49-99 COOPERATIVE LIBRARY SYSTEM

ADMINISTRATIVE COUNCIL MEETING

Thursday, September 5, 2024
10:30 am - 12:00 PM

Hybrid Meeting

Lodi Public Library
201 W. Locust Street, Lodi, CA 95240

Join Zoom Meeting:
https://us06web.zoom.us/j/86100360241?pwd=grwfTDARfCbd7z50SS4CebIacXMVpA.1

Meeting ID: 861 0036 0241
Passcode: 097145

Alternate Meeting Locations:
Calaveras County Library, 1299 Gold Hunter Rd., San Andreas, CA 95249

<u>Agenda</u>

All items may be considered for action.

1. Opening
    a. Chairperson's Welcome   Sarah Dentan
        Chair introduces any guests or new members.
    b. Roll Call

2. Public Forum   Sarah Dentan
   Opportunity for any guest or member of the public to address the Council on any item of 49-99 business that is <u>not</u> on the current agenda.

3. Consent Calendar   Sarah Dentan
   All items on the consent calendar may be approved with a single motion. Any
   Council member may request an item be removed from the consent calendar and
   placed on the agenda for discussion.
   a. Minutes of the May 2, 2024, Regular Meeting
   b. Minutes of the July 10, 2024, Special Meeting

4. Adoption of the Agenda   Sarah Dentan

5. Budget Status Report FY 2023/24   Andy Beck
   (DISCUSSION)

6. Banking Status Update and Reconsideration of   Wayne Walker
   Financial Authority
   (ACTION)

7. CLSA FY 2023/24 System Program Annual Report   Wayne Walker
   (ACTION)

8. LINK+/Delivery Update   Wayne Walker
   (DISCUSSION)

9. FPPC Conflict of Interest Code Biennial Review   Wayne Walker
   (ACTION)

10. Discussion of Future Membership Dues   Wayne Walker/
    (DISCUSSION)   Andy Beck

11. Other   Sarah Dentan

12. Chair Report   Sarah Dentan

13. State Library Report   Rachel Tucker

14. Roundtable

15. Adjournment

222 E. Harvard St. • Glendale, CA 91205 • (626) 283-5949

ACTION ITEMS

Meeting: __49-99 Administrative Council Meeting_____

Date: _____September 5, 2024_____

Library: _____

Name: _____

Signature: _____   Date: _____

Agenda Item: _____   Agenda Item: _____

_____ Aye   _____ Motion   _____ Aye   _____ Motion

_____ Nay   _____ Second   _____ Nay   _____ Second

_____ Abstain   _____ Abstain

Agenda Item: _____   Agenda Item: _____

_____ Aye   _____ Motion   _____ Aye   _____ Motion

_____ Nay   _____ Second   _____ Nay   _____ Second

_____ Abstain   _____ Abstain

Agenda Item: _____   Agenda Item: _____

_____ Aye   _____ Motion   _____ Aye   _____ Motion

_____ Nay   _____ Second   _____ Nay   _____ Second

_____ Abstain   _____ Abstain

Email completed form to: sclcadmin@socallibraries.org

Action Items p2

Name:_____

Date:_____

Agenda Item: _____

_____ Aye   _____ Motion

_____ Nay   _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye   _____ Motion

_____ Nay   _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye   _____ Motion

_____ Nay   _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye   _____ Motion

_____ Nay   _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye   _____ Motion

_____ Nay   _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye   _____ Motion

_____ Nay   _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye   _____ Motion

_____ Nay   _____ Second

_____ Abstain

Agenda Item: _____

_____ Aye   _____ Motion

_____ Nay   _____ Second

_____ Abstain

Email completed form to: sclcadmin@socallibraries.org

49-99 COOPERATIVE LIBRARY SYSTEM

ADMINISTRATIVE COUNCIL MEETING

Thursday, May 2, 2024
10:30 am - 12:00 PM

Hybrid Meeting

Stanislaus County – Turlock Library
550 N. Minaret Ave., Turlock, CA 95380

Alternate Meeting Locations:
Amador County Library, 530 Sutter St., Jackson, CA 95642
Calaveras County Library, 1299 Gold Hunter Rd., San Andreas, CA 95249

<u>**Minutes**</u> *Draft*

Attendance
Aitken, Eric – Tuolumne
Dentan, Sarah – Stanislaus
Einstadter, Laura – Amador
Fontanilla, Jenni - Stockton-San Joaquin
Nalatie, Alpers – Calaveras
Manuel, Akiliah – Lodi

Other
Beck, Andy – SCLC
Powers, Christine – SCLC
Snodgrass, Nerissa – SCLC
Tucker, Rachel – CSL
Walker, Wayne – SCLC

1. Opening – Meeting called to order at 10:33 AM
   a. Chairperson's Welcome   Sarah Dentan
      Chair introduces any guests or new members.
   b. Roll Call

2. Public Forum   Sarah Dentan
   Opportunity for any guest or member of the public to address the Council on any item of 49-99 business that is <u>not</u> on the current agenda.

3. Consent Calendar   Sarah Dentan
    All items on the consent calendar may be approved with a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
    a. Minutes of the March 7, 2024, meeting
    MSP (Fontanilla/Aitken) to accept the Consent Calendar, as presented.
    6 yes, 0 no, 0 abstain

4. Adoption of the Agenda   Sarah Dentan
    The Chair adopted the agenda without changes.

5. Budget Status Report FY 2023/24   Andy Beck
    (DISCUSSION)
    Controller Andy Beck provided a budget status report, which reflected reconciled bank statements through March 31, 2024.

6. Consideration of Travel Reimbursements   Wayne Walker
    (ACTION)
    MSP (Manuel/ Einstadter) to approve travel reimbursements for SCLC expenses incurred for conferences where the Executive Director represents all five Systems. The reimbursement is to be calculated pro-rata based on the CLSA appropriation for administration.
    6 yes, 0 no, 0 abstain

7. SCLC Agreement for Administrative and Fiscal Services   Wayne Walker
    for FY 2024/25
    (ACTION)
    MSP (Aitken/Fontanilla) to authorize the Administrative Council Chair to sign the agreement.
    6 yes, 0 no, 0 abstain

8. Proposed Budget FY 2024/25   Andy Beck
    (ACTION)
    MSP (Fontanilla/Manuel) to approve the Proposed Budget pending final approvals of CLSB and the Governor's budget.
    6 yes, 0 no, 0 abstain

9. LINK+/Delivery Update   Wayne Walker
    (DISCUSSION)
    Deputy Director Wayne Walker gave a report with updates on Link+ and Unity Delivery.

10. CLSA Plan of Service and Budget FY 2024/25   Wayne Walker
    (ACTION)
    MSP (Fontanilla/Aitken) to approve the 49-99 Administrative Council Chair to work with SCLC staff to complete and sign the FY 2024/25 CLSA Plan of Service and Budget for submission to the State Library.
    6 yes, 0 no, 0 abstain

11. Officers for FY 2024/25   Wayne Walker
    (DISCUSSION)
    There were no changes needed for the officers of the 49-99 Administrative

Council at this time.

12. Other   Sarah Dentan
Sarah Dentan - expressed concerns about the potential withdrawal of the Building Forward grants, fearing it could lead to instability in libraries.

13. Chair Report   Sarah Dentan
None

14. State Library Report   Rachel Tucker
The State Library is transitioning from using D-U-N-S numbers to Unique Entity Identifiers (UEIs) for federal award eligibility, directing recipients to SAM.gov for registration and inquiries. The California State Library has designated the Imperial County Office of Education as the new Broadband Access Administrator to connect public libraries to CalREN. Groundwork Grants offer over $1 million for cultural heritage emergency preparedness projects in California, prioritizing underrepresented communities. The Career Online High School program no longer requires local cash match commitments and offers training and support to libraries.

15. Meeting Schedule FY 2024/25   Sarah Dentan
(ACTION)
MSP (Fontanilla/ Einstadter) to approve the FY 2024/25 meeting schedule for 49-99, as follows:
- Thursday, September 5, 2024 (10:30 AM)
- Thursday, December 5, 2024 (10:30 AM)
- Thursday, March 6, 2025 (10:30 AM)
- Thursday, May 1, 2025 (10:30 AM)

16. Roundtable
Laura Einstadter - The county hired a new librarian, Alyssa Ramirez, who will start in August.
Nancy Giddens (joined at 11:35 AM) – Nancy is retiring, and her last day will be July 5, 2024.
Akiliah Manuel - the planning of the Public Library Directors Forum is going well.

17. Adjournment
MSP (Fontanilla/ Aitken) to adjourn the meeting at 11:43 am.

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49-99 COOPERATIVE LIBRARY SYSTEM

ADMINISTRATIVE COUNCIL SPECIAL MEETING

Wednesday, July 10, 2024
11:00 am - 12:00 pm

<u>Minutes</u> *draft*

Attendance
Aitken, Eric – Tuolumne
Dentan, Sarah – Stanislaus
Einstadter, Laura – Amador
Fontanilla, Jenni - Stockton-SJ
Runyan, Elle - Calaveras
Manuel, Akiliah - Lodi

Other
Beck, Andy
Powers, Christine
Snodgrass, Nerissa
Walker, Wayne

1. Opening   Sarah Dentan
    Meeting called to order at 11:02 am.

2. Public Forum   Sarah Dentan
    Opportunity for any guest or member of the public to address the Council on any item of 49-99 business that is <u>not</u> on the current agenda.
    None

3. Adoption of the Agenda   Sarah Dentan
    The chair adopted the agenda without objection.

4. Agreement with SCLC for Administrative and Fiscal   Wayne Walker
    Services for FY 2024/25
    (ACTION)
    MSP (Fontanilla/Aitken) to authorize the 49-99 Administrative Council Chair to sign the agreement between 49-99 Cooperative Library System and SCLC, for administrative and fiscal services for FY 2024/25.
    6 yes, 0 abstain, 0 no

5. CLSA Plan of Service and Budget FY 2024/25   Wayne Walker
   (ACTION)
   MSP (Manuel/Aitken) to provide direction to staff on 49-99's Plan of Service, given the reduction in CLSA funds.
   6 yes, 0 abstain, 0 no

6. Proposed Budget Amendment for FY 2024/25   Andy Beck
   (ACTION)
   MSP (Fontanilla/Einstadter) to approve the Proposed Budget amendment.
   6 yes, 0 abstain, 0 no

7. Other   Sarah Dentan
   None

8. Adjournment
   MSP (Aitken/Einstadter) to adjourn the meeting at 11:59 am.

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Cooperative Library System

DATE: September 5, 2024
TO: 49-99 Administrative Council
FROM: Andy Beck, Controller, 49-99/SCLC

SUBJECT: **Budget Status Report FY 2023/24 (DISCUSSION)**

BACKGROUND: The Budget Status Report for fiscal year 2023/24 reflects the reconciled bank statement through June 30, 2024.

Financial highlights for revenues include membership dues, which are 100% received. There are no unexpected expenses.

Through June 2024, the System has a budget surplus of $10,625.

FISCAL IMPACT: None

RECOMMENDATION: Informational

EXHIBITS: Budget Status Report

222 E. Harvard St. • Glendale, CA 91205
(626) 283-5949 • Fax (626) 283-5949

49-99 Cooperative Library System
Budget Status Report
June 30, 2024

	FY23/24 Budget	Prior Year Actuals	FY23/24 Actuals	Balance	% Unrealized	% Realized	Notes
REVENUE							
CLSA Comm. & Delivery	$ 120,101	$ 128,035	$ 117,024	$ 3,077	3%	97%	Rec'd in 2/2024
CLSA System Admin	30,025	30,039	30,025	-	0%	100%	Rec'd in 2/2024
Membership Dues	38,220	38,220	38,220	-	0%	100%	100% received
Total revenues	**$ 188,346**	**$ 196,294**	**$ 185,269**	**$ 3,077**	**2%**	**98%**	
EXPENDITURES							
Comm. & delivery							
Delivery	$ 55,000	$ 56,466	$ 52,707	$ 2,293	4%	96%	Unity
Resource sharing	80,503	71,091	80,503	-	0%	100%	Innovative
Audit Fees	6,875	6,911	6,300	575	8%	92%	CJ Brown
Office supplies	1,272	-	739	533	42%	58%	
Telecommunications	1,997	519	2,321	(324)	-16%	116%	
Total comm. & delivery	145,647	134,987	142,570	3,077	2%	98%	
Administration							
Administration expense	30,025	30,039	30,025	-	0%	100%	SCLC
Memberships	1,800	1,800	1,800	-	0%	100%	Califa
Meetings/conf./travel	700	180	159	541	77%	23%	
Other	174	60	90	84	48%	52%	Bank fees
Total administration	32,699	32,079	32,074	625	2%	98%	
Total expenditures	**$ 178,346**	**$ 167,066**	**$ 174,644**	**$ 3,702**	**2%**	**98%**	
SURPLUS (DEFICIT)	**$ 10,000**	**$ 29,228**	**$ 10,625**	**$ (625)**	**-6%**	**106%**	

Bank Balance
As of June 30, 2024 $ 312,576

DATE: September 5, 2024
TO: 49-99 Administrative Council
FROM: Wayne Walker, Deputy Director, 49-99/SCLC

SUBJECT: **Banking Status Update and Reconsideration of Financial Authority (ACTION)**

BACKGROUND: Late last year, Southern California Library Cooperative (SCLC) staff began the process of seeking authority from the five cooperatives it manages to switch their respective banks to JP Morgan Chase. This would allow for streamlining operations, but more importantly, Chase has the ability to serve government accounts. At the time this effort was initiated, none of the cooperatives served by SCLC staff had government accounts.

At the May 4, 2023, meeting, 49-99 Cooperative Library System's Administrative Council authorized staff to close 49-99's US Bank account, open a new government account with JP Morgan Chase, and transfer all funds from US Bank to JP Morgan Chase. The Council also continued to authorize signature authority for the new account to Christine Powers, Executive Director; Sarah Dentan, Chair; Jenni Fontanilla, Vice-Chair, and Nerissa Snodgrass, Project Manager, as authorized signers on 49-99's bank account.

Staff have been working to update each cooperative's bank account, one at a time. Having successfully switched over four of the cooperatives to Chase, we have begun the process for 49-99. To obtain financial authority, each individual who will be added to the bank account must provide their name, address, social security number, a copy of their driver's license (or some other form of official identification, such as a passport), as well as a secondary form of identification. This information is collected by the bank and is not, at any point, collected by or provided to 49-99/SCLC staff members.

While having Council Members on bank accounts has been a practice for 49-99 and for the other four cooperatives that staff serves for several years, there are no legal requirements for this practice. In reviewing the system's JPA and Bylaws, there is no explicit requirement for Council Members to be authorized signers on any financial accounts. Furthermore, when reviewing the duties of the Chair in the Bylaws, there is no mention of financial authority for this position.

Having members of the Administrative Council on 49-99's bank account is likely an effort to increase transparency, but it also poses some drawbacks. First, it puts pressure on Councilmembers to disclose financial information that they may not be comfortable sharing, especially as they are probably not required to provide this information in the course of their work in their respective library systems. Secondly, while the process will be much easier with Chase, it does create additional work to switch members on and off the account, for the Administrative Council to vote on, for staff to draft the appropriate communications/reports and to coordinate the changes with the bank, and for the bank itself to make these changes on a biennial basis. Finally, having additional members on the account who are not under 49-99's authority does pose a liability.

The current practice of having the Chair and Vice-Chair as authorized signers on the account could continue, but staff wanted to bring this item up for discussion with the Administrative Council. Should there be a desire to discontinue having Council Members on bank accounts, other transparency measures can be implemented, such as providing bank statements during budget status reports.

FISCAL IMPACT: None

RECOMMENDATION: Should the Administrative Council wish to reconsider having Council Members as authorized signers on 49-99's bank account, a recommendation can be made to discontinue the practice of having Council Members on the accounts. Authorized signers on the account would remain with the Executive Director and Project Manager, and add the Deputy Director as backup.

EXHBIT: None

DATE: September 5, 2024
TO: 49-99 Administrative Council
FROM: Wayne Walker, Deputy Director, 49-99/SCLC

SUBJECT: **CLSA FY 2023/24 System Program Annual Report (ACTION)**

BACKGROUND: Each year, the 49-99 Cooperative Library System receives California Library Services Act (CLSA) funds to promote resource sharing within the system. To receive these funds, 49-99 submits a Plan of Service outlining how it will spend funds for the upcoming fiscal year, which is reviewed and approved by the California State Library Board (CSLB).

Each September, the California State Library (CSL) requires a System Program Annual Report from systems that receive CLSA funding. This report provides information to the CLSB and CSL about how CLSA funds were spent by the system and the resulting benefit to the communities served by the member libraries.

SCLC staff has completed most of the annual report as of this staff report and will work with the 49-99 Chait to finalize the report for submission to the State Library by September 8th.

FISCAL IMPACT: None

RECOMMENDATION: Authorize the Deputy Director to work with the Chair to finalize the CLSA FY 2023/24 System Program Annual Report for submission to the State Library by the September deadline.

EXHBIT:
   a. CLSA FY 2023/24 System Program Annual Report

CALIFORNIA LIBRARY SERVICES ACT

2023/24 SYSTEM PROGRAM ANNUAL REPORT

COOPERATIVE LIBRARY SYSTEM

_____49-99 Cooperative Library System_____
System Name

_____Southern California Library Cooperative_____
System Fiscal Agent Jurisdiction

Report submitted by: _____
Signature of System Chair

Contact person: _____Wayne Walker_____ Phone: __626-427-3353_

Fiscal Approval: I certify that this report is a true and accurate account of the expenditures made in support of the indicated California Library Services Programs and that supporting invoices, contracts, and other documents and necessary records are on file and available for audit and will remain so for the four years of accountability.

_____   _____
Signature of agent of fiscal authority responsible   Date
for accuracy of fiscal accounting and reporting

Introduction

This packet contains the reporting documents to file the FY 2023/24 CLSA System Program Annual Report. The key areas to complete are:

1. Communications and Delivery program workload and plan of service objective evaluation
2. Detailed reporting of all System expenditures, including one-time funding allocations (see separate attachment for all expenditures)

Once you have completed the process, please email a copy with an electronic signature to monica.rivas@library.ca.gov .

All annual report documents are due by September 09, 2024.

Please contact Monica.Rivas@library.ca.gov with any questions.

CALIFORNIA LIBRARY SERVICES ACT
SYSTEM EXPENDITURE REPORT

<u>INSTRUCTIONS</u>

The Expenditure Report is expected from all systems. This does not mean that all systems received equal funding, or that they have the same income sources, system services, or expenditure programs. What was expended should be presented in the same way, through use of the System Expenditure Report.

This Expenditure Report is used to document all the actual expenditures made at the system level and should not be confused with the System Detailed Budget. For the purposes of this report, all legal encumbrances should be considered as expenditures. Funds put into equipment revolving funds are considered to be encumbered and should be shown as expenditure. All amounts entered on this form represent expenditures from a specific income source and for a particular program category. If there is more than one income source for expenditures against a single category, it should be shown that way and then totaled in the "Expended/Encumbered" column. It should be noted here that the sources of funds for expenditures are the same as those used in the System Detailed Budget, shown as income sources, but now the system is spending against these income sources.

We realize that it may not be possible to have all the final accounting data available in time to comply with the September 3 deadline for this report. If this is the case, please make all attempts to provide the latest data available. When the final data is made available, please resubmit a revised document with that data.

This expenditure form is a matrix with the income sources supporting expenditures as one dimension and system program expenditure categories as the other. Note that only major categories of expenditure are required -- this is not a line-item expenditure report. However, all programs and services offered through the system should be included (i.e., LSTA programs, local programs, etc.) whether they are funded by CLSA or not. Likewise, all sources of expenditure should be included. The System Expenditure Report should offer as complete a picture of the system's services and sources of support for those services as possible. Note that all income received is considered to be either expended/encumbered or unexpended/unencumbered.

<u>Expenditure Source Definitions</u>

a. "Total Funds Budgeted." This column is for final budget figures, i.e., the final spending authority for the reported fiscal year. This final budget figure is used instead of the preliminary budget figures from the System Detailed Budget to reflect as accurately as possible what actually occurred during the reported year. One of the values in having similar forms for these reports is to permit the System Detailed Budget figures to be compared to the actual expenditure in the System Expenditure Report. This comparison, along with other planning documents, will aid Systems in determining how well their budget estimation and planning process is working.

b. "CLSA." Enter the amount expended for each expenditure category for the CLSA C&D Program. Include <u>only</u> the C&D program baseline amounts for Program 2. PC&E should be shown in Column b (CLSA) for Program 1 (System Administration).

c. "LSTA" includes expenditures for System Administration grant awards and any other LSTA awards that the <u>System</u> has received for the fiscal year. See Program Definition below.

d. "Local funds/fees" means those expenditures against the total of all member contributions, charges, or other

income generated by the System itself. Include expenditures for System reference here, and income from sales of publications.

e. "Interest" means expenditure against interest earned on System funds from whatever source.

f. "Other" is used for expenditures against sources of income not otherwise covered, e.g., local project grants or government programs other than LSTA. Include transfers from System reserves.

g. "Expended" funds already used or payed out. (b through f).

h. "Encumbered" funds are placed aside for a specific future expense (b through f).

i. "Unexpended Balance" is the difference between the total budgeted (a) and the total expended/encumbered (g & h).

Encumbered Funds from Prior Year and Rollover
State (CLSA), Federal and Local funds encumbered from prior year and not yet expended. Funds rolled over from within the three years allocated to spend CLSA funding. You will be asked in the narrative to state the fiscal year, the amount of rollover funding still unspent or encumbered, the intended purpose of those funds from the Board approved Plans of Service, and the reason why funds are still in rollover status.

<u>Program Definition</u>

A program includes any program, service, or project, administered, and funded through the System. This includes not only the CLSA System C&D Program and (System Administration/Baseline) but also LSTA demonstration projects, System reference, and the like. It does <u>not</u> include programs, projects, and services which are administered and funded separately from the System.

<u>Other Definitions</u>

"Indirect" means any administrative charge made by a jurisdiction against System operations. Unless documented elsewhere in the Plan of Service, attach a description of the services received.

"Grand Total Expenditures." Use this line for total actual expenditures for all System programs.

In summary:

1) This is an <u>expenditure</u> document, not a budgeting document.

2) This is an accounting document and should be as accurate as possible.

3) Legal encumbrances should be considered the same as expenditures.

4) If there are expenditures from more than one income source for a specific program category, this should be indicated and then totaled in the "Expended/Encumbered" column.

A ***NOTE*** section was provided in the System Expenditure Report as a section if further explanation is needed (example: funds from multiple years).

We welcome comments on your experience in using this form and would appreciate any suggestions for its improvement.

CLSA Funding for Communications and Delivery

<u>Section 1</u>
Program Workload

What is the number of messages sent via each communication device listed below, on an annual basis?	Annual Cost of Service
a. Telephone / Tele facsimile	$587
b. Internet (including electronic mail)	$471
c. Other (specify) (example postage)	Postage - $37 Zoom - $173
Total	$1,268

Count all items (including envelopes) for the two-week survey period. This would be the item going to the library (one way). Record the number in the appropriate date below, then multiple the totals by 6.5 to get the number of items representing the full year.

INTRASYSTEM DELIVERY ACTIVITY, FY 2023/24					
	Items delivered to member public libraries in the two-week sample period:				
Items sent by:	August 07 –20, 2023	October 09-22, 2023	Jan. 15-28, 2024	April 22- May 05, 2024	Total multiplied by 6.5
a. System member public libraries	N/A	N/A	N/A	N/A	N/A
b. Non-public libraries in System area	0	0	0	0	0
Total	N/A	N/A	N/A	LINK+ system generated stats.	75,861
NOTE: We understand the physical delivery counts may be difficult to obtain, please just note on the report if you were able to collect any data.				System Owned	Contracted Vendor
c. Number of delivery vehicles				0	5
d. Number of miles traveled by all System vehicles				N/A	40,000
e. Percentage of items delivered by: U.S. Mail _____0% UPS _____0% System Van _____0% Contracted Van ____100% Other _____0%					
f. Total number of e-books purchased/circulated through member public libraries using CLSA funds.					N/A

Section 2
Plan of Service Objective Evaluation

1. Were the System goals for the Communications and Delivery Program met through the ongoing CLSA funding? Please, explain. How did the community benefit? Did you complete all the funding objectives described in your Plan of service; if not, why? Please, provide the number of libraries that benefited from the services you provided from CLSA funds.

   The goals of the Communication and Delivery Program were successfully met through on-going CLSA funding, along with all funding objectives as outlined in the Plan of Service completed. LINK+ continues to be a major boost to the collections for the six participating libraries. 49-99 member libraries borrowed 39,720 items in FY 23/24, while the system loaned 36,141 items to the LINK+ community throughout California. The service continues to be a benefit to the community for access to materials that some of the 49-99 libraries may not have in their collections. The service will provide requested physical materials for any member of the public, especially those in underserved communities, which would not otherwise be available within the member libraries collections. It also provides a quicker loaning period, so community members are not waiting on hold lists for materials. The size and budgets of many of these libraries are small, resulting in the local collections being limited in many areas. These limited collections are often challenged to provide access to materials and meet the demands of the communities. The LINK+ collection has also freed up funding for libraries to purchase other services and materials. An important note is the libraries collectively loaned 36,141 items out to the LINK+ member libraries. Bu doing so. the 49-99 libraries have demonstrated they continue to be a great partner in the LINK+ program by contributing just as much as they have benefited. LINK+ continues to require a daily weekday delivery amongst member libraries.

2. How much has been spent of the System's funding for the FY 2023/24? If not all the funds have been spent, are you on track to expend funds by June 2026; please explain. (Be specific answer should reflect all the programs approved per Plans of Service)

   $147,049 in FY2023/24 funds have been spent. The remaining $3,077 will be spent on the budgeted purpose by June of 2026.

3. If you are using CLSA funding from previous fiscal years (rollover) please list below which fiscal year the funding is from, the amount, the intended purpose/goal of the funding per the Board approved Plan of Service, and the reason the funds were not spent in the FY approved by the Board?

   No CLSA funding from previous years was used.

4. List **all** the CLSA rollover funds for your System and the fiscal year they pertain to.

   FY2023/24 rollover funds of $3,077 for LINK+

5. Is your System planning to roll over any funds from FY 2023/2024? Please provide the amount and the reason the funds will be rolled over.

   FY2023/24 rollover funds of $3,077 for LINK+. Actual expenses slightly less than budgeted. These funds will be the first to be used in FY2024/25 for the same purpose.

6.What related non-CLSA activities were provided for C&D?

Stockton continues to be the hub for LINK+ at no cost to the member libraries. They provide training and support; Stockton sorts all the 49-99 materials and Unity picks up from Stockton which is a substantial savings for the member libraries.

Book Club in a Box is a service provided by 49-99 to its member libraries and their patrons. This program continues to enable not only our library's book clubs to offer many different reading options but local book clubs as well. Participants have shared that they greatly appreciate reading books they would not normally choose, they enjoy the discussions that give them new ideas and viewpoints and they enjoy the social activity of meeting with pleasant people and making friends.

Member libraries continue to offer each other various support as needed such as grant writing assistance, E-Rate application help, and assistance with general questions individual libraries may have. One example being the sharing of knowledge and experiences in upgrading to new bookmobiles which met new State emissions guidelines.

DATE: September 5, 2024
TO: 49-99 Administrative Council
FROM: Wayne Walker, Deputy Director, 49-99/SCLC

SUBJECT: **LINK+/Delivery Update (DISCUSSION)**

BACKGROUND: Overall monthly Unity Delivery charges have remained lower, on average, as of late compared to the previous fiscal years. No issues to report on overall courier delivery service.

The renewal invoice from Innovative for the LINK+ INN-Reach license for Year 4 of 5, (June 1, 2024 – May 31, 2025) has been paid.

No other issues have been noted or reported concerning the service.

FISCAL IMPACT: None

RECOMMENDATION: None

EXHIBIT: None

DATE: September 5, 2024
TO: 49-99 Administrative Council
FROM: Wayne Walker, Deputy Director, 49-99/SCLC

SUBJECT: **FPPC Conflict of Interest Code Biennial Review (ACTION)**

BACKGROUND: The Political Reform Act requires every multi-county agency to review its Conflict of Interest Code biennially and notify the Fair Political Practices Commission (FPPC) as to whether the agency's code needs to be amended. The code was established and approved by 49-99 in December 2020 and both approved in September by the FPPC in September of 2021, making it effective a month later in October 2021.

The current code as approved by the FPPC is attached, along with the 2024 Multi-County Agency Biennial Notice.

Administrative Council Members are asked to review the current code to determine if any amendments need to be communicated to the FPPC or if no changes are to be made. SCLC staff will complete and submit to the FPPC the needed 2024 Multi-County Biennial Notice form stating the system's decision on the current code.

FISCAL IMPACT: None

RECOMMENDATION: Administrative Council Members are asked to determine whether any amendments should be made to the current code or if no changes are needed, and to take action accordingly.

EXHIBITS:
   a. Conflict of Interest Code for the 49-99 Cooperative Library System
   b. 2024 Multi-County Agency Biennial Notice

CONFLICT OF INTEREST CODE FOR THE
49-99 COOPERATIVE LIBRARY SYSTEM

The Political Reform Act (government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the conflict of interest code of the **49-99 Cooperative Library System (System)**.

Individuals holding designated positions shall file their statements of economic interests with the **Southern California Library Cooperative**, which will make the statements available for public inspection and reproduction. (Gov. Code Sec. 81008.) All statements will be retained by the **Southern California Library Cooperative** on the System's behalf.

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APPENDIX

DESIGNATED POSITIONS	DISCLOSURE CATGORIES
Executive Director	1
Consultant/New Positions*	*

*Consultants/new positions shall be included in this list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitations:

> The Executive Director may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

DISCLOSURE CATEGORIES

1. Sources of income, investments, and business positions in any business entity of the type to contract with the System to provide services, supplies, materials, books, machinery or equipment.

The following positions are NOT covered by the conflict of interest code because they must file under Government Code Section 87200 and, therefore, are listed for informational purposes only:
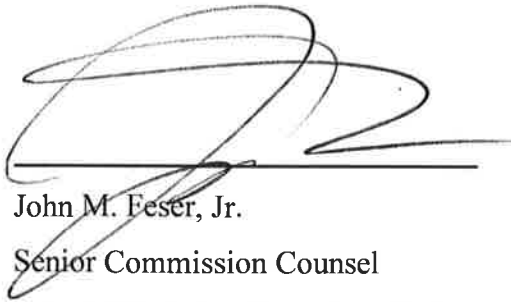
Administrative Council Members

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.

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This is the last page of the conflict of interest code for the **49-99 Cooperative Library System**.

CERTIFICATION OF FPPC APPROVAL

Pursuant to Government Code Section 87303, the conflict of interest code for the **49-99 Cooperative Library System** was approved on ___9/15/___ 2021. This code will become effective on ___10/15/___ 2021.

John M. Feser, Jr.
Senior Commission Counsel
Fair Political Practices Commission

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2024 Multi-County Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Counties within Jurisdiction, or for Charter Schools, Counties in which the School is Chartered:
(if more space is needed, include an attachment):

_____

No. of Employees* _____ No. of Form 700 Filers* _____
*Including board and committee members

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

Please identify which statement accurately describes your agency's status.

❑ This agency has reviewed its conflict of interest code. The current code designates all positions which make or participate in making governmental decisions. The designated positions are assigned accurate disclosure categories that relate to the job duties of the respective positions. The code incorporates FPPC regulation 18730 so that all relevant Government Code Sections are referenced.

❑ This agency has reviewed its conflict of interest code and has determined that an amendment is necessary. An amendment may include the following:

  o New positions which involve the making or participating in the making of decisions which may foreseeably have a material impact on a financial interest
  o Current designated positions need renaming or deletion
  o Statutorily required provisions of the code need to be addressed
  o Disclosure categories need revision

Verification (to be completed if no amendment is required)

This multi-county agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

_____   _____
    Signature of Chief Executive Officer   *Date*

All multi-county agencies must complete and return this notice, including those agencies whose codes are currently under review. Please return this notice no later than **October 1, 2024** to the FPPC at biennialnotice@fppc.ca.gov or 1102 Q Street, Suite 3050, Sacramento, CA 95811.

www.fppc.ca.gov
FPPC Advice: advice@fppc.ca.gov (866.275.3772)
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DATE: September 5, 2024
TO: 49-99 Administrative Council
FROM: Andy Beck, Controller, 49-99/SCLC

SUBJECT: **Discussion of Future Membership Dues (DISCUSSION)**

BACKGROUND: The 49-99 Cooperative Library System does not currently have a schedule in place to address annual membership dues increases. The last membership dues increase was approved in December of 2021 for FY 2022/23 as a one-time assessment at a rate of 20% over the previous year. This was the first membership dues increase in well over a decade, which was approved to address a budget shortfall at the time, primarily due to LINK+ expenses. No membership dues increases were proposed for either FY 2023/24 or FY 2024/25.

During the March 7, 2024, Administrative Council meeting, members of the 49-99 Cooperative Library System suggested increasing dues by a small and consistent rate on an annual basis to keep up with the rising cost of LINK+. The LINK+ service was implemented by 49-99 in FY 2017/2018 and has seen a gradual increase in annual cost. 49-99 members would be more likely to accommodate a smaller scheduled and consistent annual membership dues increase due to limited local budgets compared to a larger unscheduled increase at any point should the Cooperative face another budget shortfall.

Over the past couple of years, expenses for Innovative Interfaces, Inc. increased on average 3.50% per year and expenses for Unity Courier Services, Inc. increased on average 3.00% per year. CLSA funding levels have not increased in the past 15 years. Without increases to CLSA funding based on cost-of-living and/or a negotiated reduction in LINK+ expenses, membership dues would have to increase between 10% to 15% to cover the rising costs. If expenses for Innovative Interfaces, Inc. and Unity Courier Services, Inc. continue to increase annually by 3.50% and 3.00%, respectively, expenses are projected for the next five years, as follows:

Fiscal Year	Unity	Innovative	Total
FY 2025/26	$ 57,740	$ 86,237	$ 143,977
FY 2026/27	59,472	89,256	148,727
FY 2027/28	61,256	92,379	153,636
FY 2028/29	63,094	95,613	158,707
FY 2029/30	64,987	98,959	163,946

FISCAL IMPACT: A 1% increase in membership dues would increase total membership dues by $384 with four members' dues increasing by $60 each and two-members' dues increasing by $72 each.

A 5% increase in membership dues would increase total membership dues by $1,914 with four members' dues increasing by $299 each and two-members' dues increasing by $359 each.

A 10% increase in membership dues would increase total membership dues by $3,822 with four members' dues increasing by $597 each and two-members' dues increasing by $717 each.

A 12.5% increase in membership dues would increase total membership dues by $4,776 with four members' dues increasing by $746 each and two-members' dues increasing by $896 each.

Dues rate increases by member library of 1%, 5%, and 10% are included as exhibits to this report.

RECOMMENDATION: At this time, this is being brought forward as an informational item only to initiate the discussion. Ultimately, staff recommends a 12.5% increase to address the ongoing increases to LINK+ expenses, should CLSA funds remain stagnant and should Innovative not be willing to negotiate costs.

EXHIBITS:
    a. Proposed Member Dues Schedule with 1%, 5%, 10%, and 12.5% Increases

49-99 MEMBERSHIP DUES										
Member	FY2425 Dues	1% Increase	Change	5% Increase	Change	10% Increase	Change	12.5% Increase	Change
Amador - ACL	$ 5,970.00	$ 6,030.00	$ 60.00	$ 6,269.00	$ 299.00	$ 6,567.00	$ 597.00	$ 6,716.00	$ 746.00
Calaveras - CCL	$ 5,970.00	$ 6,030.00	$ 60.00	$ 6,269.00	$ 299.00	$ 6,567.00	$ 597.00	$ 6,716.00	$ 746.00
Lodi - LPL	$ 5,970.00	$ 6,030.00	$ 60.00	$ 6,269.00	$ 299.00	$ 6,567.00	$ 597.00	$ 6,716.00	$ 746.00
Stanislaus - SCL	$ 7,170.00	$ 7,242.00	$ 72.00	$ 7,529.00	$ 359.00	$ 7,887.00	$ 717.00	$ 8,066.00	$ 896.00
Stockton/SJ - SJCL	$ 7,170.00	$ 7,242.00	$ 72.00	$ 7,529.00	$ 359.00	$ 7,887.00	$ 717.00	$ 8,066.00	$ 896.00
Tuolumne - TCL	$ 5,970.00	$ 6,030.00	$ 60.00	$ 6,269.00	$ 299.00	$ 6,567.00	$ 597.00	$ 6,716.00	$ 746.00
Totals	$ 38,220.00	$ 38,604.00	$ 384.00	$ 40,134.00	$ 1,914.00	$ 42,042.00	$ 3,822.00	$ 42,996.00	$ 4,776.00

FY 2025-26 LINK+ Expense	LINK+ Increase	1% Dues Increase	Difference	5% Dues Increase	Difference	10% Dues Increase	Difference	12.5% Dues Increase	Difference
$ 143,976.98	$ 4,598.00	$ 384.00	$ (4,214.00)	$ 1,914.00	$ (2,684.00)	$ 3,822.00	$ (776.00)	$ 4,776.00	$ 178.00

California State Library, Library Development Services
Cooperative Library System Liaison Report
Updated August 28, 2024

State Library News

Parks Pass Program Update

Cindy Zalog, Parks Pass Manager, left the California State Library effective June 11, 2024. For any Parks Pass questions, please email parkspass@library.ca.gov or reed.strege@library.ca.gov.

LDS Newsletter

Sign up today for our new newsletter! Please share this with your teams as well.

LSTA News

This is a reminder about the federal government's transition from the use of the D-U-N-S Number to the use of the Unique Entity Identifier (UEI). D-U-N-S numbers are no longer in use. Current federal award recipients and all future applicants/recipients will need to have an active UEI to be eligible to receive or continue to receive federal award funds. To register and/or for more information, please visit SAM.gov | Entity Registrations. If you have questions regarding this, please contact LSTAGrants@library.ca.gov.

2023-2024 California Public Libraries Survey

California's 2023-2024 Public Libraries Survey will open for data input on September 3, 2024. Data are due no later than Thursday, October 31, 2024.

- **Register for the 23-24 Information Session**: This year's information session will occur on Thursday, August 29, 2024 at 10:30 a.m.
- **California Public Libraries Survey 23-24 Blank Form (Excel)**: Includes all questions, for use in gathering data for reporting. Includes information about changes for this fiscal year.
- **2023-2024 Survey Instructions**: Definitions for each data element.
- **Monthly Stats Workbook (Excel)**: An excel sheet to aid in tracking monthly stats and programming
- **FAQ**: Frequently asked questions about the survey.
- **Recording of how to use LibPAS**: Video is for Summer reporting but applicable for reporting PLS data.

2022-2023 California Public Libraries Survey

The California Public Libraries Survey data for FY22-23 are now available. Access the entire dataset, five- and ten-year trend data, summary key ratios, and subject-specific tables in the public Ready Reports pages; more reports, including comparative data and an infographic, are available when directors and data submitters log in to their LibPAS accounts.

- **Ready Reports page available to the public**
- **Log in to LibPAS to access additional Ready Reports available to libraries**
- **LibPAS Video Tutorials Page**

Contact LibraryStatistics@library.ca.gov for help accessing your account or pulling reports from the portal. The Ready Reports were created in response to feedback from library directors. We welcome your thoughts and feedback; our intent is to organize and make the data accessible to you and your stakeholders to support equity-based, data-driven planning and decision-making.

2024 Library Service Area Populations

The 2024 report of the unduplicated population served by each California public library jurisdiction is available:

- **Population Certification Memo from the State Librarian** (pdf)
- **Persons Served by California Public Libraries** (Excel)
- **Data Source: E-1 Cities, Counties, and the State Population and Housing Estimates with Annual Percent Change — January 1, 2023 and 2024**

Open Opportunities

Career Online High School

The Career Online High School (COHS) program is open to all public libraries in the state and **no longer requires libraries to provide a local cash match commitment to participate**. Libraries may opt into the COHS program at any time using the COHS Interest Form, and will receive training and implementation support, have access to the California State Library's universal scholarship supply, and complete a short mid-year and end-of-year report. COHS questions can be sent to cohs@library.ca.gov

Current Projects and Services

Alexander Street Now available for Public Libraries

Last year COMPASS from the State Library (formerly known as the K-12 Online Resources program) made a suite of performing-arts video and audio perpetual-licensed content available for all public schools and local libraries, no cost to any local entity. The audio and video collections include library performing rights too (with the exception of the National Theatre collection) – a great addition for local programming for all ages.

Now there's more! COMPASS has now added to the Alexander Street perpetual-licensed content starting in August 2024. The State Library plans to announce the additions formally in mid-August, but local libraries can add these items to their collections through MARC records and include links on their websites immediately.

The additions include **over 10,000 drama scripts** from 10 different Alexander Street/ProQuest collections, as well as new video collections – **American History in Video**, and the **CNN video documentary collection**. There are also expansions to current collections like the video

collection of Black music from **Qwest TV** and the **Dance In Video** collection, which now includes hundreds of instructional videos.

COMPASS and ProQuest have provided a recording of a [previous training for set up in July](#) that can be reviewed ([slide deck](#) available too), and will be announcing additional content-based overviews in the press announcement. You can learn more through [a recent COMPASS newsletter](#), and can [sign up for new announcements](#) too. Questions? Contact compass@library.ca.gov.

California Library Literacy Services – Ongoing

The final report for 2023-2024 is now open in Counting Opinions and is **due September 30, 2024**. For guidance and details about the 2023-2024 reporting information session, and for details about how data collection has changed for the 2024-2025 program year, visit https://www.library.ca.gov/grants/manage/#clls.

There will be three CLLS-linked supersessions at the CLA conference in Pasadena on Thursday, Oct. 17, in addition to concurrent sessions later in the conference. For information on ongoing training, visit the CLLS training and meeting [calendar.](#) The CLLS website has migrated to the California State Library: https://www.library.ca.gov/services/to-libraries/clls/ The next CLLS Coordinator/Staff Networking Call is Wed., Sept. 18, at 2 p.m. and will focus on tutor and learner recruitment. For more information on any of these programs, contact clls@library.ca.gov. CLLS is State funded, and Literacy Initiatives projects are LSTA funded.

California Libraries Learn (CALL) - Ongoing

Support professional development for your staff by visiting www.callacademy.org and the CALL [calendar](#) to explore options. Look at the CALL [blog](#) for relevant training on grant writing, co-design, and other high-interest topics. Any library worker may subscribe to the [Leadership for All monthly mailings](#). Anyone may [subscribe](#) to the CALL Letters newsletter directly. CALL also launched a printable schedule for libraries to distribute to staff without newsletter access. Have a good idea? CALL Homegrown features learning opportunities suggested and designed by library staff; anyone can complete the [CALL for Presentations.](#) Encourage your staff members to [create a login](#) to access the many online, self-paced learning opportunities available through [CALL Academy](#). LSTA funded.

eBooks for all - Ongoing

The eBooks for All project is going strong in California. Checkouts continue to grow at about 10 percent per month!

Califa recently announced that California now has access to an 'always available' collection of approximately 3000 eAudiobooks from Blackstone Audio. There will be a special session on this collection on August 15 at noon. You can [Register Here](#) for that webinar.

If you are interested in joining the project, you can email ebooksforall@library.ca.gov for onboarding steps. Presently, there are grant funds available to cover any onboarding costs.

Tutoring Project – Sunsets August 25, 2024

Every internet connected Californian is now able to access live, 24/7 online tutoring and homework help in all K-12 subjects. The passing of AB 128 by the California State Legislature enabled the California State Library to partner with the Pacific Library Partnership in bringing this service to all CA Public Libraries. All California public libraries are able to offer Brainfuse's online tutoring and homework assistance service, HelpNow, to their users for two years at no cost. Every California student, with or without a library card, has access to 24/7 online tutoring in core K-12 subjects. Spanish language tutors will be available as well as tutors fluent in Mandarin, Cantonese, Vietnamese, and Tagalog.

See here for Full details on the Statewide tutoring project. State of CA funded.
For Online Tutoring questions, email catutoring@library.ca.gov.

The tutoring program is scheduled to sunset on August 25th of 2024.

Parks Pass Program – Ongoing

As a result of budget legislation signed by the Governor in late June, Parks Passes will be accepted by State Parks through the 2024/25 Fiscal Year.

A toolkit is available to support marketing, circulation, programming, and more. It has been updated to make the information cleaner and more accessible. The public can access information on the State Parks Pass at checkoutcastateparks.com

If you need more parks passes, bookmarks, or survey flyers, please fill out the new order form from State Parks. For any questions, email parkspass@library.ca.gov. State of CA funded.

Public Library Staff Education Program

The California Public Library Staff Education Program is a tuition reimbursement program developed by the California State Library in partnership with the Southern California Library Cooperative to improve library services to California's diverse communities. To support the professional development of California public libraries, the program provides California public library staff with tuition reimbursement for courses required for a master's degree in library and information science. The 2024/25 PLSEP student application is anticipated to open September 2024. For more information, contact wwalker@socallibraries.org or plsep@library.ca.gov LSTA funded.

Ready – Or Not: Cultural Heritage Disaster Preparedness Project

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The Cultural Heritage Disaster Preparedness Project is a California State Library initiative, in partnership with NEDCC and Myriad, to support local assistance grants and support the creation of disaster preparedness plans to protect at-risk art, historically and culturally significant collections that are publicly and privately held among California's underserved and underrepresented communities. To see some of the diverse places the Ready — Or Not team has assessed for disaster preparedness, browse the Ready — Or Not Participant Showcase.

California organizations that care for cultural and historic resources (e.g., archives, libraries, museums, and tribal nations) can schedule a free emergency preparedness assessment at "Ready — Or Not": Cultural Heritage Disaster Preparedness Project — NEDCC. The webpage also provides information sessions tailored to organizations just getting started on their disaster plan, community archives, organizations with limited resources, remote and rural museums, tribal cultural heritage organizations, and public libraries. These half-hour online information sessions summarize the state-funded project and explore ways to engage in emergency preparedness consultations. If you have additional questions, reach out to the team at CAready@nedcc.org. State of CA funded.

Community-Centered Libraries

The Community-Centered Libraries initiative includes free PolicyMap accounts for all California public library staff. The online mapping tool, which includes library jurisdiction boundaries, enables users to view rich data about the communities in your service areas. View a recording of the initial training session and request an account today! LSTA funded.

Networking and Training

Building Equity-Based Summers Learning Series

A new series of Building Equity-Based Summers (BEBS) Learning Sessions will be starting this fall. Applications are now open to join this innovative 9-month BEBS learning series designed specifically for public library staff, focused on building equitable summer and year-round practices throughout California libraries and communities. This program aims to provide participants with the knowledge, tools, and opportunities necessary to transform libraries into inclusive and equitable systems and services.

Interested parties can review the BEBS 9-Month Learning Series webpage and the BEBS Frequently Asked Questions webpage. Interest applications are due by September 10th.

For information on the Building Equity-Based Summers Project please visit: Building Equity-Based Summers - California State Library or email bebs@cla-net.org

CAreer Pathways Workforce & Upskilling Resources: Ending Fall 2024, Sunsetting Webinar Recording Now Available

The CAreer Pathways program will wrap up in the fall 2024 as scheduled. Access to the following resources will be ending in September 2024:

- Coursera – access ends September 14, 2024, last day to sign-up for access was July 15, 2024
- Job & Career Accelerator (EBSCO) – September 30, 2024
- LearningExpress Library Complete (EBSCO) – September 30, 2024
- LinkedIn Learning – September 30, 2024
- Northstar – September 30, 2024
- VetNow (Brainfuse) – September 30, 2024

Note that access to the following two resources has already ended:

- GetSetUp – April 30, 2024
- Skillshare – Last day to register for 12-month membership was September 30, 2023

Depending on the resources your library has opted-in for, you will be receiving a separate email with sunsetting instructions for each resource to help prepare you for access ending. View the August 2024 Sunsetting CAreer Pathways webinar. If your library is interested in continuing any of these resources, we encourage you to reach out to the vendors directly. Thank you for your help in making our program a success these last two years! f you have any questions, contact: CAPathways@library.ca.gov or see the CAreer Pathways Staff Resources page.

Community-Centered Libraries

A yearlong initiative brought to you by the California State Library and Pacific Library Partnership, the statewide initiative offers tools and training to help libraries center their communities as the plan and evaluate library programs and services. All recordings of the two-webinar series, Equitable Data Practices and Culturally-Relevant Evaluation, are available on the Community-Centered Libraries webinar page. LSTA funded.

Next Directors Networking Call

The next Public Library Directors Networking Call is scheduled for Wednesday**, September 18, 2024, from 3:30 to 4:30 p.m.** We look forward to hearing from our special guests and sharing State Library news. California public library directors will receive an invitation to the Zoom meeting via email.

Projects marked "LSTA funded" are supported in whole or in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

Projects marked "State of CA funded" are supported in whole or in part by funding provided by the State of California, administered by the California State Library.

49-99 Meeting Calendar
FY 2024/25
Approved May 2, 2024

Thursday, September 5, 2024
10:30am
Lodi Public Library

Thursday, December 5, 2024
10:30am
Virtual

Thursday, March 6, 2025
10:30am
Virtual

Thursday, May 1, 2025
10:30am
TBD