



Serra Cooperative Library System  
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## Serra Adult Services Committee Meeting Minutes

*Thursday, April 18, 2024, 10:30 a.m. Via Microsoft Teams:*

*Minutes Recorded by Beverlee Cabral*

### **1. CALL TO ORDER**

Pete Miesner called the meeting to order at 10:36 a.m.:

### **2. ROLL CALL**

Present:

Pete Miesner, San Diego Public Library  
Azalea Ebbay, San Diego Public Library  
Ashley Chase, Coronado Public Library  
Kelly Andrade, Coronado Public Library  
Jacqueline Luna, Coronado Public Library  
Cecilia Salgado, San Diego County Library  
Beverlee Cabral, San Diego County Library  
Madelyn Horton, Carlsbad Public Library  
Mara Cabrera - Chula Vista Public Library  
Jorge Garcia, Oceanside Public Library  
Tiffany Roberts, National City Library

### **3. APPROVAL OF MINUTES FROM THE JANUARY 2024 MEETING**

The minutes were approved without updates from all libraries.  
Azalea and Peter APPROVED the minutes

### **4. APPROVAL TO ADOPT THE AGENDA**

Motion to move and adopt agenda by committee. The minutes were adopted.  
Beverlee and Jorge APPROVED to Adopt the Agenda.

## 5. PUBLIC COMMENT

No public was present.

## 6. 2024 SERRA ADULT PROFESSIONAL WORKSHOP PLANNING

Finalize Day of Schedule Duties

Please refer to [2024 SASC Workshop Task List - Google Docs](#)

- **Land Acknowledgement** - For the land acknowledgement, it will be a group discussion amongst members on each table. We will use questions from Reflections (5 min) and Future Actions (5 min). At the end we will have 2 groups report out. Will keep this portion to 15 minutes.
- **Presenters**
  - Will request speakers to have PowerPoint submitted by April 26th.
  - Confirmed SDCL Speakers - Jodi De La Pena & Susan Moore
- **Poster Sessions**
  - There are currently 5 poster session submissions plus the 2 from SDPL = 7 poster session total.
  - SDCL will get approval for 2nd Poster Session
  - Ashley is POC and will be responsible for reaching out to all the Poster Session attendees for confirmation that they have been selected, will send additional details by tomorrow, April 19th.
- **Day of Event/Venue Point of Contact**
  - Pete confirmed it will be Caleb and Jordan from Special Events Crew to assist with any Technical Difficulties/Equipment/furniture request.
  - Pete will request to have at least 2 laptops available for presentation
- **Registration**
  - Registration at 115.
  - Azalea will close up registration - will manually add last 5 attendees, if needed
  - Last 5 registrations will be assigned gluten free meals
- **SERRA PowerPoint Presentation**
  - Mara will create PowerPoint Presentation for SERRA Workshop
  - Mara will reach out to Erwin for last year's PowerPoint as a point of reference
- **Food**
  - **Lunch**
    - Beverlee will request an updated invoice from Lunch vendor and submit invoice to Pete for a check request.

- **Breakfast**
  - Madelyn will take care of purchasing breakfast items
  - Jorge will be bringing the coffee
  - Tiffany has volunteered to help out and be a back up, if needed
- **Water**
  - Azalea will include in an email reminder about workshop for attendees to bring their own water bottles. Location of water fountains will be provided.
- **Candy**
  - Will no longer be part of the budget. Coronado Public Library will donate candy for the workshop.
- **Parking**
  - Pete has requested for 100 - \$5 vouchers for parking. An email reminder will be sent out to let attendees know NOT to validate parking ticket.
  - Azalea - will post sign in front of validation machine the morning of the event to deter attendees from validating ticket
- **Name Tags**
  - We will be using stickers this time around to save on the budget.
- **Tablecloths**
  - Beverlee will bring black tablecloths
- Follow up meeting to be held on Thursday, May 2, 2024 at 3pm

## 7. GOOGLE GROUPS

- Possibility to use Google Groups as an email distribution option for the SERRA Team
- Cecilia will explore how Google Groups works and we will table it until after the Conference

- **Action Items**

- Send out follow up email to Poster Session volunteers - Coronado Public Library (Ashley)
- Send out follow up email to registered attendees - SDPL (Azalea)
- Create SERRA PowerPoint and Poster for Agenda - Chula Vista Library (Mara)
- Request updated Lunch Invoice - SDCL (Beverlee)
- Verify Checks and Reimbursements - SDPL (Pete)
- Explore options for Google Groups - SDCL (Cecilia)
- Create Survey/QR Code - Coronado Public Library (Jacqueline)

- SHARING / COOPERATIVE-WIDE PROGRAMS

UPDATE: Instead of sharing a “dump” of information, we will experiment with sharing a highlight or two.

**Carlsbad Public Library**

Carlsbad Library's month-long celebration known as Carlsbad Reads Together culminated on Thursday, April 19 with the appearance of Canadian author Nita Prose in the Schulman Auditorium. Moderator Susan McBeth, from SD Adventures by the Book, engaged Prose in a captivating conversation for nearly an hour before the audience of 200 community members. A book signing in the library's courtyard followed.

### **Chula Vista Library**

### **Coronado Public Library**

### **Escondido Public Library**

### **Oceanside Public Library**

#### **Informational Fridays continue at the Oceanside Public Library in May**

Join Alzheimer's San Diego at the Oceanside Public Library on Friday May 3rd for Living with Memory Loss. Learn strategies for adapting to daily challenges, enhancing health and well-being, and planning for the future. For individuals living with early-stage memory loss and their care partners.

Join AARP's free event at the Oceanside Public Library on Friday May 10th for Retirement Planning. Discuss retirement savings options, determining how much money you'll need to fit your retirement goals and strategies to bridge the financial gap.

### **National City Library**

### **San Diego County Library**

### **San Diego Public Library – Pete Miesner and Azalea Ebbay**

#### **SDPL is offering a Youth Fine Forgiveness Program**

Welcome to Fresh Start, San Diego Public Library's one-time fine forgiveness program for youth library cardholders!

Thanks to the generous support from the Library Foundation SD, library users with fines on their juvenile accounts have the opportunity for a one-time fine forgiveness on their library card to regain their borrowing privileges.

#### **SDPL has recently unveiled their Pride 2024 Library Card Contest**

San Diego Public Library needs YOUR help designing our PRIDE 2024 commemorative card! This contest is open to artists of all ages with a design that celebrates the theme of Making History

Now. We're celebrating the 50th anniversary of the first Pride marches in San Diego! Express how you would honor our past victories and give hope to future generations. Grand Prize winner receives a \$100 gift card and their design printed on our PRIDE library card!

- ADJOURN

The meeting was adjourned at 12:02 p.m.

*Serra Cooperative Library System is a network of public libraries in the southern California counties of Imperial and San Diego. You can find your local library to discover services and programs available throughout the region. Our goal is to work collaboratively with each other to provide materials and shared services when possible. We are a special district of the State of California, with funding primarily from the State, but augmented through member contributions and grants. For more info visit:*  
<https://www.serralib.org/>