



**49-99 COOPERATIVE LIBRARY SYSTEM
ADMINISTRATIVE COUNCIL MEETING**

**Thursday, September 5, 2024
10:30 am - 12:00 PM**

Hybrid Meeting

**Lodi Public Library
201 W. Locust Street, Lodi, CA 95240**

Minutes

Attendance

Aitken, Eric – Tuolumne
Fontanilla, Jenni - Stockton-SJ
Dentan, Sarah – Stanislaus
Runyan, Elle – Calaveras
Alyssa Ramirez - Amador

Other

Beck, Andy – SCLC
Tucker, Rachel – CSL
Walker, Wayne – SCLC

Absent

Martin, Andriana – Lodi

1. Opening
 - a. Chairperson's Welcome Sarah Dentan
Chair introduces any guests or new members.
 - b. Roll Call
Meeting called to order at 10:31 am.

2. Public Forum Sarah Dentan
Opportunity for any guest or member of the public to address the Council on any item of 49-99 business that is not on the current agenda.

3. Consent Calendar Sarah Dentan
All items on the consent calendar may be approved with a single motion. Any Council member may request an item be removed from the consent calendar and placed on the agenda for discussion.
 - a. Minutes of the May 2, 2024, Regular Meeting
 - b. Minutes of the July 10, 2024, Special MeetingMSP (Aitken/Fontanilla) to pass the Consent Calendar, as presented.
4 yes, 0 no, 1 abstain
4. Adoption of the Agenda Sarah Dentan
Chair adopted the agenda, without objection.
5. Budget Status Report FY 2023/24 Andy Beck
(DISCUSSION)
Controller, Andy Beck, presented the Budget Status Report for fiscal year 2023/24, reflecting the reconciled bank statement through June 30, 2024.
6. Banking Status Update and Reconsideration of Wayne Walker
Financial Authority
(ACTION)
MSP (Dentan/Fontanilla) to approve removing the requirement for directors to be signers on the System's bank account.
5 yes, 0 no, 0 abstain
7. CLSA FY 2023/24 System Program Annual Report Wayne Walker
(ACTION)
MSP (Aitken/Dentan) to authorize the Deputy Director to work with the Chair to finalize the CLSA FY 2023/24 System Program Annual Report for submission to the State Library by the September deadline.
4 yes, 0 no, 1 abstain
8. LINK+/Delivery Update Wayne Walker
(DISCUSSION)
Deputy Director, Wayne Walker, provided an update. No issues to report on courier service.
9. FPPC Conflict of Interest Code Biennial Review Wayne Walker
(ACTION)
MSP (Fontanilla/Aitken) to approve no changes needed to the Conflict-of-Interest code.
5 yes, 0 no, 0 abstain
10. Discussion of Future Membership Dues Wayne Walker/
(DISCUSSION) Andy Beck
Controller, Andy Beck, led the discussion on the increase in membership dues. The Council asked to carry the discussion over to the next meeting.

11. Other
None

Sarah Dentan

12. Chair Report
None

Sarah Dentan

13. State Library Report

Rachel Tucker

CSL staff member, Rachel Tucker, provided information on State Library news, current open opportunities, current projects and services, and networking and training opportunities, as described in the report.

14. Roundtable

Stanislaus County will soon go out to bid for construction projects. The library is expected to close in early December.

Stockton-San Joaquin is still in the design phase for the Chavez branch. The Summer Reading program saw a 40% increase in both books read and participation. However, the Northeast branch remains on hold due to ongoing litigation.

Amador County has a new library director, Alyssa Ramirez, who is currently acclimating to her new role. The facility is undergoing construction for a new water line, which has impacted the parking lot. This construction has contributed to lower Summer Reading participation numbers. The library is also looking to hire a full-time employee.

Tuolumne County experienced a very successful Summer Reading program, returning to pre-COVID participation levels. The county has a sales tax measure on the ballot this year, which is hoped to help fund fire services.

Calaveras County also had a very successful Summer Reading program.

15. Adjournment

MSP (Aitken/Fontanilla) to adjourn the meeting at 12:00 pm.