal from PressReader to SCLC member libraries' residents, the amount of subscription revenue SCLC member libraries provide, and asking LA Times to please enter into negotiations with PressReader.
10. Closed Session Gary Shaffer
Public Employee Appointment, Executive Director candidate interviews. MSP (Walker-Lanz/Herbert) to enter Closed Session at 1:30pm.
6 yes, 0 no, 0 abstain
11. Reconvene from Closed Session Gary Shaffer
Committee reconvened at 2:57pm.
MSP (Walker-Lanz/Broman) to recommend to the Administrative Council the hiring of Candidate #1.
6 yes, 0 no, 0 abstain
12. Other Gary Shaffer
"...that is, matters initiated in the present meeting." Robert's Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.
None.

13. Adjournment
Meeting adjourned at 2:59pm.

Gary Shaffer

Respectfully submitted by Lori Graver on December 8, 2022.