Southern California Library
Cooperative Technology Committee
Meeting February 28, 2023
10:00 a.m. – 12 noon

For this meeting please log into Zoom online here:
https://us02web.zoom.us/j/88265840705?pwd=NzRvd2Z1YzdGS2Q3ZnhhcFVsTU9tZz09
Meeting ID: 882 6584 0705
Passcode: 602427

Agenda

All items may be considered for action.

1. **Call to Order and Roll Call**   Karilyn Steward

2. **Public Forum**   Karilyn Steward

   Opportunity for any guest or member of the public to address the committee on any item of Technology Committee business.

3. **Approval of the Minutes from the October**   Karilyn Steward
   13, 2022, meeting

4. **Adoption of Agenda**   Karilyn Steward

5. **Connected California Digital Navigator Service**   Christian Theyer
   Presentation

6. **PressReader Update**
                                                                    Nerissa Snodgrass

7. **Laptop Vending Machines and Charging**   Amanda Hogg
   Stations Grant Opportunities

8. **Resource Sharing Spreadsheet**   Nerissa Snodgrass

9. **Future Meeting Dates**
                                                                    Karilyn Steward

10. **Round Robin**   All committee members

11. **Adjournment**

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Meeting: Technology Committee

Date: February 28, 2023

Library _____ _____

Name: _____

Signature:_____   Date: _____

Agenda Item: _____   Agenda Item:_____

____ Aye   ____ Aye

____ Nay   ____Nay

____ Abstain   ____Abstain

Agenda Item:_____   Agenda Item:_____

____ Aye   ____Aye

____ Nay   ____Nay

____ Abstain   ____Abstain

Agenda Item:_____   Agenda Item:_____

____ Aye   ____Aye

____ Nay   ____Nay

____ Abstain   ____Abstain

Email completed forms to: nsnodgrass@socallibraries.org

Southern California Library Cooperative
Technology Committee Meeting
October 13, 2022
10:00 am – 12:00 pm

For this meeting please log into Zoom online here:

https://us02web.zoom.us/j/81343299611?pwd=QktPVUtxL1dtMVFmMFVia2pBTWtrQT09
Meeting ID: 813 4329 9611
Passcode: 842209

Minutes Draft

Members Present
Guerrero, Danielle- Arcadia
Hogg, Amanda -- Burbank
Lagumbay, Allan- Pomona
Armitage, Amanda- Ventura
Buehler, Craig- Torrance
Zearbaugh, David- Altadena
Venegas, Greco- Santa Monica
Songster, Jennifer- Long Beach
Steward, Karilyn - Calabasas
Latkoczy, Laszlo – Palos Verdes
Yeung, Samantha – Thousand Oaks
Parker, Timothy – Redondo Beach

SCLC Staff Present
Snodgrass, Nerissa – SCLC

Baffigo, Carlos – Pasadena
Mitchem, Cynthia- So. Pasadena
Martin, Dan – Downey
Shu, Evena – Monterey Park
Hernandez, Edward- Commerce
Gallardo, Julie – Monrovia
Sanchez, Jacqueline - Whittier
Mangold, Joseph – Camarillo
Garza, Lori, Sierra Madre
Hahn, Michael - Glendale
Herbert, Mark – El Segundo
Leiber, Pam – Inglewood
Arreguin, Robert- Santa Clarita
Russell, Rebecca – San Marino
Balli, Shayna - Irwindale
Sisavath, Shannen- Alhambra
Villa, Salvador – Moorpark
Zavinski, Tamara - Oxnard
Ksenjak, Maksim – Beverly Hills
Roncal, Benjamin – Los Angeles Public Library
White, Rochelle – Glendora
Beck, Jamielee -- Pamdale

Members of the Public
Winslow, Nikki- SCLC
Liaison to Administrative Council
Goldman, Elizabeth, SCLC Chair
Burbank Public Library

Absent
Hassen, Lelia – Azusa
Le, Binh- LA County

All items may be considered for action.

1. **Call to order and Roll Call**

   Meeting to order at 10:04 a.m.

2. **Public Forum**

3. **Adoption of Agenda**
   No changes.

   Samantha Yeung, motion to approve.
   Danielle Guerrero, second.

4. **Consent Calendar**
   Committee approved the minutes from March 10, 2022:

   Danielle Guerrero, motion to approve.
   Amanda Armitage, second.

5. **PressReader**
   LA Times pulled out from PressReader- there have been no updates regarding our request to reinstate access.

   A survey will be sent out to gather information- regarding how much money SCLC libraries spend on LA Times subscriptions- to present an argument to LA Times for reinstatement.

   Updates will be sent when available.

   Lack of access to LA Times presents equity issues.

   Nikki shared that PressReader was specifically selected for their access to LA Times.

6. **eResources Suggestions for FY 22/23**
   Suggestions:
   - Language learning
   - Accessibility software, such as Jaws.
   - Legal info, such as Nolo databases
   - Peterson's test
   - Ancestry- access issues (in-library use only)
   - Mango Languages- Califa has a discount
   - Novelist Core Collection
   - We might consider staff resources as well

   Budget: $400,000

The budget also depends on PressReader feedback regarding LA Times.

7. **Updates: Laptop Kits Lending Program**
What has been the loss rate of this program?
- Samantha
Thousand Oaks has 12 laptops and 33 hotspots.
2 have been lost.
- David
Altadena has 12 Chromebooks, 1 was lost.
39 laptops, 7 lost.
Hotspots- 4 have not been returned.
- Amanda
700 kits

Santa Monica has had to involve the Sherriff's Department.

Recommendations:
- Computrace
- Insurance
- Find my laptop (not available with Chromebooks)
- Ask if grant funding can cover your management console if purchased at the same time

8. **Election of Officers**
It is a one-year term per officer:
- Chair
- Vice chair
- Secretary

Karilyn Steward- Chair
Greco Venegas, second

Danielle Guerrero, Vice Chair
Samantha Yeung, second

Amanda Hogg, Secretary
Greco Venegas, second

9. **Round Robin**
South Pasadena- Amanda
- Looking into adding laptops and hotspots
- How to keep your kids safe online, program

Ventura- Amanda
- Open recruitment for Library Director and IT Manager
- Transitioning to Symphony
- Reopening the Fillmore branch
- Grants:

          o   Open+ for Fillmore
          o   CA Connect- rewiring

Altadena- David
- Copier vendor- Xerox
- RFP- Library materials vending machine
- Open + grant
- Building Forward grant- infrastructure and accessibility issues

Torrance- Craig
- Reopening a branch after being closed for one year, will be an Open+ building
- Self-service holds
- Mobile app
- Heather Cousins, new Library Director

Pomona- Allan
- CENIC project has been implemented
- Majority of hotspots were not returned
- When Chromebooks are not returned you can tell when they last synched
- Larger format scanner to scan citrus crate labels
- Online learning platforms have low enrollment

Long Beach- Jennifer
- Kathy Deleon is their new Library Director
- RFP for ILS/ discovery layer
- The main library temporarily closed for safety reasons

Palos Verdes- Laszlo
- Renewed CENIC
- Hotspots- 40
- Chromebooks- 40
- Upgrading wifi
- Overhead book scanner
- Youth annex on the 4th floor with computers, games, etc.
- Security audit to hopefully prevent ransomware attacks
- Donation of $3 million to their Friends of the Library

Redondo Beach- Tim
- New Library Director, Dana Vinke
- Open+ in North Branch but ran into infrastructure issues

Santa Monica- Greco
- Open+ implement in Ocean Park branch
- Patron Point- for library marketing
- Working on wifi upgrades

<u>Thousand Oaks- Samantha</u>
- Celebrating their 40th anniversary
- Working on an oral history project
- Open+ grant
- Awarded the ZipBooks grant

<u>Calabasas- Karilyn</u>
- They have a new Youth Services Librarian
- ZipBooks- patrons love it.
- Offering genealogy workshops

8. **Adjournment**
Meeting adjourned at 11:23 a.m.

Digital Navigator
Service

Free Digital Inclusion Service for Your Patrons

Digital Navigators help patrons in English and Spanish with
- Low-cost or free internet service and computers
- Coaching for basic online tasks such as email account setup, attaching files, using devices, signing up for and attending online events
- Connecting to and using in-person and online digital literacy resources such as local libraries, CAreer Pathways, workforce agencies and community organizations
- Using Home Connectivity Kits

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Free program helps you get connected to the internet & online resources.

1-800-790-5319   ConnectedCA.org

CALIFORNIA CONECTADA está aquí para ayudarle a usted y a su estudiante a tener éxito. Este programa gratuito ofrece ayuda personalizada por teléfono para encontrar servicios y dispositivos de Internet de bajo costo, encontrar y usar recursos en línea y más.

Llame para pedir una cita gratuita al **1-800-790-5319** o visite **connectedca.org.**

How It Works

Patrons request contact through:

Phone:	800-790-5319
SMS Text:	626-873-8396
Email:	help@connectedca.libanswers.com
	ayuda@connectedca.libanswers.com
Webform:	connectedca.org

Navigators work remotely with patrons, one-on-one, to understand needs, then provide coaching and help patrons connect to resources

To Get Started

Free to libraries, no data to collect or report!

- Contact

  Christian Theyer
  Project Manager, Connected California
  christian@theyerconsulting.com

- Order **free** outreach flyers, handouts
  https://bit.ly/CC_LibraryPrintOrders

- Self-print files and social media images
  https://bit.ly/CC_PromotionMaterial

CONNECTED CALIFORNIA is here to help you and your student succeed! This free program offers one-on-one help by phone to find low-cost internet services and devices, find and use online resources, and more.

Call for a free appointment **1-800-790-5319** or visit **connectedca.org.**

CALIFORNIA STATE LIBRARY

SCLC — Southern California Library Cooperative

DATE: February 28, 2023
TO: SCLC Technology Committee
FROM: Nerissa Snodgrass
SUBJECT: PressReader Update

BACKGROUND: During the January EC meeting there was update provided regarding PressReader. As you recall in September of 2021, SCLC entered into an agreement with Baker & Taylor in the amount of $632,332 for a 2-year-period to procure PressReader on behalf of the Cooperative. On July 1, 2022, the Los Angeles (LA) Times was removed from the platform without notice. Talks are ongoing between PressReader and the LA Times. Additionally, LAPL has reached out to their contacts at the LA Times. An update has not been provided to date.

FISCAL IMPACT: None

RECOMMENDATION: Informational Only

Southern California Library Cooperative

DATE: February 28,2023
TO: SCLC Technology Committee
FROM: Amanda Hogg
SUBJECT: Laptop Vending Machine and Charging Stations

BACKGROUND: Committee members are asked to discuss interest in purchasing laptop vending machines for SCLC libraries with CLSA funds. In addition please discuss:

- Tips for developing lending policies and availabilities of sample policies
- Considerations for acquiring laptop vending machines
- Considerations for securing, managing and maintaining the equipment

FISCAL IMPACT: None

RECOMMENDATION: Informational Only

DATE: February 28, 2023
TO: SCLC Technology Committee
FROM: Nerissa Snodgrass
SUBJECT: Member Library eResource Directory

BACKGROUND: In December 2020, SCLC staff canvassed SCLC member library websites to compile a list of licensed eResources maintained by each member. The list was then used by the SCLC eResources Task Force as a general guide in assessing how CLSA funds allocated to digital resources might best be used. Members of the SCLC Administrative Council have expressed that the tool might have ongoing value for other purposes, such as supporting reference staff in directing patrons to regional resources and assisting with local decisions about digital resource licensing.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that Technology Committee members review the spreadsheet of SCLC member library e-Resources and send in any corrections or updates.

DATE: February 28, 2023
TO: SCLC Technology
FROM: Committee Karilyn Steward
SUBJECT: Meeting Dates

BACKGROUND: The SCLC Technology Committee was established to meet four times a year. At present, meetings are being held in a virtual environment. This agenda item is to select the upcoming dates and/or sequence of future meetings.

FISCAL IMPACT: None

RECOMMENDATION: TBD