



Southern California Library Cooperative
Administrative Council Meeting
Wednesday, November 30, 2022
2:15-4:15pm
Hybrid Meeting
Whittier Central Library
7344 Washington Ave. Whittier, CA 90602

Minutes
Approved March 22, 2023

Attendance

Addington, Jennifer – Palos Verdes
Behle, Kelli – Simi Valley
Billings, Cathy – South Pasadena
Bradley, Darlene – Arcadia
Broman, Susan – LAPL
Buth, Karen – Beverly Hills
Conwell, Christine – Moorpark
Cousin, Heather – Torrance
Cuyugan, Erica – Santa Monica
Garcia, Diana – Monterey Park
Goldman, Elizabeth – Burbank
Graf, Ann – Azusa
Herbert, Mark – El Segundo
Lockwood, Barbara – Calabasas
LohGuan, Hilda – Alhambra
Maghsoudi, Paymaneh – Whitter
McDonald, Tim – Pasadena
Nasr, Mandy – Camarillo
Patterson, Jennifer – Thousand
Oaks
Raia, Deborah – Santa Fe Springs
Regan, Leila – Sierra Madre
Schram, Nancy – Ventura
Shaffer, Gary – Glendale
Shupe, Robert – Palmdale
Stone, Janet – Glendora

Torres, Anita – Pomona
Vera, Linda – San Marino
Vinke, Dana – Redondo Beach
Vonnegut, Shannon – Santa Clarita
Walker-Lanz, Jesse – LACo
Winslow, Nikki - Altadena

Other

Cole, Natalie – CSL
Durr, Chris – CSL
Graver, Lori – SCLC
Shapiro, Caryn - SCLC
Sojoyner, Shana – CSL
Snodgrass, Nerissa, SCLC
Walker, Wayne - SCLC

Absent

Arroyo, Kerri – Inglewood
Balli, Shayna – Irwindale
Bautista, Sonia – Commerce
DeLeon, Cathy – Long Beach
Dickow, Ben – Downey
Evans, Lisa – Covina
Hughes, Charles – Signal Hill
Neal, Alan – Oxnard
Vance, Carey - Monrovia

1. Opening

Meeting called to order at 2:16pm.

Gary Shaffer

along with a few operational costs. Potential shortfall in revenue for the current fiscal year. No additional payment to be made into the Pension Liability fund. The Audit and Finance Committee will re-assess at their meeting on February 2, 2023.

7. Audit Report FY2020/21 Caryn Shapiro
(ACTION)
The Audit and Finance Committee recommends to the Administrative Council to approve the Annual Audited Financial Statements, June 30, 2021.
MSP (Billings/Maghsoudi) to approve the Annual Audited Finance Statements for FY2020/21.
26 yes, 0 no, 0 abstain
8. Strategic Plan Update Elizabeth Goldman
(DISCUSSION)
FY2022/23 activities identified in the Plan are:
Segment 1: Executive Director
- Hire an Executive Director (ED)
Segment 2: Transparency •
- Develop SCLC 101 guide to the organization
- Explain budget and revenue sources as part of SCLC 101
Segment 3: Planning •
- Review the SCLC mission and vision
- Conduct an annual membership survey
- Hold an annual planning session
Segment 4: Member library engagement
- Review and expand staff-driven interest groups
- Provide report on interest groups to Administrative Council
An ad hoc committee for the ED is wrapping up its work. The new ED will develop SCLC 101, responding to Segments 1 and 2. Two new ad hoc committees are proposed to respond to Segments 3 and 4. For Segment 3, Planning, the ad hoc committee should consist of AC members. For Segment 4, the ad hoc committee could partly or primarily be made up of SCLC member library staff who participate in interest groups, with an AC member serving as chair and/or liaison to the AC. Both committees would have a term of service of December 2022-June 2023.
Planning ad hoc committee: Susan Broman, Elizabeth Goldman and Jesse Walker-Lanz
Member library engagement ad hoc committee: Cathy Billings, Heather Cousin and Nikki Winslow
9. PressReader and Los Angeles Times Gary Shaffer
(DISCUSSION)
In September of 2021, SCLC enter into an agreement with Baker & Taylor (B&T) in the amount of \$632,332 for a 2-year-period to procure PressReader on behalf of the Cooperative. July 1, 2022 the LA Times was abruptly removed from the platform without notice. SCLC later learned that

this was at the direction of the LA Times. PressReader and Baker & Taylor were not made aware of this removal until it occurred.

At the August 24th Administrative Council meeting the following actions were approved in order for SCLC to approach the LA Times directly in an effort to convince them to re-enter the PressReader platform:

- 1) Conduct a survey of all member libraries to collect current annual spending on physical subscriptions to the LA Times.
- 2) Authorize the Chair to draft a letter advising LA Times management of the negative impact to our member libraries' residents, the amount of revenue we provide them, and asking them to please enter into negotiations with PressReader.
- 3) Conduct any follow up negotiations with the LA Times.

The survey was distributed to and completed by all SCLC members libraries. A letter was drafted by the Council Chair and shared with member libraries for feedback and to provide each of their signatures for the final copy of the letter. Shaffer made appeal for outstanding signatures to be submitted by Directors.

Baker & Taylor has updated SCLC staff that talks are still ongoing between PressReader and the LA Times concerning this issue, but no details were made available.

10. Closed Session – Public Employee Appointment, Executive Director (ACTION)
Closed session began at 3:03pm. Gary Shaffer
11. Reconvene from Closed Session (ACTION)
MSP (Torres/Walker-Lanz) to reconvene at 3:25pm, with no decisions made during Closed Session.
27 yes, 0 no, 0 abstain
MSP (Maghsoudi/Cousin) to extend executive Director contract to candidate.
26 yes, 0 no, 1 abstain Gary Shaffer
12. eBooks for All (DISCUSSION)
The California State Library, in partnership with the Black Gold Cooperative Library System, has launched eBooks for All California. Created to equalize access across California, this statewide collection can be accessed by anyone with a California public library card and an internet connection. The size of eBook collections in California public libraries vary and are dependent on local funding. A library with a robust collection budget can provide hundreds of thousands of e-books to its community members; a library with very limited funding may offer few or no e-books. Chris Durr

Participating public libraries offer their cardholders access to the free, shared statewide collection of eBooks and eAudiobooks, many of which are simultaneous use. Libraries can make their Overdrive, CloudLibrary, and Axis 360 collections available alongside the statewide collection, all in one seamless, searchable app.

Users will no longer have to toggle between different providers to see the breadth of a library's offerings, instead they can access all through the [Palace Project's eReader app](#). Libraries can simplify the way their users find their eBooks at the same time as expanding their collection with the statewide catalog of over 70,000 titles.

The State Library is offering grant funding to develop eBook collections for participating libraries (<https://www.library.ca.gov/grants/ebooks-for-all/>). <https://www.library.ca.gov/services/to-libraries/ebooks-for-all/casupport@thepalaceproject.org>

13. Committee Reports

- a. Audit and Finance Committee Jesse Walker-Lanz
Committee last met on September 28, 2022, recommends deferring on additional investment funding to be re-assessed at February 2023 meeting, and opened discussion on alternative funding mechanisms.
- b. Technology Committee Nikki Winslow
Committee last met on October 28, 2022, and conducted an overview of PressReader and the LA Times, reviewed the eResources directory created in 2021, noting additional resources to be added, such as an ancestry database and ADA compliant resources, and group consensus is that disabling services is the best way to encourage patrons to return late laptops. New officers were elected.

14. Other

Gary Shaffer

"...that is, matters initiated in the present meeting." Robert's Rules of Order, Revised, III, p.21. Limited by Brown Act to discussion only.

SCLC received a federal summons filed by an individual named Arogant Hollywood. Dozens of additional defendants, mostly public agencies, are named on the court filing. The case is expected to be dismissed.

15. State Library Report

Natalie Cole

The Directors' Forum will be online in the spring 2023. California Library Literacy Services continue and upcoming sessions will include training for AmeriCorps and ESL services. Find the calendar listings here:

<https://libraryliteracy.org>. The deadline is approaching to apply for Career Online High School. Programming is available for the California State

Southern California Library Cooperative
254 North Lake Avenue #874 • Pasadena, California 91101
(626) 283-5949 • Fax (626) 283-5949

Website: <http://www.socallibraries.org> • E-mail: sclcadmin@socallibraries.org

Library Parks Passes program. CLS is accepting Statements of Interest for Round Two of Building Forward Infrastructure Program.

16. Chair Report

Gary Shaffer

SCLC is closing the Deposit Accounts, monies held for jurisdictions in a dedicated bank account. Contact Walker for balances and to request dispersal of funds.

17. Adjournment

Gary Shaffer

MSP (LohGuan/Conwell) to adjourn meeting at 4:00pm.

Respectfully submitted by Lori Graver on March 23, 2023.