Santiago Library System
Tech Services & Technology Committee Meeting Agenda
July 27, 2023 at 1:00 p.m.
Meeting Taking place at Orange Public Library, Central Library, Rotary Room
407 E Chapman Avenue, Orange, CA 92866

Call to Order

1. Call to Order
2. Roll Call
3. Adoption of Agenda
4. Oral Communications / Public Comments

Consent Calendar

5. Approve minutes of the April 25, 2023 Santiago Library System Tech Services & Technology Committee Meeting

Regular Business

6. Scheduling software for staff
7. Wonderbooks/Vox books
8. Round Table Discussion

Adjournment

9. Agenda Preparation for next Meeting (October 2023?), Location TBD
10. Adjournment

Santiago Library System
Technology and Tech Services Committee Meeting Minutes
April 25, 2023
1:00 p.m.
Meeting took place at Newport Beach Public Library, Central Library, staff conference room
1000 Avocado Avenue, Newport Beach, CA 92660

Attendees:

Don Hilliard, Anaheim Public Library - Zoom
April Lammers, Huntington Beach Public Library
Lara Paglinawan, City of Orange Library
Bethany Weinberg, Fullerton Public Library
Alex Jenkins, Newport Beach Public Library
Martin Lebria, Buena Park Library
Ken Homsley, Yorba Linda - Zoom
Tim Balen, Placentia - Zoom

Introduction

Meeting called to order by Don Hilliard.
Agenda adopted.
Minutes of January 24, 2023, adopted.
No public comments.

Regular Business

11. Office 365 and shared desks/part-time employees
    a. Newport, Fullerton, OPL – everybody logs in; not too many issues
    b. HB – not moved to 365 yet; use sharepoint heavily
    c. Buena Park – moved to 365 and everybody logs in; shared desks still have 365 basic to use for patrons for various reasons
    d. Yorba – everybody logs in; use sharepoint as well; not too many issues; only full time staff have office installed
    e. Placentia – everybody logs in; use sharepoint and one drive; info desk uses generic info desk email
    f. Anaheim – PLAN: full time users full version of 365, part time users and computers not on city domain will be on hybrid 365
12. New officers starting in July 2023
    a. Next Chair – Buena Park – Ann Duarte or Martin Lebria
    b. Next Secretary – Placentia – Tim
        i. Proposal to send notes through email to secretary
13. Question about libraries transitioning from tattle tape to RFID

a. Almost everyone moved to RFID > 10 years ago; any info we would have would be dated
b. Anaheim, BP still on tattle tape

Round Table Discussion

Orange Public Library:
- New AWE units that are still having issues – hard reboot
- Lucky day passes and holdable parks passes
- Comprise (PC management, print management) getting updated
- All three branches completed renovation (carpet and paint)
- Enterprise Catalog and Kids Catalog upgraded to newest versions

Huntington Beach Public Library:
- Central Library no power for 2 weeks – library closed – city power transformer caught fire; hoping to get power by end of the week and open Monday, May 1st
- Fish tank – all fish rescued and tank was drained
- Started pulling old AMH system; new techlogic system will be put in soon
- Moved to Sirsi SaaS
- Working on getting MessageBee running again
- Move from Webreporter to BC analytics
- Working with Senior center to create homeservice to connect to meal delivery service
- Working on offering cards to HS freshmen with the school district
- Adding Zines to collection

Newport Beach Public Library:
- Last Saturday – first digital Saturday since covid: cybersecurity talk and children's online resources and media lab tour
- Ended udemy, back on linkedin learning
- Getting more mobile hotspots

Anaheim Public Library:
- Preparing to add Sunday hours beginning July 1st – received funding to expand hours and getting new scheduling software
- Preparing for RFID in case funding becomes available
- Looking at getting new AWE computers; will be doing trial of cloud-based product
- Haskett Branch – funding to add upgraded video conferencing system; moving along in planning makerspace
- City-wide transition to Microsoft 365
- Offering chromebooks and hotspots specifically for veterans check out only; chromebooks for general public soon
- Canyon Hills Branch – internet went down – wires got eaten by squirrels

Fullerton Public Library:
- City replacing all library computers – missing important software including old RFID software
- New Horizon version coming out
- B&T issues with mixed deliveries
- Implemented Overdrive comics March 2023; great response from patrons

- Promotions of 2 adult services librarian – Teen Librarian is now in charge of Childrens, other adult librarian will be in charge of Hunt Branch library
  - Hired new teen librarian and also hiring new adult services librarian
- New technical services person started

Yorba Linda Public Library:
- Working on rolling out SMS hold notifications.
- Testing out ideas for AI, specifically chatgpt.
- RFID was through Opening Day Collection Process when we moved to the new building, so we do not have an RFP to share.

Placentia Public Library:
- We had an RFP process for a new website and app in the planning stages.
- We have made updates to our Library of Things laptops and hotspots, making a few more laptops available for staff use this spring. iPads will be circulating soon;
- Inventory of chromebooks and hotspots and a lot of them are missing or lost
- New databases – Mango languages; chilton library; driving tests
- Palace – low usage for Palace because of Libby
- Anaheim has Sirsi app; Newport has BC mobile; OPL has BC mobile

Buena Park Library:
- HVAC Closure Delay
- Was planned to happen during Spring but now delayed to August 2023
- Hiring a full-time teen library assistant soon
- Tech & Support Services Supervisor filling in as Interim Library Services Supervisor
- New Nature Explorer Backpacks will begin circulating in April
- Ending contracts with Peterson's Test Prep and Enki Library
- Palace Project launching soon
- Meeting with vendors for possibility of new website with additional focus on government compliance
- Summer Reading Program starts June 10
- Kanopy and Kanopy Kids launched
- Seeking vendors for security camera upgrade

Adjournment

1. Next Meeting (July; Orange Public Library) date and time TBD.
2. Adjournment